

**BOROUGH OF SUGARCREEK  
COUNCIL MEETING MINUTES**

May 4, 2016

**I. WELCOME AND INTRODUCTIONS**

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

**II. PLEDGE OF ALLEGIANCE (American Flag)**

Council President Goughler led the Pledge of Allegiance.

**III. MOMENT OF SILENCE**

A moment of silence was observed in remembrance of officers who have died in the line of duty.

**IV. ESTABLISHMENT OF QUORUM**

Present at the meeting were Council members Bogan Goughler, Howard Barger, John McClelland, Robert Resinger, Larry Baughman and Mayor Jeffrey MacKenzie. Also present were Borough Solicitor Brian Spaid, Larry Moyer, Dick Phillips and Chief Matthew Carlson.

**V. DISTRIBUTION OF AGENDA**

**VI. COUNCIL CHANGES TO AGENDA**

**VII. PUBLIC PARTICIPATION (*limited to 3 minutes each*)**

- A. Mike Garbacz reminded Council of the upcoming meeting on Monday, May 16, 2016 at the R.G.V.F.D. fire hall, to discuss the status of volunteer fire departments across the State and possible State funding available. Mr. Garbacz also questioned the status of the former K – mart building. Mr. Sporer stated Klapec Trucking has signed a three – year lease on the building & they will be able to purchase the building in February 2018. He also said there are plans to demolish the building in the future. Klapec Trucking is paying the utilities and taxes on the building.
- B. Mariah Murphy questioned if “Children at Play” & “No Parking” signs could be placed back up near the corner of Egbert Street and Front Street. Dick Phillips said he will follow up with it.

**VIII. COMMISSION/COMMITTEE REPORTS**

- A. Larry Moyer reported the Planning Commission met on April 27, 2016 to discuss two subdivisions and the upcoming Zoning Hearing. Family Services is requesting a “Special Exception” for a residential occupancy of a commercial building at the former hospital property on Prospect Avenue. They are requesting to construct a new building and have offices on the first floor and temporary shelter on the second floor. The hearing is scheduled for May 19, 2016, at 6:00 PM.

**IX. STAFF REPORTS**

- A. Maintenance Foreman:
  - 1. Mr. Phillips reported on the recent Liquid Fuels Bids. He stated the bids came in lower than what he expected, in part due to lower fuel costs. Mr. Sporer said the paving project was bid in four different options, as a way to stay under the prevailing wage threshold. The Borough awarded the entire paving project to IA Construction, as they were the lowest bidder and it is under prevailing wage.
  - 2. Motion by Larry Baughman, being duly seconded by John McClelland to award bids for pipe, catch basins, asphalts/pavement, aggregates, antiskid and the paving project as recommended by Dick Phillips, Maintenance Foreman. Motion carried unanimously.
  - 3. Robert Resinger questioned if the “No Parking” signs can be removed at Parker Avenue and Miller Street since the school is no longer there. Mr. Baughman recommended the signs stay up due to safety concerns, i.e. so there is room for fire trucks or ambulances to get through those sections of the street, since they are narrow.
- B. Police Chief:
  - 1. Chief Carlson presented Council with his written report.

2. Motion by Robert Resinger, being duly seconded by Howard Barger to update Police Policy #25 (Computer Local Area Network) to include mandated C – NET and CLEAN and PA DOT Rules and Regulations. Motion carried unanimously.
  3. Motion by Howard Barger, being duly seconded by John McClelland to approve the advertisement of Ordinance No. 283 of 2016, which amends Section Four of Ordinance No. 143 of 1993, making the intersection of Fifth Street and Walnut Street in Reno a four – way stop intersection. Motion carried unanimously.
- C. Administrator/Special Projects:
1. Mr. Sporer reminded Council and the public there will be only one Council meeting during June, July and August; June 15, July 20 and August 17, 2016.
  2. Mr. Sporer also reiterated the upcoming meeting with Rob Brady and the fire departments on Monday, May 16, 2016, at 6:00 PM.
- D. Zoning Officer:
1. Mayor MacKenzie questioned if a condemned house located near his residency was being purchased. Mr. Sporer said it was not. Mr. Moyer stated he had reported it to Lt. Baker to follow up with the code violations.
- E. CDBG Administrator:
1. No report.
- F. Solicitor:
1. Mr. Spaid stated he will not be able to attend the May 16, 2016 meeting with the fire departments.

**X. COUNCIL REPORT**

- A. John McClelland requested to have the awnings power washed and the area of the building near the Police Department repainted, preferably before Memorial Day.
- B. Larry Baughman asked to be excused from the May 18, 2016 Council meeting.
- C. Robert Resinger stated he saw a resident of Rocky Grove burning the night of the Council Meeting. He questioned if the resident was cited. Chief Carlson said he would have to look into it and he will follow up with Mr. Resinger.

**XI. APPROVAL OF MINUTES**

- A. Motion by John McClelland, being duly seconded by Howard Barger to approve the minutes of the April 20, 2016 Council Meeting. Motion carried unanimously.

**XII. FINANCIAL REPORTS**

- A. Motion by John McClelland, being duly seconded by Robert Resinger to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.
- B. Mr. Baughman questioned the items under “Miscellaneous Restitution/Reimbursement” account on the financial reports; a bill to Lowry’s for \$204.00 in regards to a 1982 Motorcycle and a bill for \$6,783.44 to Bruce & Merrilees for the Giant Eagle pedestrian pole. Chief stated they will have to wait for the Courts to reimburse the Borough for the motorcycle and Chief sent a bill to the driver’s insurance company for the pedestrian pole.

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

**XV. CORRESPONDENCE**

**XVI. BOARD OF APPEALS**

**XVII. EXECUTIVE SESSION**

Council recessed at 7:22 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 7:42 pm.

**XVIII. NEW BUSINESS (CON’T.)**

**XIX. ADJOURNMENT**

- A. Motion by Robert Resinger, being duly seconded by John McClelland to adjourn the meeting at 7:43 PM. Motion carried unanimously.