

**BOROUGH OF SUGARCREEK
COUNCIL MEETING MINUTES**

July 6, 2022

I. WELCOME AND INTRODUCTIONS

Council President James Speth opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Speth led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Larry Baughman, Alan Heller, Bogan Goughler, Matthew Carlson, James Speth and Mayor Charles McDaniel. Also, present was Attorney Greg Merkel.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. PUBLIC PARTICIPATION (limited to 3 minutes each)

A. No Public Participation.

VIII. COMMISSION/COMMITTEE REPORTS

A. Planning Commission

1. No report.

IX. STAFF REPORTS

A. Maintenance Foreman:

1. Mr. Sporer said the Maintenance Dept. has completed the tarring and chipping projects. They are now preparing for seal coating to begin on Warren Road, Parker Avenue and Keely Road. Mr. Sporer said they have also been replacing storm sewers along Baker Street; where the City of Franklin has replaced water lines.

B. Police Chief:

1. No report.

C. Administrator/Special Projects:

1. Mr. Sporer updated Council on the culverts along Shaffer Run Road. The third and final culvert is deteriorating and needing to be repaired/replaced. Mr. Sporer said the Borough is receiving \$25,000 in County Liquid Fuels and the Borough will be responsible for the remaining \$66,000. The Borough bid the project out and received one (1) bid back. Shingledecker's Welding bid the project at a total cost of \$91,000; with the pipe alone costing \$42,790.00.

2. Motion by Matthew Carlson, being duly seconded by Larry Baughman to approve the bid to replace Culvert #3 along Shaffer Run Road, as bid by Shingledecker's Welding, in the amount of \$91,000.00. Motion carried unanimously.

3. Mr. Sporer said the Rocky Grove Playground was completed the previous week and the Borough has been receiving numerous compliments.

D. Zoning Officer:

1. Mr. Sporer reported that the Zoning Officer has been busy with high grass complaints and building permits. He said the Borough just received its seventh (7th) permit for a new house construction this year; with another one or two to come in as well.

E. Solicitor:

1. No report.

X. COUNCIL REPORT

A. Matthew Carlson asked if the Borough is utilizing the Planning Commission to the best of our abilities. Mr. Sporer asked for clarification on his question. Mr. Carlson asked if the Borough has been sending things for them to review and research. Mr. Sporer said the Planning Commission mainly has been reviewing the subdivisions. Mr. Carlson said the Planning Commission is not meeting. Mr. Sporer said they meet around once a month or every other month. Recently,

they have approved a couple of subdivisions out on Keely Road.

- B. Mayor McDaniel asked when the front office was going to be open to the public again. Mr. Sporer said it is up to Council. Mr. Carlson asked to have the door opened again. Mr. Goughler said it is fine as is. Mr. Speth said he would not oppose opening the door back up. Mr. Baughman asked if the front office is staffed adequately. Mr. Sporer said it is.
 - 1. Motion by Alan Heller, being duly seconded by Matthew Carlson to approve opening the front office door to the public effective immediately. Motion carried unanimously.

XI. APPROVAL OF MINUTES

- A. Motion by Bogan Goughler, being duly seconded by James Speth to approve the minutes of the June 1, 2022 Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by Larry Baughman, being duly seconded by Matthew Carlson to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION

Council recessed at 7:12 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 7:33 pm.

XVIII. ADJOURNMENT

- 1. James Speth adjourned the meeting at 7:34 PM.

Joseph M. Sporer, Borough Manager

James Speth, Council President