

**BOROUGH OF SUGARCREEK
COUNCIL MEETING MINUTES**

May 21, 2014

I. WELCOME AND INTRODUCTIONS

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Goughler led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Bogan Goughler, Larry Baughman, Howard Barger, Robert Resinger, John McClelland and Mayor Charles Minnick. Also present was Chief Carlson. Dick Phillips, Bill Walker, Barbara Manski and Solicitor Brian Spaid were absent.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. COMMISSION/COMMITTEE REPORTS

A. No report.

VIII. STAFF REPORTS

A. Maintenance Foreman:

1. Mr. Sporer informed Council on a portion of Keely Road that has washed away due to the recent heavy rains. Mr. Phillips has been in contact with DEP and is currently in the process to get an emergency permit to be near the stream, to make repairs to the road.

B. Police Chief:

1. Motion by Larry Baughman, being duly seconded by Howard Barger to approve the Venango County Fatherhood Initiative Soapbox Derby for July 19, 2014, from 6:00 AM – 3:00 PM. Motion carried unanimously.
2. Chief Carlson updated Council on a sewer and grease backup that occurred on Rt. 8, in front of Big Lots. The Borough's Maintenance Department and the County EMA responded. The area has been cleaned and the owners' have been made aware of the issue. Chief stated the owners' have been cited.
3. Mayor Charles Minnick asked Chief Carlson what the status was of the Franktown Store, since it was condemned in 2013. Chief said the demolition process may begin June 8, 2014 and he has been cited numerous times. The demolition process could only be stopped if the building was brought into compliance.

C. Administrator/Special Projects:

1. Mr. Sporer reminded Council and the residents of the Borough and local attorneys that sewer laterals must be inspected whenever a property transfers name/ownership or is sold. If the lateral is deemed to be out of compliance, it must be brought into compliance.
2. Motion by John McClelland, being duly seconded by Robert Resinger to approve the amendment to the GAP Policy concerning sick leave. Motion carried unanimously.
3. Motion by Howard Barger, being duly seconded by John McClelland to adopt Resolution No. 1 of 2014, which amends certain provisions of the pension plan or program applicable to the Administrative Employees of Sugarcreek Borough and to restate in its entirety such pension plan or program. Motion carried unanimously.

D. Zoning Officer:

1. No report.

E. CDBG Administrator:

1. No report.

- F. Solicitor:
1. No report.

IX. COUNCIL REPORT

- A. Larry Baughman requested the Borough Council to write a letter in regards to protest Time Warner Cable removing Channel 6 (public access channel) from its channel line – up. Time Warner Cable now requires a separate box to be purchased in order to get that channel. Mr. Sporer reminded Council that the Franchise Agreement with Time Warner Cable is set to expire in 2017 and at that time, Council needs to renegotiate the terms and conditions of that agreement. Mr. Baughman also questioned if there are any erosion areas on the hillside behind the Borough's salt shed. Mr. Sporer said there are currently no visible signs of any issues, but the Borough will monitor the hillside.

X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

- A. Dave Marshall wanted to address the Council and Mayor about the condition of the Franktown Store. Mr. Marshall stated it is an eyesore and poses several threats to safety/health in its current condition. Mr. Marshall requested the Council and Mayor to address the issue and follow through with it.
- B. Mike Garbacz asked if the gas tanks have been removed from the Franktown Store. Mr. Marshall stated he believes Klapac may have removed them. Mr. Garbacz is also pleased to see the electrical work is being done on at the Reno Playground. He also reminded Council and the public of the Fire Department's public meeting scheduled for Friday, May 23, 2014, to discuss the purchase of a new fire truck.

XI. APPROVAL OF MINUTES

- A. Motion by Larry Baughman, being duly seconded by Robert Resinger to approve the minutes of the May 7, 2014 Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by Howard Barger, being duly seconded by Robert Resinger to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

- A. Mr. Resinger asked what the status is with the building at 310 Rocky Grove Avenue. Mr. Minnick suggested taking care of the Franktown Store property and then address the property at 310 Rocky Grove Avenue.

XIV. NEW BUSINESS

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION

Council recessed at 7:31 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 7:40 pm.

XVIII. NEW BUSINESS (Con't)

- A. Motion by Robert Resinger, being duly seconded by John McClelland to offer employment to Philip Lehman pending reference checks, completed paperwork and background check. A roll call was taken. Mr. Barger, Mr. McClelland, Mr. Goughler and Mr. Resinger voted in favor of the motion. Mr. Baughman opposed the motion. Motion carried.

XIX. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:42 pm.