

Borough of Sugarcreek

Floodplain Development Permit Application

**SECTION 1: General Provisions and Requirements (Applicant to read and sign)**

1. The applicant is to provide two copies of this application.
2. No work of any kind may start until a permit is issued.
3. The permit may be revoked at any time, if false statements are made herein; and if revoked, all work is to cease until a permit is re-issued.
4. The applicant is hereby informed that other permits may be required to fulfill other local, state, and federal requirements. The applicant is to provide copies of all such permit to the Borough of Sugarcreek.
5. The applicant hereby gives consent to the Flood Plain Administrator and to representatives to make reasonable inspections to verify compliance.
6. This application is to be accompanied by two sets of a site plan showing the location of all existing and proposed structures, water bodies, adjacent roads, lot dimensions, Base Flood Elevation (BFE) and floodway boundaries, if applicable, and proposed development (a Professional Engineer is recommended). If proposed development is a new structure or substantial improvements of an existing structure, a certified and completed FEMA Elevation Certificate (EC) that includes the proposed elevation of the structures lowest floor (including basement), types of water resistant materials used below first floor, details of flood proofing of utilities located below the first floor, and details of enclosures below first floor shall be submitted. A licensed land surveyor, professional engineer, or certified architect who is authorized by law to certify elevation information is required.
7. Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increases in the height of the "100-year" flood. A copy of all data and hydraulic/hydrologic calculations supporting this finding.

THE APPLICANT CERTIFIES THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF HIS/HER KNOWLEDGE, TRUE AND ACCURATE.

Applicant's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

**SECTION 2: Proposed Development Information (To be completed by the applicant)**

Project Location

Address: \_\_\_\_\_

Zoning District: \_\_\_\_\_ Flood Plain Area: \_\_\_\_\_

Provide a brief description of the proposed project: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Developer Information:

	Name	Address	Telephone #	Email Address
Applicant				
Engineer				
Contractor				
Architect				

Description of Work (Check all that apply)

Structure Development

Activity

\_\_\_ New Structure

\_\_\_ Addition

\_\_\_ Alteration

\_\_\_ Relocation

\_\_\_ Demolition

Other Development Activities (Check all that apply)

Clearing  Fill  Drilling  Grading

Excavation (Except for structural development)

Watercourse Alteration (including dredging and channel modification)

Drainage improvements (including culvert work)

Road, street or bridge construction

Subdivision (New or expansion)

Individual water or sewer expansion

Other (please specify) \_\_\_\_\_

Estimated cost of other development activities: \$ \_\_\_\_\_

**SECTION 3: Additional Required Information**

Applicant must submit the documentations below (if applicable) before the application can be processed.

Site plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions, and proposed development.

Permit obtained by the Department of Environmental Protection Regional Office for areas located in a floodway area.

Development plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water resistant materials used below first floor, details of flood proofing of utilities located below the first floor, and details of enclosures below first floor.

Subdivision or other development plans. (If the subdivision or other development exceeds 50 lots or 5 acres, whichever is less, the applicant must provide "100-year" flood elevations if they are not otherwise available.

Plans showing the extent of watercourse relocation and/or landform alterations.

Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in the height of the "100-year" flood. A copy of all data and hydraulic/hydrologic calculations supporting this finding must also be submitted.