

**BOROUGH OF SUGARCREEK
COUNCIL MEETING MINUTES**

July 15, 2015

I. WELCOME AND INTRODUCTIONS

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Goughler led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Bogan Goughler, Howard Barger, John McClelland, Larry Baughman and Robert Resinger. Mayor Charles Minnick was excused. Borough Solicitor Brian Spaid and Bill Walker were not present. Also present was Lt. Ryan Ashbaugh.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. COMMISSION/COMMITTEE REPORTS

A. No report.

VIII. STAFF REPORTS

A. Maintenance Foreman:

1. Mr. Sporer stated the Maintenance Department has been doing pipe work in preparation of the paving of 2nd Avenue; which is anticipated to begin the beginning of August. IA Construction will be doing the paving.

B. Police Chief:

1. Lt. Ryan Ashbaugh reminded Council of the Soap Box Derby on Saturday, July 25, 2015, beginning at 8:00 AM. The Venango County Fatherhood Initiative has obtained the proper permits from PennDOT and has contacted Rocky Grove V.F.D. for Fire Police. Lt. Ashbaugh was approached by the Rocky Grove V.F.D.'s Fire Police to provide a police officer between the hours of 7:00 AM – 12:00 PM, as a way to enforce the temporary no – parking order during the Soap Box Derby. Mr. Baughman asked how many hours were used during the Fair Week. Lt. Ashbaugh said the department used a large majority of the additional hours that the Council had approved for that week.

- a. Motion by John McClelland, being duly seconded by Robert Resinger to approve five (5) additional hours to be used on Saturday, July 25, 2015, during the Soap Box Derby. A roll call was taken. Mr. Barger, Mr. McClelland, Mr. Goughler and Mr. Resinger voted in favor of the motion. Mr. Baughman voted against the motion. Motion approved.

2. Lt. Ashbaugh asked if the ordinance has been done for the stop signs that were placed at Pennell Street and Fox Street and Parker Avenue and Fox Street. Mr. Sporer said they have not been completed and he will contact Mr. Spaid. Lt. Ashbaugh said he was approached about making the temporary stop signs at Gilfillan Street and Kennerdell Street permanent stop signs.

C. Administrator/Special Projects:

1. Mr. Sporer stated the boundary lines for the burning ordinance have been changed. The line between Rt. 417 – area and Rocky Grove is now coming down Grimm Street, behind the fire department and down to Rt. 8, as has been requested by residents.

- a. Motion by Robert Resinger, being duly seconded by John McClelland to approve Resolution No. 1 of 2015, which the boundary of the Village of Rocky Grove is defined and designated in regards to Burning Ordinance No. 247 of 2006. Motion carried unanimously.

- D. Zoning Officer:
 - 1. Mr. Sporer wanted Council to note there are two (2) Zoning Hearing Board hearings scheduled for Wednesday, July 22, 2015, at 6:00 PM and 6:30 PM.
- E. CDBG Administrator:
 - 1. No report.
- F. Solicitor:
 - 1. No report.

IX. COUNCIL REPORT

X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

- A. Carolyn Dunlap wanted to thank Council for redefining the boundaries for the burning ordinance.
- B. Mike Garbacz had questions in regards to maintaining and doing repair work to the alleys in Reno. Mr. Sporer stated the Borough does not own the alleys, but he will bring the issues to Dick Phillips' attention.
- C. Jan Bowen expressed concerns over the vacation of Cedar Street. She does not believe there has been a majority of owners that have signed the petition to have the street vacated. Ms. Bowen stated she thinks the hearing in August should be canceled. Mr. Goughler stated Council will discuss the matter with Mr. Spaid.
- D. Sidney Gramley presented Council with copies of the petitions, signatures and tax map. Mr. Gramley stated he believes those who signed the petition are not listed as owners of property, according to the tax map. He also said if the street is vacated, he will lose access to the back of his property and his property would be damaged. Mr. Goughler said Council will discuss this with Mr. Spaid.

XI. APPROVAL OF MINUTES

- A. Motion by John McClelland, being duly seconded by Robert Resinger to approve the minutes of the June 17, 2015 Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by Robert Resinger, being duly seconded by Howard Barger to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.
- B. Mr. Baughman raised a question concerning a bill to be paid to Jason Miller. Mr. Sporer stated it was to repair damage done when new water lines were installed along Meadville Pike and Bell Avenue.

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION

Council recessed at 7:23 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 7:56 pm.

XVIII. NEW BUSINESS (Con't)

XIX. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:57 pm.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President