

BOROUGH OF SUGARCREEK COUNCIL MEETING MINUTES

April 7, 2021

I. WELCOME AND INTRODUCTIONS

Council President John McClelland opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President McClelland led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Larry Baughman, John McClelland, Bogan Goughler, James Speth, Matt Carlson and Mayor Charles McDaniel. Also present were Borough Solicitor Brian Spaid and Chief Bob Wenner.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. PUBLIC PARTICIPATION (limited to 3 minutes each)

A. Mike Dulaney, Venango County Commissioner, stated he was just making his rounds to the municipalities and their meetings since they have not been able to do so during the pandemic. Mr. McClelland asked if there was any discussion on bringing back the commuter plane service to the airport. Mr. Dulaney said officials at the airport have been contacting different services and other services have been contacting the airport officials. He said they are actively working on it.

VIII. COMMISSION/COMMITTEE REPORTS

A. Planning Commission
1. Mr. Sporer said they met to review the proposed drug rehabilitation center looking at the property on Circle Street.

IX. STAFF REPORTS

A. Maintenance Foreman:
1. Motion by Bogan Goughler, being duly seconded by Larry Baughman to advertise for bids on road maintenance materials and equipment, including but not limited to antiskid, aggregates and pipe. Motion carried unanimously.

B. Police Chief:
1. Chief Wenner said the department is continuing to run Aggressive Driving. They will have training for the next two (2) days as well. Mr. Baughman asked how long the Aggressive Driving lasts. Chief Wenner said it comes in waves and this wave lasts until April 26, 2021. But the department will most likely use up the allotted money before then. Chief said it is being managed at a local level as opposed a state level and so far, things have been going well.

C. Administrator/Special Projects
1. Motion by James Speth, being duly seconded by Bogan Goughler to approve Resolution No. 1 of 2021, which states the Sugarcreek Borough Police Department will contribute five percent (5%) to their pension fund, beginning January 1, 2021. Motion carried unanimously.
a. Mr. Speth questioned if they may contribute more than the five percent (5%) on their own, if they chose to do so. Mr. Sporer said they may not; it is capped at five percent (5%).
2. Mr. Sporer said there are 100+ banker boxes in the attic that are eligible for shredding. Mr. Baughman asked if they were non – historic materials. Mr. Sporer said that is correct and the majority of the boxes belong to the former Wage Tax Office and that the Borough is no longer required to keep. Another larger portion are materials related to the Billing Department. Mr. Sporer said the Borough will receive a certificate of

destruction once the job is completed. Mr. Speth questioned if Rep. James offers a community shredding event. Mr. Dulaney said he does, but he is not sure if a certificate of destruction is offered. Mr. Sporer said it is more for residents to use Rep. James shredding event.

- a. Motion by Larry Baughman, being duly seconded by Matt Carlson to approve Progressive Document Destruction to shred outdated Borough documents, not to exceed a cost of \$500.00. Motion carried unanimously.
3. Mr. Sporer reminded Council and the Public of the Spring Clean – Up Day scheduled for Saturday, April 24, 2021, from 7:00 AM – 3:00 PM.
4. Mr. Sporer said the residents that are organizing the Rocky Grove Community Yard Sale asked for the date to be announced during the meeting. It is scheduled for Saturday, May 15, 2021.
5. Mr. Sporer presented Council with the bids for the purchase of 191 St. Rt. 427. He said the Borough received four (4) bids. Mr. Sporer read the bids as follows: Drake Anderson with a bid of \$8,251.50, Tamatha Griffen with a bid of \$19,011.50, Donald Rice with a bid of \$12,000 and Linda & Daryl Dziekciasz with a bid of \$18,001. Mr. Sporer said he will notify the awarded bidder that they have sixty (60) days to complete the purchase and six (6) months to remove the buildings. And Attorney Jim Greenfield will be representing the Borough's side of the transaction. Mr. Speth asked Mr. Spaid what would happen if the sale fell through. Mr. Spaid said the Borough will have to start the bid process all over again.
 - a. Motion by Larry Baughman, being duly seconded by Matt Carlson to award the sale of 191 St. Rt. 427 to the high bid of \$19,011.50, by Tammy Griffen. Motion carried unanimously.

D. Zoning Officer:

1. Mr. Sporer said the Zoning Officer has been busy the last three (3) months with multiple businesses doing work and three (3) new homes going in in the Borough. Mr. Carlson asked Mr. Sporer to make Mr. Moyer aware of a trailer along Meadville Pike near the intersection of Lambertson Road, that has several junk vehicles in the yard.

E. Solicitor:

1. No report.

X. COUNCIL REPORT

- A. Mr. Speth wanted to thank the Maintenance Department for getting the street sweeper out and the streets cleaned up so quickly. Mr. McClelland said he is pleased with the quality of work the new street sweeper does, as compared with the old one.
- B. Mr. Goughler wished to note that work Klapec Trucking has been doing on the former K – Mart building is looking very good.

XI. APPROVAL OF MINUTES

- A. Motion by James Speth, being duly seconded by Bogan Goughler to approve the minutes of the March 3, 2021 Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by Larry Baughman, being duly seconded by Bogan Goughler to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION

Council recessed at 7:20 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 8:30 pm.

XVIII. NEW BUSINESS CON'T.

- A. Motion by Larry Baughman, being duly seconded by Matt Carlson to approve the placement of a book in honor of Boyd Goughler at the Franklin Public Library. Mr. Goughler abstained. Motion carried unanimously.

XIX. ADJOURNMENT

- A. Motion by Matthew Carlson, being duly seconded by Bogan Goughler to adjourn the meeting at 8:31 PM. Motion carried unanimously.

Joseph M. Sporer, Borough Manager

John McClelland, Council President