

BOROUGH OF SUGARCREEK COUNCIL MEETING MINUTES

September 17, 2014

I. WELCOME AND INTRODUCTIONS

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Goughler led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Bogan Goughler, Howard Barger, Robert Resinger, John McClelland, Larry Baughman and Mayor Charles Minnick. Also present were Chief Carlson, Bill Walker and Solicitor Brian Spaid. Barbara Manski and Dick Phillips were absent.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. COMMISSION/COMMITTEE REPORTS

A. No report.

VIII. STAFF REPORTS

A. Maintenance Foreman:

1. Mr. Sporer reported the paving has been completed on Fox Street and Egbert Street; the roads still need sealed.

B. Police Chief:

1. Chief Carlson recommended amending Ordinance No. 124 of 1989, which fixes the maximum speeds at which vehicles may be operated upon the public highways, streets, roads, ways, lanes, alleys and avenues within the Borough. Chief recommended amending Section 2 of the ordinance to add Sugarcreek Drive from Meadville Pike to Buttermilk Hill Road with a 25 mph speed limit.
2. Chief Carlson also recommended amending Ordinance No. 143 of 1993, which regulates and/or prohibits parking, stopping and/or operation of vehicles upon certain streets, roads, or highways, or parts thereof; providing penalties for violations thereof. Chief recommended amending Section 4 of the ordinance, to add a four (4) – way stop at the intersection of Fox Street and Parker Avenue. As well as add a “Stop Except Right Turn” sign at the intersection of Fox Street and the north side of Pennell Street.
3. Mr. Spaid stated he will draft the new ordinances to reflect Chief’s recommendations and then Council will have to take the proper steps necessary to adopt the new ordinances.

C. Administrator/Special Projects:

1. Mr. Sporer stated when the Borough switched insurance companies and the new insurance company did an inspection of the building and they suggested the Borough eliminate some of the weight in the attic. In accordance with the Borough’s Retention Schedule, the boxes that were stored in the attic have been gone through and the proper paperwork has been retained and the rest has been set aside for destruction. Ms. Manski obtained two (2) quotes for shredding. Shred – X of Erie quoted \$457.52 and Shred – It quoted \$1506.00. Mr. Sporer said both companies will supply a certificate of destruction and have the proper insurances. Mr. Sporer also stated there could be a variation on the number of boxes; therefore, the quotes may vary. Mr. Sporer suggested an approximate cost of \$500.00

2. Motion by Robert Resinger, being duly seconded by John McClelland to approve Shred – X of Erie to shred documents at a cost of approximately \$500. Motion carried unanimously.

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3. Motion by Larry Baughman, being duly seconded by Robert Resinger to approve Trick – or – Treat hours within the Borough for Friday, October 31, 2014, from 6:00 PM – 8:00 PM. Motion carried unanimously.

D. Zoning Officer:

1. Mr. Walker stated the Franktown Store has been demolished. Mr. Goughler recognized Mr. Walker, Chief Carlson and Ms. Manski for the time and work put into the project. Mr. Walker said the next step will be to concentrate on getting the acreage around the site brought up to code. Mr. Walker also updated Council on a new expansion being proposed by UPMC and the Sugar Valley Lodge. Mr. Walker stated there is a meeting scheduled with the Engineers and Landscape Engineers for the following week. Mr. Walker said there will not be any zoning changes necessary and plans are still in the preliminary stages.

E. CDBG Administrator:

1. No report

F. Solicitor:

1. Mr. Spaid reminded Mr. Sporer to get the necessary information in regards to the Franktown Store to Attorney Jim Greenfield in order to file the necessary lien, as per CDBG protocol. Mr. Spaid also wanted to compliment the Maintenance Department on the paving job of Egbert Street.

IX. COUNCIL REPORT

- A. Mr. Resinger stated the new windows in the Council Room are a nice improvement.

X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

- A. Walt Burgard asked what the status was of the 2003 Ford Truck. Mr. Sporer stated it was out to bid. Mr. Burgard asked if the Borough would be interested in donating it to the Rocky Grove V.F.D.. Mr. Goughler said it will need to be discussed. Mr. Burgard stated the fire department was not aware of the millings from Fox and Egbert Streets being dumped behind the building and they were receiving calls from neighbors of the fire department; as well as the trucks cleaning out the hot asphalt with diesel behind the fire department. Mr. Sporer stated he will discuss these concerns with Mr. Phillips. Mr. Burgard stated Galloway Church approached the fire department about doing a Trunk – Or – Treat in the Rocky Grove V.F.D.'s parking lot, on Halloween.
- B. Dale Miller stated the Rocky Grove V.F.D. had a boot drive to raise funds. Mr. Miller stated there a misunderstanding that a permit was needed. Mr. Miller also said there is a Gun Show scheduled on September 27 – 28, 2014 and a Fall Raffle on October 25, 2014. Mr. Miller also requested if there is any way the Borough could make a monetary donation; since funds are depleting for the R.G.V.F.D..

XI. APPROVAL OF MINUTES

- A. Motion by Robert Resinger, being duly seconded by Howard Barger to approve the minutes of the September 3, 2014 Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by Larry Baughman, being duly seconded by Howard Barger to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

- A. Property Maintenance Hearing, Wednesday, Oct. 1, 2014, 6:00 PM

XVII. EXECUTIVE SESSION

Council recessed at 7:17 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 7:30 pm.

XVIII. NEW BUSINESS (Con't)

XIX. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:31 pm.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President