

BOROUGH OF SUGARCREEK COUNCIL MEETING MINUTES

December 2, 2015

I. WELCOME AND INTRODUCTIONS

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Goughler led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Bogan Goughler, John McClelland, Robert Resinger, Larry Baughman and Mayor Jeff MacKenzie. Council Member Howard Barger was excused. Borough Solicitor Brian Spaid, Barbara Manski and Chief Matthew Carlson were also present.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. COMMISSION/COMMITTEE REPORTS

A. Planning Commission did not meet.

VII. STAFF REPORTS

A. Maintenance Foreman:

1. No report.

B. Police Chief:

1. Chief Carlson presented Council with his written report. Chief Carlson stated he has contacted Thomas Doemling and informed him he was the high bidder on the 2004 Ford Explorer.
2. Motion by Robert Resinger, being duly seconded by John McClelland to approve the sale of the 2004 Ford Explorer to Thomas Doemling, at a bid of \$1,850.00, through Municibid. Motion carried unanimously.

C. Administrator/Special Projects:

1. Mr. Sporer stated the Borough will receive \$30,000 in Liquid Fuels Funds next year and those funds will be used to pave Causeway Drive.
2. Motion by Larry Baughman, being duly seconded by Robert Resinger to approve the advertisement of Ordinance No. 282 of 2015, which fixes expenditures for Fiscal Year 2016 at \$2,971,241 with a tax rate of 5.0 mills and a tax rate of \$0.55 cents on each front foot assessment for street lights in Rocky Grove and Reno. Motion carried unanimously.

D. Zoning Officer:

1. No report.

E. CDBG Administrator:

1. Ms. Manski updated Council on revisions for the 2013 application. Ms. Manski recommended moving \$19,259.00 from the Rocky Grove Fire Department and Rocky Grove Playground allocations to the Demolition allocation, due to the fact Rocky Grove Fire Department and Playground no longer qualify for CDBG funds based on 2010 Census information and their service area is larger than the immediate LMI (Low – to – Moderate Income) location. Mr. Baughman questioned why the funds would be moved to Borough – wide Demolition. Ms. Manski stated the demolition of 310 Rocky Grove Avenue came in higher than what was initially allocated for that year's demolition project(s). Mr. Sporer stated the only other line item the funds could be moved to was for Street Improvements, but there was no need for additional funds in that line item. Mr. Sporer also said when the Borough gets ready to pave a street, an income survey will need to be done first to determine if it is eligible to be paid for through CDBG funds.

2. Motion by John McClelland, being duly seconded by Larry Baughman to approve the request to move the CDBG funds as recommended by the CDBG Administrator. Motion carried unanimously.
 3. Motion by John McClelland, being duly seconded by Larry Baughman to approve Resolution No. 5 of 2015, Resolution of Approval FFY 2015 Community Development Block Grant (CDBG) Program. Motion carried unanimously.
- F. Solicitor:
1. Motion by Larry Baughman, being duly seconded by John McClelland to approve the 2015/2016 Municipal Police Cooperation Agreement DUI Task Force between Venango County, the Boroughs of Emlenton, Polk and Sugar creek and the Cities of Franklin and Oil City. Motion carried unanimously.
 2. Mr. Spaid informed Council he will not be at the December 16, 2015 Council Meeting.

IX. COUNCIL REPORT

X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

- A. Linda Turner questioned if an income survey could be done for the Borough. Ms. Manski stated it will not help and they have spoken with DCED about recent job losses and it most likely will not make a difference on the numbers. Ms. Turner said she read an article in the paper that stated the school district was advised to not mow the empty lot where the former elementary school was located and would there be repercussions for that? Mr. Goughler stated there will not be a problem with tall grass.
- B. Mike Garbacz requested Council to consider replacing the funds the fire departments would have received from CDBG funds. Mr. Goughler told him the Borough was giving each fire department \$10,000 in 2016. Mr. Sporer said he is the person who does the budget and he realizes the fire departments need assistance. Mr. Sporer stated he will consider increase the funding to \$15,000 for 2017. Mr. Garbacz said Reno V.F.D. is meeting to consider what can be sold or downsized.
- C. Don McNany expressed concern over a neighbor he spoke about at the previous Council meeting. He said Mr. Scott came over to his house and blamed Mr. McNany for the consequences he is facing and threatened Mr. McNany's safety. Mr. McNany requested the Borough Police Department to do something. Mr. McNany said he did contact DEP concerning something going down the sewer line.

XI. APPROVAL OF MINUTES

- A. Motion by Larry Baughman, being duly seconded by John McClelland to approve the minutes of the November 18, 2015 Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by Robert Resinger, being duly seconded by Larry Baughman to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION

Council recessed at 7:28 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 7:55 pm.

XVIII. NEW BUSINESS (Con't.)

- A. Motion by Robert Resinger, being duly seconded by John McClelland to direct the Police Chief, with assistance from the Borough Manager, to advertise for the vacant Police Clerk position. Motion carried unanimously.

XIX. ADJOURNMENT

- A. Motion by Robert Resinger, being duly seconded by John McClelland to adjourn the meeting at 7:56 PM. Motion carried unanimously.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President