

**BOROUGH OF SUGARCREEK  
COUNCIL MEETING MINUTES**

May 7, 2014

**I. WELCOME AND INTRODUCTIONS**

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

**II. PLEDGE OF ALLEGIANCE (American Flag)**

Council President Goughler led the Pledge of Allegiance.

**III. MOMENT OF SILENCE**

A moment of silence was observed.

**IV. ESTABLISHMENT OF QUORUM**

Present at the meeting were Council members Bogan Goughler, Larry Baughman, Howard Barger, Robert Resinger, John McClelland and Mayor Charles Minnick. Also present were Chief Carlson, Dick Phillips, Bill Walker, Barbara Manski and Solicitor Brian Spaid.

**V. DISTRIBUTION OF AGENDA**

**VI. COUNCIL CHANGES TO AGENDA**

**VII. COMMISSION/COMMITTEE REPORTS**

A. No report.

**VIII. STAFF REPORTS**

A. Maintenance Foreman:

1. Mr. Phillips stated the Borough opened bids for the Liquid Fuels money. He said there were no bids received for pipe and the Borough may have to request quotes for any pipe that may be needed. Mr. Phillips also said Penske Trucking requested the Borough to trade the 1996 Ford Truck, for \$1,500.00.
2. Motion by Larry Baughman, being duly seconded by Robert Resinger to trade the 1996 Ford Truck to Penske Trucking, for \$1,500.00. Motion carried unanimously.
3. Motion by Larry Baughman, being duly seconded by John McClelland to award bids on aggregates, paving, seal coat and dust control as recommended by Mr. Phillips. Motion carried unanimously.

B. Police Chief:

1. Chief Carlson presented Council with his written report. Mr. Goughler questioned if those who are violating the Borough's burning ordinance are being cited or not. Chief Carlson stated if the complaint is filed by the fire departments, then those people would be cited.
2. Motion by John McClelland, being duly seconded by Howard Barger to approve Gina McCullon as a Reserve Crossing Guard. Motion carried unanimously.

C. Administrator/Special Projects:

1. Mr. Sporer updated Council and the public that Bob Billingsley said the Gen. Jesse Reno marker will be placed in Reno, near the Reno Post Office, on June 20, 2014, at 1:30 PM. More information is to follow. Mr. Sporer requested Council to approve an amendment to the GAP Policy, which will increase the Administrative Office Personnel's sick time. Mr. Sporer also presented Council with a proposal to amend the Administrative Office Personnel's Pension Program. Mr. Sporer is proposing that the Administrative Office will contribute for the life of their employment, lower the vesting year from 12 years to 7 years and increase the multiplier. Mr. Baughman requested a copy of the GAP Policy before voting on the motion.
2. Mr. Baughman and Mr. Resinger requested to table both of the motions, regarding the GAP Policy and the Administrative Office Personnel's Pension Plan, until the next meeting, to allow time to review the information.

D. Zoning Officer:

1. Mr. Walker stated two (2) new businesses opened along Rt. 8; True Value and Allegheny Outdoor Equipment. Mr. Walker said there are also new residential homes being constructed this summer.

- E. CDBG Administrator:
  - 1. Ms. Manski introduced the new CDBG Assistant, Amanda Brison to Council. Ms. Manski requested Council to approve changes to the wording of the 2010 – 2013 applications, for Reno V.F.D.'s allocation. DCED has approved the modifications, pending Council's approval.
  - 2. Motion by Robert Resinger, being duly seconded by Howard Barger to amend the CDBG Funding for the years 2010, 2011, 2012 and 2013 in reference to the Reno V.F.D. projects being changed. Motion carried unanimously.
- F. Solicitor:
  - 1. Mr. Spaid said he reviewed the proposed changes to the Administrative Office Personnel's Pension Plan and he recommends Council approve and pass the changes, from a legal standpoint.

**IX. COUNCIL REPORT**

**X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)**

- A. Mike Garbacz said the 2010 – 2013 CDBG money was originally allocated for other projects, but was never spent. Reno V.F.D. wants to use the funds towards the payments of a new truck. Reno V.F.D. needs to hold a public meeting for any public comment(s), in regards to taking out a tax - free loan for the purchase of a new pumper truck. Mr. Garbacz requested to hold the public meeting before the May 21, 2014 Council meeting. Mr. Spaid asked if there would be adequate time to advertise for the meeting. Mr. Garbacz stated there would be. Mr. Spaid suggested Mr. Garbacz to have Reno V.F.D.'s solicitor send the information to himself and Mr. Sporer, before the public meeting.
  - 1. Motion by John McClelland, being duly seconded by Robert Resinger to schedule a public meeting, for Reno V.F.D., on Wednesday, May 21, 2014, at 6:30 PM, subject to approval by the Borough Solicitor and Borough Manager. Motion carried unanimously.
- B. Scott McMasters, from Rocky Gove V.F.D., updated Council on the annual Fireman's Fair. There will be a new amusement company this year. The fair is scheduled for July 8 – 12, 2014. There will be a Motorcycle Cruise – In scheduled for that Tuesday, parade on Wednesday, dirt track racers on Thursday, fireworks and a concert on Friday and an antique car cruise – in and ride matinee on Saturday. Mr. McMasters said he will speak with Chief Carlson in regards to any other final details.
- C. Dale Miller introduced himself to Council as the new Rocky Grove V.F.D. chief.
- D. Al Bilotto had questions on where or on what previous CDBG money was spent for Rocky Grove V.F.D.

**XI. APPROVAL OF MINUTES**

- A. Motion by Larry Baughman, being duly seconded by Robert Resinger to approve the minutes of the April 16, 2014 Council Meeting. Motion carried unanimously.

**XII. FINANCIAL REPORTS**

- A. Motion by Howard Barger, being duly seconded by Robert Resinger to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

**XV. CORRESPONDENCE**

**XVI. BOARD OF APPEALS**

**XVII. EXECUTIVE SESSION**

Council recessed at 7:42 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 9:12 pm.

**XVIII. NEW BUSINESS (Con't)**

- A. Motion by Robert Resinger, being duly seconded by Larry Baughman to offer employment to Robert Stoltenberg pending reference checks, completed paperwork and background check. Motion carried unanimously.

**XIX. ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 9:15 pm.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President