

**BOROUGH OF SUGARCREEK
COUNCIL MEETING MINUTES**

March 21, 2018

I. WELCOME AND INTRODUCTIONS

Council Vice - President Larry Baughman opened the meeting at 7:03 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council Vice – President Baughman led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members John McClelland, Larry Baughman, James Speth, Howard Barger and Mayor Charles McDaniel. Council member Bogan Goughler was excused. Also present were Chief Matthew Carlson and Borough Solicitor Brian Spaid.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

- A. Donna Dunkle presented Council with concerns over their water on the Rt. 417 system. She said they have a whole – house filter for their water and the life of the filter is about ½ of what it normally should be. Mr. Baughman asked Ms. Dunkle if her neighbors are having issues as well. Ms. Dunkle said she has not spoken to any neighbors. Mr. Baughman asked Mr. Sporer if other concerns have been brought to his attention. Mr. Sporer said he is not aware of any other issues and the Dunkles may be the only ones with a whole – house filter. Mr. Sporer said he believes the issue may be a result of the City’s fluoride issue and sediment getting stirred up from the tank when the tank was drained and lines flushed. Mr. Baughman asked if they had seen issues before the fluoride issue. Ms. Dunkle said she did not monitor it as much, but has notice towels turning yellow since the fluoride exceedance. Mr. Sporer suggested Ms. Dunkle continue to monitor her filter and see if the problem corrects itself, but the Borough already has plans to rehab the water tank this summer.
- B. Mike Garbacz said he submitted Reno V.F.D.’s financial statements, along with their request for this year’s allotment. Mr. Garbacz said he briefly spoke with Mr. Sporer about the department’s liability insurance reimbursement. Mr. Garbacz said he looked at the Borough’s budget and saw there was \$14,000 set aside for insurance. Mr. Sporer said there is more than just liability insurance figured in to the budget. Mr. Sporer recommended paying 2017 liability insurance for both Reno & Rocky Grove V.F.D.. For 2018, Mr. Sporer recommended paying \$2,000 per department for liability insurance, in addition to the normal \$25,000 allotment for each department and doing this from this year forward. In doing so, both departments’ insurances would be paid in the current year, as opposed to a year behind. Mr. Spaid said as long as the reimbursements were budgeted in 2018’s budget, then no motion for reimbursement is needed.

VIII. COMMISSION/COMMITTEE REPORTS

- A. Planning Commission
 - 1. No report.

IX. STAFF REPORTS

- A. Maintenance Foreman:
 - 1. No report.
- B. Police Chief:
 - 1. Chief Carlson said he received a letter from the Venango Fatherhood Initiative requesting to hold the annual Soapbox Derby on Saturday, July 28, 2018 from 6:00 AM – 3:00 PM, along Rt. 417. Chief Carlson said he does not have any issues with this request. Chief also said the department has begun the second wave of Aggressive Driving enforcement, from March 19 – April 29, 2018. Lastly, Chief said Valley Grove School District had approached him about a School

Resource Officer and utilizing the Police Department's personnel. He said there has been one meeting about it so far and him, the school/Superintendent and Mayor McDaniel plan to meet again next week. Mr. Speth said he would like to attend the next meeting with the school and to discuss arming teachers. Mr. Baughman did not believe such a topic is within the Borough's jurisdiction. Mr. Spaid concurred. Mr. Speth said it could be brought up as an option to school security. Mr. Spaid he would strongly oppose the Borough training to arm teachers, due to the liability. Mr. Barger thought it would be up to the State to do such training.

2. Motion by John McClelland, being duly seconded by Howard Barger to approve the request by the Venango Fatherhood Initiative to hold the Soapbox Derby along Rt. 417, on Saturday, July 28, 2018, from 6:00 AM – 3:00 PM. Motion carried unanimously.
- C. Administrator/Special Projects:
 1. Motion by John McClelland, being duly seconded by James Speth to schedule the Spring Clean – Up Day for Saturday, April 21, 2018, from 7:00 AM – 3:00 PM. Motion carried unanimously.
- D. Zoning Officer:
 1. No report.
- E. Solicitor:
 1. Mr. Spaid presented with Ordinance No. 289 and 290, which will be on the next meeting's agenda. Ordinance No. 289 would amend the Borough's burning ordinance to allow burning on any day of the week for the months of April, May, September and October. Ordinance No. 290 would reduce the speed limit on Sugarcreek Drive between Meadville Pike and Buttermilk Hill Road from 35 MPH to 25 MPH.

X. COUNCIL REPORT

XI. APPROVAL OF MINUTES

- A. Motion by Howard Barger, being duly seconded by James Speth to approve the minutes of the March 7, 2018 Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by James Speth, being duly seconded by John McClelland to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION

Council recessed at 7:27 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 7:49 pm.

XVIII. ADJOURNMENT

- A. Motion by John McClelland, being duly seconded by Howard Barger to adjourn the meeting at 7:49 PM. Motion carried unanimously.

Joseph M. Sporer, Borough Manager

Larry Baughman, Council Vice – President