

**BOROUGH OF SUGARCREEK  
COUNCIL MEETING MINUTES**

August 3, 2022

**I. WELCOME AND INTRODUCTIONS**

Council President James Speth opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

**II. PLEDGE OF ALLEGIANCE (American Flag)**

Council President Speth led the Pledge of Allegiance.

**III. MOMENT OF SILENCE**

A moment of silence was observed.

**IV. ESTABLISHMENT OF QUORUM**

Present at the meeting were Council members Larry Baughman, Alan Heller, Bogan Goughler, Matthew Carlson, James Speth and Mayor Charles McDaniel. Also, present was Police Chief Bob Wenner, Maintenance Foreman Doug Freer and Borough Solicitor Brian Spaid.

**V. DISTRIBUTION OF AGENDA**

**VI. COUNCIL CHANGES TO AGENDA**

**VII. PUBLIC PARTICIPATION (limited to 3 minutes each)**

- A. John and Kristin O'Brien expressed concerns over speeding vehicles along Shaffer Run Road. They requested to have a speed limit sign(s) placed at the bottom of the Shaffer Run Road; at the First Street end of the road. Mr. O'Brien said they have three (3) small children and are concerned for their safety. Chief Wenner said he has spoken with Mr. & Mrs. O'Brien and was out earlier today to observe the area in question. Chief Wenner said he will speak with PennDOT and would suggest a "Sharp Curve" sign be placed as opposed to a speed limit sign. Chief said they will also be running speed in that area, in the near future. Mr. Speth questioned what the speed limit would be. Chief Wenner said he would have to check with the ordinance.

**VIII. STAFF REPORTS**

A. Maintenance Foreman:

1. Doug Freer stated Baker St., Miller St. and Parker Ave. have been paved. The department will begin to seal coat.

B. Police Chief:

1. Chief Wenner updated Council on the Zoning Officer's uniform. The police department has been working with the Zoning Officer on the more serious properties and violations. Chief said the department is still taking applications for a full – time officer.

C. Administrator/Special Projects:

1. Mr. Sporer presented Council with letters from residents, addressed to Council. One letter was from a women's prayer group who is going around and praying for the local municipalities. They came and prayed over Sugarcreek Borough. Another letter was from a resident asking to place a book donation box out front of the Borough Building.
2. Mr. Sporer updated Council on an e – mail he received from the County in regards to signing off on the traffic light signals associated with the Rt. 8 sidewalk project. He recommended the Council not sign off on the traffic signals until the MOU was in place stating the Borough was not responsible for the sidewalk and the County would be responsible for it.
3. Mr. Baughman asked if it was able to place a guardrail along Rocky Grove Ave./Rt. 417 between Coefield's Corner and Village Auto. Mr. Freer said Dick Shingledecker has placed guardrails up in the Borough. Mr. Freer said he can speak with PennDOT about it.
4. Motion by Bogan Goughler, being duly seconded by Matthew Carlson to be resolved that Sugarcreek Borough, Venango County do hereby make application to the County for allocation of County Liquid Fuels Tax Fund for the year 2023. Motion carried unanimously.

D. Zoning Officer:

1. Mr. Sporer said Larry Moyer continues to receive applications for new homes.

- E. Solicitor:
  - 1. No report.

**IX. COUNCIL REPORT**

- A. James Speth said he received a call from Rich Mulholland and he had positive comments about the Rocky Grove Playground. Mr. Mulholland also expressed concerns about Beatty Run Road and issues with numbering along the road. Chief said it is a County 911 issue but he could take the concern to the 911 Advisory Board that he and the Mayor are members of.

**X. APPROVAL OF MINUTES**

- A. Motion by Bogan Goughler, being duly seconded by Alan Heller to approve the minutes of the July 6, 2022 Council Meeting. Motion carried unanimously.

**XI. FINANCIAL REPORTS**

- A. Motion by Larry Baughman, being duly seconded by Bogan Goughler to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

**XII. OLD BUSINESS**

**XIII. NEW BUSINESS**

**XIV. CORRESPONDENCE**

**XV. BOARD OF APPEALS**

**XVI. EXECUTIVE SESSION**

Council recessed at 7:18 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 7:27 pm.

**XVII. NEW BUSINESS CON'T.**

- A. Motion by Matthew Carlson, being duly seconded by James Speth to authorize the Borough Manager to purchase the property located on First Avenue, at the Venango County tax sale on Sept. 12, 2022, at a reasonable cost. Motion carried unanimously.

**XVIII. ADJOURNMENT**

- A. Council President James Speth adjourned the meeting at 7:29 PM.

Joseph M. Sporer, Borough Manager

James Speth, Council President