

**BOROUGH OF SUGARCREEK
COUNCIL MEETING MINUTES**

September 19, 2018

I. WELCOME AND INTRODUCTIONS

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Goughler led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members John McClelland, James Speth, Howard Barger, Bogan Goughler and Mayor Charles McDaniel. Council Member Larry Baughman was excused. Also present were Lt. Ryan Ashbaugh and Borough Solicitor Brian Spaid.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

- A. Linda Turner wanted to thank Lt. Ashbaugh for taking care of the "Stop" sign concern she presented at a previous Council Meeting. Ms. Turner said she was at a local event & heard a rumor that the Borough and City of Franklin were going to combine Police Units. She said she does not agree with it and if it will be done, she will start her petitions again. She does not want to lose her police force. Ms. Turner asked Council for a response. Mr. Goughler said there has not been discussion on that subject.
- B. Mike Garbacz wished to thank Council for waiving the Borough's portion of the inspection fees on the construction being done on the fire department's building in Reno. Mr. Garbacz also questioned why the fee was so high. Mr. Sporer said it is a state law how much is charged by the Borough's inspector. Mr. Garbacz also questioned why there are repairs already being done to the water tank on Rt. 417 and why the Borough couldn't go back on the engineers for some of the costs.

VIII. COMMISSION/COMMITTEE REPORTS

- A. Planning Commission
 - 1. No report.

IX. STAFF REPORTS

- A. Maintenance Foreman:
 - 1. No report.
- B. Police Chief:
 - 1. Lt. Ashbaugh presented Council with a written report. Lt. Ashbaugh thanked those in the Police Department, Maintenance Department, the Administration Department and some of the officers' spouses for helping to update the Police Department with new paint, furniture, equipment, etc. He also requested a motion to approve Officer Highfield and Officer Johnson attend ARIDE Training in Youngsville, PA on Nov. 19 & 20, 2018, at no cost for the training, no hotel and the training would be part of the officers' normally scheduled shifts. Officer Highfield would drive a patrol car & Officer Johnson would drive his personal vehicle. Lt. Ashbaugh also presented a request for 2.50 hours of overtime on Halloween night, for either himself or Lt. Baker. Mr. Speth questioned if shifts or times could be moved around to accommodate the extra time needed on Halloween night, but would also leave it up to the Mayor. Lt. Ashbaugh said he could ask the other officers about changing shifts around. There will be an Emergency Service Equipment Display on October 10, 2018, from 6:00 – 8:00 PM, at True Value. There are officers scheduled during that time and Lt. Ashbaugh will have at least one officer and patrol car there and if a call comes in, then they can leave from there.

- A. Motion by John McClelland, being duly seconded by Howard Barger to approve Officers Highfield and Johnson to attend the ARIDE Training in Youngsville, PA, Nov. 19 & 20, 2018, as presented by Lt. Ashbaugh. Motion carried unanimously.
- B. Motion by John McClelland, being duly seconded by Howard Barger to approve the request presented by Lt. Ashbaugh for 2.50 hours of overtime on Halloween night, for 1 Lieutenant. A roll call was taken. Mr. Barger and Mr. McClelland voted in favor of the motion. Mr. Speth and Mr. Goughler opposed the motion. Mayor McDaniel voted in favor of the motion. Motion carried.
- C. Administrator/Special Projects:
 - 1. Mr. Sporer presented Council with an agility agreement between the Borough and PennDOT. The current agility agreement has expired and the agreement is that the Borough will mow along Front Street and PennDOT would paint the lines along Shaffer Run Road. The agreement would be good for five (5) years. Mr. Sporer also presented Council with a request to the Borough by Family Services to enter into a sanitary sewer easement agreement for the new building at the former hospital site. The easement agreement would allow a sewer line be placed through the right – of – way on Spruce Street. Mr. Sporer said he has spoken with the Maintenance Department in regards to this request and they do not foresee any issues.
 - A. Motion by James Speth, being duly seconded by Howard Barger to approve the five (5) year agility agreement between the Borough and PennDOT. Motion carried unanimously.
 - B. Motion by John McClelland, being duly seconded by Howard Barger to approve the request to enter into a sanitary sewer easement agreement with the Borough and Family Services and Children's Aid Society of Venango County. Motion carried unanimously.
- D. Zoning Officer:
 - 1. No report.
- E. Solicitor:
 - 1. No report.

X. COUNCIL REPORT

- A. James Speth asked for an update on the feasibility study on the proposed water line in Sugarcreek Village. Mr. Sporer said the engineering firm would like to meet with Council, Dick Phillips, Bill Martin and Doug Freer on Oct. 3, 2018, after the regular Council meeting to give an update on where they are at with the study. Mr. Speth asked Mr. Barger what, if anything, has he heard from the residents in the Village. Mr. Barger said he has only been approached by one resident who was in favor of the water.

XI. APPROVAL OF MINUTES

- A. Motion by John McClelland, being duly seconded by James Speth to approve the minutes of the September 5, 2018 Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by Howard Barger, being duly seconded by James Speth to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

XIV. NEW BUSINESS

- A. Ms. Turner questioned why Mr. Goughler called Lt. Ashbaugh "Chief" and she knew nothing of Chief Carlson's retirement due to the fact that it was not in the paper and she does not have Facebook, but news of it was going around on Facebook. And what is Council going to do about a Police Chief. Mr. Goughler said Chief Carlson is on the payroll until December 31, 2018. Ms. Turner asked why there has not been any advertisements for the position. Mr. Goughler said Council will address it at the beginning of the year. Ms. Turner asked why something will not be done sooner. Mr. Goughler said Chief Carlson is on the payroll through the end of the year. Ms. Turner said the department needs another man and Council does not want to pay any overtime. Mr. Spaid

reiterated that Chief Carlson is on the payroll through the end of 2018 and there are insufficient funds in the budget to hire another officer this year. Mr. Spaid also said that Lt. Ashbaugh was named the Acting Chief after the last Council Meeting's Executive Session and therefore, that was why it was not reported in the newspaper. Ms. Turner said it was not fair to the residents.

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION

Council recessed at 7:20 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 8:09 pm.

XVIII. ADJOURNMENT

A. Motion by Howard Barger, being duly seconded by James Speth to adjourn the meeting at 8:10 PM. Motion carried unanimously.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President