

**BOROUGH OF SUGARCREEK
COUNCIL MEETING MINUTES**

September 3, 2014

I. WELCOME AND INTRODUCTIONS

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Goughler led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Bogan Goughler, Howard Barger, Robert Resinger, John McClelland, Larry Baughman and Mayor Charles Minnick. Also present was Chief Carlson and Solicitor Brian Spaid. Bill Walker, Barbara Manski and Dick Phillips were absent.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. COMMISSION/COMMITTEE REPORTS

A. No report.

VIII. STAFF REPORTS

A. Maintenance Foreman:

1. Mr. Sporer updated Council on the Fox Street paving, which is to begin the following week. The Borough received the permit from DEP necessary to complete the repairs on the Rt. 417 water tank. The companies are now being scheduled to complete the repairs. Mr. Sporer made a recommendation to bid out the 2003 Ford F – 250 Truck that has been taken out of service of the Maintenance Department. Mr. Sporer stated himself and Mr. Phillips recommend there be a minimum bid of \$1,500.00.
2. Motion by Howard Barger, being duly seconded by Larry Baughman to bid out the 2003 Ford F – 250 Truck, at a minimum bid of \$1,500.00. Motion carried unanimously.

B. Police Chief:

1. Chief Carlson presented Council with his written report. Chief stated the next Drug Take – Back Day is scheduled for Saturday, September 27, 2014, from 10:00 AM – 2:00 PM. Chief also reminded Council that as of January 2015, Judge Lowrey will serve as the Borough's District Judge. Chief Carlson also presented Council with his traffic study done at the intersection of Fox Street and Parker Avenue. Chief's recommendation is to make that intersection a 4 – way stop intersection, due to low sight distance. Chief has yet to complete the traffic study at the intersection of Fox Street and Pennell Street. Mayor Minnick asked if the Borough would need PennDOT's authority to change the intersection. Chief said as long as the Borough's Chief of Police conducts the traffic study; the Borough may alter the intersection. Chief is also conducting a traffic study for Sugarcreek Drive near Buttermilk Hill Road to Rt. 322. The reason for the study is to look at the possibility of lowering the speed limit from 35 mph to 25 mph.

C. Administrator/Special Projects:

1. Mr. Sporer stated the 2013 Venango County Liquid Fuels Monies will need to be reallocated to another PennDOT – approved project; since the Salt Shed is not able to be built. Mr. Sporer and Mr. Phillips recommended reallocating the money to be used to pave Egbert Street. The paving will be done by the Maintenance Dept. and Josh Montgomery, PennDOT representative, has approved the change.

2. Mr. Resinger stated he has been receiving phone calls in regards to Fox Street. Mr. Resinger said residents have been complaining about basements flooding due to sidewalks being removed along Fox Street. Mr. Sporer explained the

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sidewalks were in the Borough's right – of – way and in order to bring the crosswalks up to A.D.A. code; it would have cost the Borough in excess of \$60,000. Mr. Sporer stated the residents whose houses are located where the sidewalks were removed, were notified in writing from the Borough. The sidewalks will be replaced with a wedge curb, to avoid run off, as well as new catch basins have been installed. Mr. Sporer stated himself, Mr. Phillips or the Borough have not received any calls in regards to basements flooding along Fox Street.

3. Motion by Larry Baughman, being duly seconded by John McClelland to reallocate the \$20,000.00 2013 Venango County Liquid Fuels Monies from the Salt Shed project to repaving Egbert Street. A roll call was taken. Mr. Barger, Mr. McClelland, Mr. Goughler and Mr. Baughman voted in favor of the motion. Mr. Resinger opposed the motion. Motion carried.
- D. Zoning Officer:
1. No report
- E. CDBG Administrator:
1. No report
- F. Solicitor:
1. No report

IX. COUNCIL REPORT

- A. Mr. Baughman stated he saw PennDOT had done some grading to the roadside along Front Street, but he stated he still sees water pooling on the roadway. Mr. Baughman also said there is an excessive amount of water running across the road near Cedar Street and Rt. 417. Mr. Sporer stated he will speak to Mr. Phillips and have Mr. Phillips contact PennDOT in regards to these issues.
- B. Mr. Resinger stated the Maintenance Dept. has done a good job cleaning out the ditches in the 417 – area, but the ditch in front of his house is plugged. Mr. Sporer stated he will have Mr. Phillips contact him.

X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

- A. Sandy Resinger questioned why the Borough is grading Warren Road? The dirt has been graded into the culvert near her property and there is now a ditch through her front yard. Also, her driveway has now begun to wash away. Mr. Sporer said he will take this to Mr. Phillips and he will have him contact her.

XI. APPROVAL OF MINUTES

- A. Motion by John McClelland, being duly seconded by Robert Resinger to approve the minutes of the August 20, 2014 Property Maintenance Hearing and Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by Robert Resinger, being duly seconded by Howard Barger to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION

Council recessed at 7:24 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 7:32 pm.

XVIII. NEW BUSINESS (Con't)

XIX. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:32 pm.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President