

**BOROUGH OF SUGARCREEK  
COUNCIL MEETING MINUTES**

May 4, 2022

**I. WELCOME AND INTRODUCTIONS**

Council President James Speth opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

**II. PLEDGE OF ALLEGIANCE (American Flag)**

Council President Speth led the Pledge of Allegiance.

**III. MOMENT OF SILENCE**

A moment of silence was observed.

**IV. ESTABLISHMENT OF QUORUM**

Present at the meeting were Council members Larry Baughman, Alan Heller, Bogan Goughler, Matthew Carlson and James Speth. Mayor Charles McDaniel was excused. Also, present were Borough Solicitor Brian Spaid, Chief Bob Wenner and Maintenance Foreman Doug Freer.

**V. DISTRIBUTION OF AGENDA**

**VI. COUNCIL CHANGES TO AGENDA**

**VII. PUBLIC PARTICIPATION (*limited to 3 minutes each*)**

- A. Dan Williams requested if a "Dead End" sign could be placed along Observation Street, near the alley. Mr. Williams said there are vehicles using his driveway to turn around in when they realize it's a dead end. Chief Wenner said he has been contacted about this and he went and looked at it earlier in the day. Chief said he has also spoken with the Borough Manager and they both agree to have the sign installed. Mr. Williams also requested if the Borough could install a "Handicapped Child" sign along Observation Street. Chief said he will have to look at it and study the amount of traffic in the area before a sign can be installed, but he currently does not agree with that sign. Mr. Baughman expressed concerns that this may result in several other requests for signs. Mr. Williams said there used to be a mirror along Second Avenue, facing up towards Baker Street to make it more visible for cars turning off of Baker Street. Mr. Carlson said he remembers the mirror, but it was removed once the curb was cut back to an appropriate distance and the mirror was no longer needed. Mr. Carlson said he does not believe the mirror needs to be placed back up there. Chief said he will keep an eye on the area in question. Mr. Speth asked if Second Avenue could be made a one – way street. Mr. Sporer said it would cause issues with plowing and no it could not be made a one – way street.
- a. Motion by Matt Carlson, being duly seconded by Alan Heller to place a "No Outlet" sign along Observation Street. Motion carried unanimously.

**VIII. COMMISSION/COMMITTEE REPORTS**

- A. Planning Commission
1. Mr. Sporer said the Planning Commission met to discuss a subdivision on Keely Road.

**IX. STAFF REPORTS**

- A. Maintenance Foreman:
1. Mr. Freer updated Council on the various items that were sold on Municibid. Two (2) horses from the old playground equipment sold for \$410.00, the grader sold for \$15,000, the Simplicity mower sold for \$3,100 and the 2008 Chevy Truck sold for \$4,600. Mr. Freer said the Borough will be selling the tag broom, the 1991 International Dump Truck and the 1995 International Dump truck on Municibid. Mr. Freer said he would like Council to consider purchasing a new broom, as the current tag broom and the truck used to pull the tag broom are no longer functionable. The tag broom will only last a couple of more years, the one dump truck is out of inspection and the other dump truck uses oil and has to be refilled every couple of hours. He said there is one broom in stock and the company agreed to hold it until a decision is made by Council. The purchase price is \$79,000. Mr. Sporer said the new broom could be purchased using the COVID Relief money the Borough received. Mr. Sporer said this equipment was not budgeted, but the COVID Relief money was unexpected and the funds could be used to purchase equipment. He also said this broom is used for out in the country and is made

to handle the dirt and dust those roads create. Mr. Sporer said he believes using this COVID Relief money on equipment that would last the Borough 20 or more years, would be a wise investment. He also added that the equipment the Borough has sold or will be selling on Municibid will total around \$35,000. Mr. Baughman asked for better planning and preparation when requesting to purchase major pieces of equipment in the future, as well as more notice to consider the purchase(s). He also requested to see such purchases included in the budget. Mr. Sporer said if it was not for the COVID Relief money, he would not advocate purchasing the equipment.

a. Motion by Matt Carlson, being duly seconded by Bogan Goughler to approve the purchase of a 2022 Superior Broom SM74J, at a purchase price of \$79,000 and purchased using COVID Relief Funds. Motion carried unanimously.

2. Mr. Sporer presented Council with the recommended bids for the Liquid Fuels bids, as recommended by Maintenance Foreman, Doug Freer. The bids presented were: 500' plastic smooth bore interior pipe, 15" diameter, 20' joints with bell & spigot type joint (delivered) awarded to L/B Water at \$12.50/ft, total cost of \$6,250. Ten (10) 2' x 2' x 2' catch basins with cast iron 27 3/4" x 27 3/4" drop in grate (delivered) awarded to Key Precast at \$411.00/each, total cost of \$4,110.00. 500 tons 2A Limestone (Delivered) at \$22.81/ton, total cost of \$11,405.00. 3,000 tons Type 3B antiskid (AS1) (picked up and delivered) awarded to Cooperstown Sand & Gravel at pick – up price of \$9.00/ton, total cost of \$27,000.00 and delivered price of \$10.25/ton, total cost of \$30,750.00. 1,000 tons 2A Crushed Gravel (pick up and delivered) awarded to Cooperstown Sand & Gravel at a pick – up price of \$9.50/ton, total cost of \$9,500.00 and delivered price of \$11.50/ton, total cost of \$11,500.00. 1,500 tons 2RC Aggregate (pick up and delivered) awarded to Vincent Excavating & Gravel at a pick – up price of \$8.75/ton, total cost of \$13,125.00 and delivered price of \$10.75/ton, total cost of \$16,125.00. 3,000 tons 1B Type C Aggregate awarded to Cooperstown Sand & Gravel (picked up and delivered) at a pick – up price of \$11.00/ton, total cost of \$33,000.00 and delivered price of \$13.50/ton, total cost of \$40,500. 1,500 tons 9.5 MM Superpave Wearing Course (pick up) awarded to IA Construction at \$74.30/ton, total cost of \$111,450.00. 500 tons 19 MM Superpave Binder Course (pick up) awarded to IA Construction at \$64.80/ton, total cost of \$32,400.00. 500 tons 25 MM Binder Course (pick up) awarded to IA Construction at \$62.60/ton, total cost of \$31,300.00. 69,799 sq. yd. single asphalt seal coat, using AASHTO No. 8 aggregate, SRL – L (Non – Polymer) to be placed on Sugar creek Drive between Meadville Pike and Buttermilk Hill Rd., Parker Ave. between Fox Street and Egbert Street, Warren Road between Rocky Grove Avenue/Rt. 417 and 809 Warren Road, and addition seal on edges (5' wide) along same section of Warren Road, and Shaffer Run Road between 1<sup>st</sup> Street and Martin Hill Road was awarded to Martuccio Asphalt & Paving (delivered) at \$1.447/SY for a total cost of \$100,999.15. The milling of Baker Street between 1<sup>st</sup> Avenue and 2<sup>nd</sup> Avenue, Baker Street between 1<sup>st</sup> Avenue and Observation Street, Miller Street between Parker Avenue and Wiley Avenue and Parker Avenue between Miller Street and Egbert Street and the asphalt placement on Baker Street between 1<sup>st</sup> Avenue and 2<sup>nd</sup> Avenue and Baker Street between 1<sup>st</sup> Avenue and Observation Street was awarded to Glenn O. Hawbaker, total cost of \$36,435.00. Mr. Baughman questioned why the aggregates were awarded both pick up and delivery costs. Mr. Freer said for the difference in cost and wear and tear on the vehicles and where the stone is being placed, at times it is a better decision for the company to deliver the stone. Mr. Sporer said the Borough has always bid the aggregates this way in the event there is an emergency and/or truck issues and the Borough is not able to pick up the stones.

a. Motion by Larry Baughman, being duly seconded by Bogan Goughler to award the Liquid Fuels bids as recommended by the Maintenance Foreman. Motion carried unanimously.

B. Police Chief:

1. Chief said the department has been steady. Chief also said the department has been assisting Zoning in dealing with properties and complaints.

C. Administrator/Special Projects:

1. Mr. Sporer updated Council on 103 2<sup>nd</sup> St., Reno that is being purchased by the County Land Bank. Mr. Sporer said he also put in a request with the Land Bank for funds to demolish the house and that request was approved, in the amount of \$6,150, awarded to Klapac. The Borough will be able to demolish the house once the property is turned

over to the Borough from the Land Bank. Mr. Sporer said he is hoping to be able to have the property cleaned up and ready to bid it out by the end of summer.

D. Zoning Officer:

1. Mr. Sporer said the Zoning Officer and the Police Department have begun to work on addressing complaints and violations. Mr. Sporer said there have been a couple permits for new houses going in within the Borough. Mr. Speth said he would like to request to have the Zoning Officer attend an upcoming meeting. Mr. Sporer said he would pass the request on to the Zoning Officer.

E. Solicitor:

1. No report.

X. **COUNCIL REPORT**

- A. Larry Baughman, on behalf of himself and Council, wanted to extend his sympathies to Chief Wenner on the passing of his sister.

XI. **APPROVAL OF MINUTES**

- A. Motion by Larry Baughman, being duly seconded by Alan Heller to approve the minutes of the April 6, 2022 Council Meeting. Motion carried unanimously.

XII. **FINANCIAL REPORTS**

- A. Motion by Bogan Goughler, being duly seconded by Alan Heller to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. **OLD BUSINESS**

XIV. **NEW BUSINESS**

XV. **CORRESPONDENCE**

XVI. **BOARD OF APPEALS**

XVII. **EXECUTIVE SESSION**

Council recessed at 7:28 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 8:04 pm.

XVIII. **NEW BUSINESS CON'T.**

1. Motion by Larry Baughman, being duly seconded by Bogan Goughler to offer conditional employment in the Police Department to Travis Corbett, as a full – time officer, as requested by the Police Chief, pending physical & psychological testing. Motion carried unanimously.
2. Motion by Larry Baughman, being duly seconded by Bogan Goughler to authorize the Police Chief to develop a new list of new officer applicants. Motion carried unanimously.
3. Motion by Larry Baughman, being duly seconded by James Speth to ratify the 2022 – 2023 – 2024 Police contract. Motion carried unanimously.
4. Motion by Bogan Goughler, being duly seconded by Larry Baughman to recognize the Sugarcreek Borough Police Association as the Police Union. Motion carried unanimously.

XIX. **ADJOURNMENT**

1. James Speth adjourned the meeting at 8:07 PM.

Joseph M. Sporer, Borough Manager

James Speth, Council President