

**BOROUGH OF SUGARCREEK  
COUNCIL MEETING MINUTES**

July 18, 2018

**I. WELCOME AND INTRODUCTIONS**

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

**II. PLEDGE OF ALLEGIANCE (American Flag)**

Council President Goughler led the Pledge of Allegiance.

**III. MOMENT OF SILENCE**

A moment of silence was observed.

**IV. ESTABLISHMENT OF QUORUM**

Present at the meeting were Council members John McClelland, Larry Baughman, James Speth, Howard Barger and Bogan Goughler. Mayor Charles McDaniel was excused. Also present were Chief Matthew Carlson and Borough Solicitor Brian Spaid.

**V. DISTRIBUTION OF AGENDA**

**VI. COUNCIL CHANGES TO AGENDA**

**VII. PUBLIC PARTICIPATION (*limited to 3 minutes each*)**

- A. Jeff Coxson updated Council on his property along Rt. 428. He said PennDOT has been out to mark for underground utilities and work should be beginning soon.
- B. Tim Hummel, Venango County Conversation District, has been talking with Lance Bowes and they will look at cleaning out the ditch behind Mr. Coxson's house, as well as looking at the retention pond behind the property. Mr. Hummel also suggested adding more cross pipes on Keely Road may help, but PennDOT would need to agree to it and be involved as well, due to changes to stormwater. Mr. Hummel said he would like to meet with Dick Phillips, PennDOT and Mr. Coxson to develop a plan.

**VIII. COMMISSION/COMMITTEE REPORTS**

- A. Planning Commission
  - 1. No report.

**IX. STAFF REPORTS**

- A. Maintenance Foreman:
  - 1. No report.
- B. Police Chief:
  - 1. Chief Carlson presented Council with a written report. Chief updated Council that the Borough has received the funds back in regards to the ARLE Grant and the new LED school crossing lights along Rt. 417.
- C. Administrator/Special Projects:
  - 1. Mr. Sporer presented Council with a request from UPMC and Venango County to extend water lines to Sugarcreek Station and Sugar Valley Lodge, in Sugarcreek Village. Mr. Sporer said he has met with Venango County Commissioners, Hank Gent, Attorney for UPMC and UPMC Representatives Eric Meduho and Dan Grant in regards to the request. Mr. Sporer has also spoken with Engineer Chris Sporer, Arcadis US, Inc. about the request. Mr. Gent then presented Council with a letter of request from UPMC and Venango County for a feasibility study. Mr. Sporer said UPMC has been in contact with B.P. Rhodes, who supplies water to parts of Sugarcreek Village. Dan Grant, C.O.O. of Senior Communities for UPMC, stated that the UPMC buildings in Sugarcreek Village are currently on a private water supply and are interested in extending water lines and getting on the public water system. Mr. Grant said UPMC and the County would cover the costs of the feasibility study and they are requesting the approval for the study. Mr. Meduho said there are approximately 320 people served on their current system but the costs of repairs and upgrades are costly and they are looking for the best long – term option. Mr. Meduho reminded Council that there is no obligation to the Borough by doing the feasibility study. This is to see what opportunities are available to them to provide safe drinking water to their residents. Mr. Speth

asked Mr. Gent if the residents of the Village, outside of the senior facilities will have to hook up to the public system as well. Mr. Gent said that will be addressed in the feasibility study through discussions with the General Authority and BP Rhodes and that is a possibility. Mr. Sporer reiterated that there is no obligation to the Borough for the cost of the feasibility study. As well as to see what options are available and if it is cost effective to both the Borough and UPMC. Mr. Sporer said he will not recommend Council approve extending the lines if it causes a hardship to the residents in Sugarcreek Village. He does recommend that Council approve doing the study and see what the results are either way. Mr. Spaid said Arcadis US, Inc. would have to submit their cost proposal to Venango County and UPMC and both the County and UPMC would have to approve Arcadis to complete the study. Mr. Gent said he will draft a letter stating that the Borough, Venango County and UPMC approve Arcadis to do the feasibility study. Chris Sporer expressed her appreciation to the Borough for their confidence in Arcadis in completing the study.

- a. Motion by Larry Baughman, being duly seconded by James Speth to approve a feasibility study on the proposed water system in the Village of Sugarcreek, to be paid for by UPMC and Venango County. A roll call was taken. Mr. McClelland, Mr. Goughler, Mr. Speth and Mr. Baughman voted in favor of the motion. Mr. Barger opposed the motion. Motion carried.
2. Mr. Sporer presented Council with a request from the Franklin Public Library requesting a donation. Mr. Sporer said the Borough had donated \$500.00 the year before and would recommend a \$500.00 donation be given on behalf of the Borough this year.
  - b. Motion by John McClelland, being duly seconded by Howard Barger to approve a donation in the amount of \$500.00 be given to the Franklin Public Library on behalf of Sugarcreek Borough. Motion carried unanimously.

- D. Zoning Officer:
  1. No report.
- E. Solicitor:
  1. No report.

**X. COUNCIL REPORT**

- A. John McClelland said there is a section of sidewalk along Rt. 417, near Village Auto that has raised up and he believes it may pose a safety hazard to those walking along there. There is also another section closer to the intersection that appears to have sunken. Mr. Sporer said there is a pipe moving under the sidewalk and the Maintenance Dept. is aware of it and are currently trying to determine what it causing the pipe to move and how to address it. Mr. McClelland asked to have the hazardous sections painted with yellow paint.

**XI. APPROVAL OF MINUTES**

- A. Motion by Larry Baughman, being duly seconded by John McClelland to approve the minutes of the June 20, 2018 Council Meeting. Motion carried unanimously.

**XII. FINANCIAL REPORTS**

- A. Motion by James Speth, being duly seconded by Howard Barger to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

**XV. CORRESPONDENCE**

**XVI. BOARD OF APPEALS**

**XVII. EXECUTIVE SESSION**

Council recessed at 7:36 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 8:03 pm.

**XVIII. ADJOURNMENT**

A. Motion by Larry Baughman, being duly seconded by Howard Barger to adjourn the meeting at 8:07 PM. Motion carried unanimously.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President