

**BOROUGH OF SUGARCREEK
COUNCIL MEETING MINUTES**

April 15, 2015

I. WELCOME AND INTRODUCTIONS

Council President Bogan Goughler opened the meeting at 7:02 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Goughler led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Bogan Goughler, Howard Barger, John McClelland, Larry Baughman and Robert Resinger. Mayor Charles Minnick was excused. Also present were Solicitor Brian Spaid, Chief Carlson and Bill Walker.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. COMMISSION/COMMITTEE REPORTS

A. No report.

VIII. STAFF REPORTS

A. Maintenance Foreman:

1. Motion by Larry Baughman, being duly seconded by Robert Resinger to advertise for bids on road maintenance materials and equipment, including but not limited to antiskid, aggregates, pipe, signs, seal coat and dust control. Motion carried unanimously.
2. Motion by John McClelland, being duly seconded by Howard Barger to approve the First Amendment to the Borough of Sugarcreek Maintenance Employees' Pension Plan. Motion carried unanimously.

B. Police Chief:

1. Motion by Larry Baughman, being duly seconded by Robert Resinger to accept and ratify the list of three eligible candidates from and as submitted by the Civil Service Commission. Motion carried unanimously.
2. Motion by Robert Resinger, being duly seconded by John McClelland to offer part – time employment to Matthew Johnson as selected by the Civil Service Commission, pending further testing. Motion carried unanimously.
3. Chief Carlson reported he sent the owners of 310 Rocky Grove Avenue a letter stating there is a twenty – day deadline to appeal the Board's decision to the Venango County Court. The deadline is April 23, 2015. Chief recommended Council not take any action until the next regularly scheduled Council meeting on May 6, 2015. Chief Carlson also updated Council on the Soapbox Derby; PennDOT has approved the use of Rocky Grove Avenue.

C. Administrator/Special Projects:

1. Mr. Sporer reminded Council the Spring Clean – Up Day for Borough residents is Saturday, April 25, 2015 from 7:00 AM – 3:00 PM. Mr. Sporer also stated any time there is a name – change, transfer, sale, etc. of a deed/property within Rocky Grove and/or Sugarcreek Village, the sewer lateral needs to be inspected and/or replaced and brought up to code.

D. Zoning Officer:

1. Bill Walker stated UPMC has met and begun the final planning process for the new Sugarvalley Lodge building. And construction will begin soon. Mr. Walker also updated Council on some of the changes to the new 2012 International Property Maintenance Code and it will be available on the Borough's website.
2. Motion by Robert Resinger, being duly seconded by John McClelland to adopt Ordinance No. 279 of 2015, which adopts the International Property Maintenance Code, 2012 Edition, as published by the International Code Council, as the

Borough of Sugarcreek Property Maintenance Code, with certain amendments specific to meet the needs of the Borough. Motion carried unanimously.

- E. CDBG Administrator:
 - 1. No report.
- F. Solicitor:
 - 1. Mr. Spaid stated he attended the meeting between Council and the Fire Departments and Borough Code requires that the Borough provide fire coverage. Mr. Spaid also said the Borough must maintain the proper records when the Borough is audited in regards to giving the fire departments taxpayers' money. Mr. Spaid also spoke with Oakland Township in regards to establishing a mutual aid agreement to provide services at Tri – City Speedway. Oakland Township supervisors are not interested in an agreement between the Borough and Oakland Township. There is an existing agreement between Rocky Grove V.F.D. and Oakland Township V.F.D. Mr. Spaid also requested to attend the Municipal Law Seminar in Lancaster, PA, June 5 – 6, 2015 and split the cost with the City of Franklin.
 - 2. Motion by Robert Resinger, being duly seconded by John McClelland to approve the Borough Solicitor to attend the Municipal Law Seminar, in Lancaster, PA, June 5 – 6, 2015, at a cost of \$350.00 and half of the mileage (to be split with the City of Franklin). Motion carried unanimously.

IX. COUNCIL REPORT

- A. Larry Baughman wanted to address a rumor that has been going around in regards to the Venango County Sherriff's Department taking over police coverage within the Borough. Mr. Baughman stated he has not spoken with any member of the Sherriff's Department in regards to taking over police coverage and has not suggested it either. Mr. Baughman also asked if Parker Avenue will be paved this summer. Mr. Sporer said 1st and 2nd Avenues are being bid out and the Borough will pave portions of streets in Sugarcreek Village. The section of Parker Avenue in question will be repaired.

X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

- A. Mike Garbacz wanted to thank Council for meeting with the fire departments. Mr. Garbacz stated Rocky Grove V.F.D. and Reno V.F.D. will not provide services at Tri – City Speedway.
 - 1. Motion by Larry Baughman, being duly seconded by Robert Resinger to approve giving \$2,100.00 each to Rocky Grove V.F.D. and Reno V.F.D. in lieu of providing non – emergency services at Tri – City Speedway. Motion carried unanimously.
- B. Jeremy Simcheck wanted to thank Council as well, for meeting with the departments and hopes the departments and Council can continue to work together.

XI. APPROVAL OF MINUTES

- A. Motion by John McClelland, being duly seconded by Larry Baughman to approve the minutes of the April 1, 2015 Property Maintenance and Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by Larry Baughman, being duly seconded by Howard Barger to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:30 pm.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President