

**BOROUGH OF SUGARCREEK  
COUNCIL MEETING MINUTES**

May 17, 2017

**I. WELCOME AND INTRODUCTIONS**

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

**II. PLEDGE OF ALLEGIANCE (American Flag)**

Council President Goughler led the Pledge of Allegiance.

**III. MOMENT OF SILENCE**

A moment of silence was observed.

**IV. ESTABLISHMENT OF QUORUM**

Present at the meeting were Council members Bogan Goughler, Howard Barger, John McClelland, Robert Resinger, Larry Baughman and Mayor Jeffrey MacKenzie. Also present were Borough Solicitor Brian Spaid, Dick Phillips and Chief Carlson.

**V. DISTRIBUTION OF AGENDA**

**VI. COUNCIL CHANGES TO AGENDA**

**VII. PUBLIC PARTICIPATION (*limited to 3 minutes each*)**

A. No Public Participation.

**VIII. COMMISSION/COMMITTEE REPORTS**

A. Planning Commission

1. No report.

**IX. STAFF REPORTS**

A. Maintenance Foreman:

1. No report.

B. Police Chief:

1. Chief Carlson presented Council with written reports. Chief also stated May 14 – 20, 2017 is National Police Week. ARLE Grant bids are being sent out. Chief said Jim Ellis Photography has a photo of retired K – 9, Goose and will be preparing a plaque. Chief also presented Council with a request from Rocky Grove V.F.D. to use the Front Street Playground as a landing zone for a medical helicopter, to participate in the Fireman's Fair Parade and make it available to the public for tours of the helicopter and meet with the crew. May 27, 2017 will be the renaming ceremony of the bridge in Sugarcreek Village to the Andrew White Bridge. Chief also presented Council with three (3) bids for a 2017 Ford Explorer, with the same equipment as the last vehicle purchased. Day Ford was the lowest bid at \$27,160.00. And with the additional equipment needed to outfit the cruiser, the total cost would be \$35,630.00. Lt. Ashbaugh will continue to drive his current vehicle during his shifts and he will no longer drive it home once the K – 9 equipment is removed and it is equipped to transport. Chief Carlson said Mr. Sporer requested the Chevy Impala be transferred to the Administrative Department for Zoning. Chief also requested additional patrol hours during Fair Week, June 27 – July 1, 2017. He requested an additional 32 hours for police and an additional 10 hours for the police clerk. Chief stated there will be only part – time daylight hours scheduled for Monday, June 26, 2017 and Lt. Baker will be working the dayshift Tuesday – Saturday. Chief and Lt. Ashbaugh will be working the night shift and bringing on additional part – time hours during night shift hours that week.
2. Motion by Larry Baughman, being duly seconded by John McClelland to approve the request from R.G.V.F.D. to authorize the use of the Front Street Playground for the medical helicopter, during Fireman's Fair Week. Motion carried unanimously.
3. Motion by Larry Baughman, being duly seconded by John McClelland to approve the purchase of a 2017 Ford Explorer Police Vehicle, from Day Ford, at a

purchase price of \$27,160.00 and to be outfitted for a total price of \$35,630.00. Motion carried unanimously.

4. Motion by John McClelland, being duly seconded by Howard Barger to approve the additional patrol and dispatch hours during R.G.V.F.D. Fireman's Fair Week, June 27 – July 1, 2017. Motion carried unanimously.

C. Administrator/Special Projects:

1. Mr. Sporer updated Council on the status of the roof of the Borough Building and it has been recommended to replace the current rubber roof with another rubber roof. Mr. Phillips said he has spoken with Whalen Contracting and it is their recommendation to replace the rubber roof with another one due to the insulation being above the ceiling, directly under the roof. The only other option would be to strip the roof and re – truss the whole building in order to place a shingle or metal roof. Mr. McClelland asked if Mr. Sporer and/or Mr. Phillips could look into a more decorative or different colored roof.
2. Motion by John McClelland, being duly seconded by Larry Baughman to approve the advertisement for bids to replace the roof of the Borough Building. Motion carried unanimously.

D. Zoning Officer:

1. No report.

E. CDBG Administrator:

1. No report.

F. Solicitor:

1. Mr. Spaid asked Council if they would want him to attend the Budget Review Meeting scheduled for May 24, 2017. Mr. Goughler said that he and Council would. Mr. Spaid asked Mr. Sporer to contact Reno V.F.D. Fire Chief, Mike Garbacz, in order to begin discussing how to monitor and implement the tax break for volunteer fire fighters, for year 2018. Mr. Baughman stated the State Fire Commissioner will begin putting together sample ordinances for municipalities to use in order to establish a uniform process. Mr. Spaid recommended waiting until those are available and see what the State would suggest.

**X. COUNCIL REPORT**

- A. Robert Resinger asked Mr. Phillips if the potholes on the lower end of Keely Road could be filled in. Mr. Phillips said they will be repaired and that section of Keely Road will be tarred and chipped beginning the end of the week and Warren Road has been tarred and chipped this week.

**XI. APPROVAL OF MINUTES**

- A. Motion by Larry Baughman, being duly seconded by Howard Barger to approve the minutes of the May 3, 2017 Council Meeting. Motion carried unanimously.

**XII. FINANCIAL REPORTS**

- A. Motion by John McClelland, being duly seconded by Larry Baughman to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

- A. Linda Turner questioned if Mr. Goughler was going to tell the public that they are allowed to attend and participate in the upcoming Budget Review Meeting. Mr. Spaid said he intended to notify the public and Council, but he forgot about it in his earlier discussion.

**XV. CORRESPONDENCE**

**XVI. BOARD OF APPEALS**

**XVII. EXECUTIVE SESSION**

Council recessed at 7:22 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. Mayor Jeffrey MacKenzie excused himself when Council recessed for Executive Session and did not return following Executive Session. The meeting was reconvened at 8:51 pm.

**XVIII. ADJOURNMENT**

A. Motion by Robert Resinger, being duly seconded by John McClelland to adjourn the meeting at 8:51 PM. Motion carried unanimously.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President