

**BOROUGH OF SUGARCREEK
COUNCIL MEETING MINUTES**

July 5, 2023

I. WELCOME AND INTRODUCTIONS

Council President James Speth opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Speth led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Bogan Goughler, Matthew Carlson, James Speth and Mayor Charles McDaniel. Also present was Attorney Brian Spaid. Council Members Larry Baughman and Alan Heller were excused.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

A. Dan Marvin, Reno V.F.D., stated the department is getting ready for the Car Cruise, scheduled for Saturday, July 8, 2023.

VIII. STAFF REPORTS

A. Maintenance Foreman:

1. Mr. Sporer said the Maintenance Department is continuing to do seal work and other summer projects. Mr. Sporer said Prospect Avenue, between Bell Avenue and the former Physicians' Building will be repaved. The City of Franklin had a water line break and damaged the road last year. The Borough reached an agreement with the City of Franklin/General Authority to bid out the paving project and then split the cost of the project. The Borough bid out the project and received two (2) bids back; one from Hawbaker's for \$55,960.00 and one from IA Construction for \$35,553.00. Mr. Sporer said the road is ready to be paved; the water and sewer lines have been replaced. He and Mr. Freer recommend awarding the bid to IA Construction. Mr. Sporer said the cost to the Borough would approximately be \$18,000 for the project. Mr. Speth asked if it was the local IA Construction doing the work and the timeframe. Mr. Sporer said it is the IA Construction crew from the Rt. 8 office. And it is scheduled to be done by the middle of September. Mr. Sporer said he has been in contact with the City of Franklin Manager, Tracy Jamieson throughout the bidding process.

a. Motion by Matthew Carlson, being duly seconded by Bogan Goughler to award the Prospect Avenue Paving Project to IA Construction, in the bid amount of \$35,553 and subject to the General Authority's approval. Motion carried unanimously.

B. Police Chief:

1. Mayor McDaniel presented Council with the Department's quarterly report for April, May & June. Mayor also presented a request to purchase mobile hot spots for the cruiser computers to enable Wi-Fi connection. The previously purchased air cards were not sufficient in providing Wi-Fi capabilities. It would be a one – time cost of \$129.00 per mobile hot spot, per computer. The total cost would be \$519.96 for four (4) computers. There is a monthly fee of \$129.00 for them. Mayor said this would help to improve public safety and their capabilities.

a. Motion by Matthew Carlson, being duly seconded by Bogan Goughler to approve the purchase of four (4) mobile hot spots for the Police Department Cruisers, at a cost of \$519.96. Motion carried unanimously.

C. Administrator/Special Projects:

1. No report.

D. Zoning Officer:

1. No report.

- E. Solicitor:
 - 1. No report.

IX. COUNCIL REPORT

- A. Mayor McDaniel said the Maintenance Department continues to do a good job. And the R.G.V.F.D. Fireman's Fair went smoothly from the Police Department's standpoint.
- B. James Speth asked if the property in Reno that was approved for storage buildings was still proceeding along. Mr. Sporer said they are and they should be installed soon.

X. APPROVAL OF MINUTES

- A. Motion by Bogan Goughler, being duly seconded by James Speth to approve the minutes of the June 7, 2023 Council Meeting. Motion carried unanimously.

XI. FINANCIAL REPORTS

- A. Motion by Bogan Goughler, being duly seconded by Matthew Carlson to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XII. OLD BUSINESS

XIII. NEW BUSINESS

XIV. CORRESPONDENCE

XV. BOARD OF APPEALS

XVI. EXECUTIVE SESSION

Council recessed at 7:16 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 7:38 pm.

XVII. NEW BUSINESS CON'T.

- A. Motion by Matthew Carlson, being duly seconded by Bogan Goughler to approve the hiring of Julie Vroman for the Treasurer position, at a wage of \$17.00/hour, beginning July 24, 2023 with a 90 – day probation. Motion carried unanimously.
- B. Matthew Carlson stated that backgrounds checks should be done on the new hires for the Borough. He said the Police Department is not able to get Criminal History Reports. But would be able to access the State Police backgrounds reports, which are not Criminal History Report – protected background checks, through the State Police's website. Mayor McDaniel stated Chief would send a memo stating detailed background checks are only available for Police Department employees. Mr. Carlson said those are the Criminal History Reports and the Borough is not looking at those. Mayor said the Chief stated he can run basic background checks on new hires.

XVIII. ADJOURNMENT

- A. Council President James Speth adjourned the meeting at 7:39 PM.

Joseph M. Sporer, Borough Manager

James Speth, Council President