

**BOROUGH OF SUGARCREEK  
COUNCIL MEETING MINUTES**

April 3, 2013

**I. WELCOME AND INTRODUCTIONS**

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or hateful speech allowed.

**II. PLEDGE OF ALLEGIANCE (American Flag)**

Council President Goughler led the Pledge of Allegiance.

**III. MOMENT OF SILENCE**

A moment of silence was observed.

**IV. ESTABLISHMENT OF QUORUM**

Present at the meeting were Council members Bogan Goughler, Robert Resinger, Larry Baughman, Howard Barger and John McClelland. Mayor Charles Minnick was excused. Also present were Chief Carlson, Dick Phillips, Bill Walker and Solicitor Brian Spaid. Barbara Manski was not present.

**V. DISTRIBUTION OF AGENDA**

**VI. COUNCIL CHANGES TO AGENDA**

**VII. COMMISSION/COMMITTEE REPORTS**

A. 1. John Dumbleton reported the Planning Commission did not meet. Mr. Walker presented Council with two (2) names to be new members of the Planning Commission.

1. Motion by John McClelland, being duly seconded by Howard Barger to appoint Bill Valdesalice and Mike Garbacz to the Planning Commission. Motion carried unanimously.

**VIII. STAFF REPORTS**

A. Maintenance Foreman:

1. Motion by Robert Resinger, being duly seconded by Larry Baughman to advertise for bids on road maintenance materials and equipment, including but not limited to antiskid, aggregates, pipe, signs, seal coat and dust control. Motion carried unanimously.
2. Mr. Spaid stated Council should advertise a public notice in regards to the Borough purchasing a snow plow from P & M Paving.
3. Motion by Robert Resinger, being duly seconded by Howard Barger to advertise a public notice in the newspaper for the intent to purchase a snow plow from P & M Paving. Motion carried unanimously.

B. Police Chief:

1. Chief Carlson presented Council with the Department's report.

C. Administrator/Special Projects:

1. Motion by Robert Resinger, being duly seconded by John McClelland to approve the First (Corrective) Amendment to the Borough of Sugarcreek Administrative Employees' Pension Plan. Motion carried unanimously.
2. Mr. Sporer wanted to update Council and the Public that any resident (s) within Rocky Grove and Sugarcreek Village who are transferring the titles and/or ownership of their houses, must have the sewer laterals inspected and brought up to code, if necessary.

D. Zoning Officer:

1. Mr. Walker stated he had received an application from Klapac & Sons for a variance hearing, for mineral excavation. A public hearing was scheduled for May 1, 2013, at 6:30 PM.

E. CDBG Administrator:

1. No report.

F. Solicitor:

1. Motion by Larry Baughman, being duly seconded by Robert Resinger to authorize Solicitor Brian Spaid to attend the Municipal Law Colloquium in Lancaster, PA, June 7 – 8, 2013, at a cost of \$409.25 plus half mileage. Motion carried unanimously.

**IX. COUNCIL REPORT**

- A. Mr. Baughman stated he would like to see Letters of Interest in the future, for individuals that express an interest in joining a committee or board.

**X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)**

**XI. APPROVAL OF MINUTES**

- A. Motion by Larry Baughman, being duly seconded by John McClelland to approve the minutes of the March 20, 2013 Council Meeting. Motion carried unanimously.

**XII. FINANCIAL REPORTS**

- A. Motion by Robert Resinger, being duly seconded by Howard Barger to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

**XV. CORRESPONDENCE**

**XVI. BOARD OF APPEALS**

**XVII. EXECUTIVE SESSION**

Council recessed at 7:15 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 7:45 pm.

**XVIII. NEW BUSINESS (Con't)**

- A. Motion by Larry Baughman, being duly seconded by Robert Resinger to contract to Atty. Varsek in regards to a sewer lateral issue. Motion carried unanimously.

**XIX. ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 7:48 pm.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President