

**BOROUGH OF SUGARCREEK
COUNCIL MEETING MINUTES**

March 15, 2017

I. WELCOME AND INTRODUCTIONS

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Goughler led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Bogan Goughler, Howard Barger, John McClelland, Robert Resinger, Larry Baughman and Mayor Jeffrey MacKenzie. Also present were Borough Solicitor Brian Spaid and Chief Carlson.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

A. Faye Baughman asked when the hiring of another full – time officer would be discussed. John McClelland said Council would readdress the issue in May; once health insurance information would be available.

VIII. COMMISSION/COMMITTEE REPORTS

A. Planning Commission
1. No report.

IX. STAFF REPORTS

A. Maintenance Foreman:

1. No report.

B. Police Chief:

1. Chief Carlson said he received a call from Senator Hutchinson's office that the State has approved a Bill to rename Twin Bridges to the Andy White Memorial Bridge.

C. Administrator/Special Projects:

1. Mr. Sporer stated the Borough had an audit of the pensions last week. Mr. Sporer presented Council with a more detailed resolution, as recommended by the Auditor, in regards to the procedures and policy for procurement of professional services; i.e. the Actuary through Mockenhaupt and the Investment through First National Bank.

a. Motion by Larry Baughman, being duly seconded by Howard Barger to approve Resolution No. 3 of 2017, Act 44 of 2009, which sets the procedures and policy for procurement of professional services for the Administrative, Maintenance and Police Pension Plans. Motion carried unanimously.

2. Mr. Sporer also stated he has spoken with the Maintenance Department in regards to scheduling the Spring Clean – Up day. The Maintenance Department recommended Saturday, April 22, 2017, from 7:00 AM – 3:00 PM.

a. Motion by John McClelland, being duly seconded by Larry Baughman to schedule the Spring Clean – Up Day for Saturday, April 22, 2017, from 7:00 AM – 3:00 PM. Motion carried unanimously.

3. Mr. Sporer updated Council on the status of the Cable Franchise negotiations. He stated the next step is for the Borough to hold a public hearing to review the past performance of the cable provider (Time Warner Cable). The public and Time Warner Cable are welcome to attend.

a. Motion by John McClelland, being duly seconded by Robert Resinger to hold the public hearing for the cable franchise negotiations for

Wednesday, April 5, 2017, at 6:30 PM, in Council Chambers. Motion carried unanimously.

- D. Zoning Officer:
 - 1. No report.
- E. CDBG Administrator:
 - 1. No report.
- F. Solicitor:
 - 1. Mr. Spaid stated the Venango County Election Board has filed a petition with the County for the consolidation of the Election Districts. The Council Chambers will no longer be a polling place; those voters will vote at the Rocky Grove Fire Hall. Wards will not be affected and this would be in effect for the Primary Election in May 2017.

X. COUNCIL REPORT

- A. John McClelland presented Council with a Resolution recognizing Community Services of Venango County for their 50 years of service to the community. Mr. McClelland would request to invite representatives from Community Services to attend the next Council meeting to present them with the resolution.
 - 1. Motion by John McClelland, being duly seconded by Robert Resinger to adopt Resolution No. 4 of 2017, which recognizes Community Services of Venango County for their 50 years of service to the Community. Motion carried unanimously.

XI. APPROVAL OF MINUTES

- A. Motion by Howard Barger, being duly seconded by Larry Baughman to approve the minutes of the March 1, 2017 Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by Larry Baughman, being duly seconded by John McClelland to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION

No Executive Session was held.

XVIII. ADJOURNMENT

- A. Motion by Robert Resinger, being duly seconded by Howard Barger to adjourn the meeting at 7:14 PM. Motion carried unanimously.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President