

**BOROUGH OF SUGARCREEK  
COUNCIL MEETING MINUTES**

September 18, 2013

**I. WELCOME AND INTRODUCTIONS**

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or hateful speech allowed.

**II. PLEDGE OF ALLEGIANCE (American Flag)**

Council President Goughler led the Pledge of Allegiance.

**III. MOMENT OF SILENCE**

A moment of silence was observed in remembrance of John Kernic and Bob Gilmore and the victims of the Navy Yard Shooting this past week in Washington, D.C.

**IV. ESTABLISHMENT OF QUORUM**

Present at the meeting were Council members Bogan Goughler, Robert Resinger, Larry Baughman, Howard Barger, John McClelland and Mayor Charles Minnick. Also present were Chief Carlson, Bill Walker, Barbara Manski and Solicitor Brian Spaid. Dick Phillips was not present.

**V. DISTRIBUTION OF AGENDA**

**VI. COUNCIL CHANGES TO AGENDA**

**VII. COMMISSION/COMMITTEE REPORTS**

- A. 1. No report.

**VIII. STAFF REPORTS**

A. Maintenance Foreman:

1. Mr. Sporer updated Council on the bid results of the salt shed building. He stated two (2) bids were received and the lowest bid was \$114,950.00. Mr. Sporer said the Borough cannot afford to award the bid and he will meet with the Borough's PennDot representative to see what other options are available.

B. Police Chief:

1. Chief Carlson presented Council with his report. Chief Carlson reminded Council of the Drug Take – back Program on Saturday, October 26, 2013. Chief also stated the Borough had received Pedestrian Crossing signs from PennDot.

C. Administrator/Special Projects:

1. Motion by Robert Resinger, being duly seconded by John McClelland to set the Borough's Trick – or – Treat hours for Thursday, October 31, 2013, from 6:00 – 8:00 PM. Motion carried unanimously.
2. Motion by Robert Resinger, being duly seconded by Howard Barger to appoint Camilla Anderson as the temporary tax collector for the remainder of Bill McDaniel's term, which ends December 31, 2013. Motion carried unanimously.

D. Zoning Officer:

1. Mr. Walker updated Council on the tree that fell down on Rt. 8. He stated the home owner has trimmed back the tree more, so it will not pose a threat to any neighboring houses.
2. Mr. Walker presented Council with an agreement between the Borough and the County in regards to Stormwater Management for smaller projects. Mr. Walker said this agreement would be both time – and cost – effective, with reviews to be done in thirty (30) days, at a cost of \$30.00.
3. Motion by Robert Resinger, being duly seconded by John McClelland to approve the County Service Provider Agreement between the Borough and the Venango Conservation District in regards to Stormwater Management. Motion carried unanimously.

E. CDBG Administrator:

1. Ms. Manski stated the 2013 CDBG application is due on Friday, September 20, 2013.

2. Motion by Robert Resinger, being duly seconded by Howard Barger to approve Resolution No. 6 of 2013, Resolution of Approval FFY 2013 Community Development Block Grant (CDBG) Program. Motion carried unanimously.

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- F. Solicitor:  
1. No report.

**IX. COUNCIL REPORT**

- A. Mr. Resinger questioned what the status was of the former fire hall/Latchaw Plumbing building. Mr. Walker said that the owners had paid a portion of the delinquent taxes on the property and they have since been cited for the condition of the building. Mr. Walker said it may take some time with the citing process.

**X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)**

- A. Bob Lewis was pleased to know that the Borough was able to receive additional pedestrian crossing signs so quickly.  
B. Mike Garbacz said PennDot did not respond the day the tree fell across Rt. 8 and he asked who the Borough's contact was. Chief Carlson stated it is typically a communication issue and if PennDot was told the fire department was on scene, then that may be a reason why they did not respond. Mr. Garbacz also recommended the Borough look into Morton Buildings for the salt shed.

**XI. APPROVAL OF MINUTES**

- A. Motion by Larry Baughman, being duly seconded by John McClelland to approve the minutes of the September 4, 2013 Council Meeting. Motion carried unanimously.

**XII. FINANCIAL REPORTS**

- A. Motion by John McClelland, being duly seconded by Larry Baughman to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

**XV. CORRESPONDENCE**

**XVI. BOARD OF APPEALS**

**XVII. EXECUTIVE SESSION**

Council recessed at 7:17 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 8:00 pm.

**XVIII. NEW BUSINESS (Con't)**

**XIX. ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 8:00 pm.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President