

**BOROUGH OF SUGARCREEK
COUNCIL MEETING MINUTES**

December 18, 2013

I. WELCOME AND INTRODUCTIONS

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or hateful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Goughler led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Bogan Goughler, Robert Resinger, Howard Barger, Larry Baughman, John McClelland and Mayor Charles Minnick. Also present were Chief Carlson, Bill Walker and Solicitor Brian Spaid. Dick Phillips and Barbara Manski were not present.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. COMMISSION/COMMITTEE REPORTS

A. John Dumbleton reported the Planning Commission did not meet.

VIII. STAFF REPORTS

A. Maintenance Foreman:

1. Mr. Sporer reported the Maintenance Department has been working overtime for snow removal due to the snow storms over the past several weeks. Mr. Goughler and Mr. Barger commended the Maintenance Department on the conditions of the roads.

B. Police Chief:

1. Chief Carlson stated the Hankey property in Reno is progressing; the house is down and the property is almost cleaned up. The Police Department has received the Drug Take – Back container. Chief stated the box will not be utilized until policy & procedures are established.

C. Administrator/Special Projects:

1. Motion by Robert Resinger, being duly seconded by Larry Baughman to adopt Ordinance No. 277 of 2013 which sets the expenditures for Fiscal Year 2014 in the total amount of \$2,807,742.00 with a tax rate of 5.0 mills and a tax rate of 0.55 cents on each front foot assessment for street lights in Rocky Grove and Reno. Motion carried unanimously.
2. Motion by Howard Barger, being duly seconded by John McClelland to authorize May & Company to perform the Borough's Annual Audit for year ended December 31, 2013, not to exceed \$3,650.00 and to be issued no later than June 30, 2014. Motion carried unanimously.
3. Mr. Sporer stated the Borough has a certificate of deposit for the Rocky Grove Sewer account that will be maturing this week; it is approximately \$114,000.00. The old rate is 2.08%. Mr. Sporer contacted First National Bank, First United National Bank, Northwest Savings Bank and Edward Jones about their current rates. Mr. Sporer recommended investing for another four (4) years with Edward Jones, at a rate of 1.45%. The Edward Jones account is FDIC insured.
4. Motion by Larry Baughman, being duly seconded by Robert Resinger to renew the Certificate of Deposit in an FDIC account with Edward Jones, for a term of 48 months. Motion carried unanimously.
5. Mr. Sporer reminded Council that the Reorganizational Meeting and Council Meeting have been rescheduled to Monday, January 6, 2014, at 7:00 PM.

D. Zoning Officer:

1. Mr. Walker updated Council on the status of the former Bi – Lo Building, on Rt.8. Mr. Walker stated himself and Mr. Sporer met with the new owners; whom of which want to open a True Value Hardware Store in the building. The projected opening date will be in April or May 2014. PennDot was also at the meeting to

discuss adding another access from Rt. 8 to the building. Mr. Walker said he is looking forward to working with them. Mr. Baughman asked if the whole building will be used for the store. Mr. Walker said half of the building will be used for the store and the other half will be rented out. Mr. Sporer said the developer who owns the Burger King and Goodwill buildings owns the current access to the buildings and will charge for use of that access.

2. Mr. Walker presented Council with year – end totals for building permits. The total costs were approximately \$1,297,000.00. Major projects included the Fastenal building, a communication tower and two (2) commercial renovations.
- E. CDBG Administrator:
1. Mr. Sporer presented Council with a memo issued by the CDBG Administrator, Barbara Manski. Mr. Sporer stated the CDBG office will be mailing approximately 460 surveys in January 2014. The surveys are a mandatory requirement by DCED to determine if the Borough is eligible for CDBG funds. Those in Rocky Grove and Galloway – area receiving surveys will be randomly selected and must be mailed back to the CDBG office. Surveys will not be sent to those residents in the villages of Reno and Sugarcreek. If the surveys are not received back and/or do not qualify, then Rocky Grove V.F.D., streets and playground will not receive CDBG funding.
- F. Solicitor:
1. Mr. Spaid stated he will not be available to attend the January 6, 2014 Reorganizational and Council meeting. Mr. Spaid said since Judge Andrew Fish cannot attend the meeting, a notary public may also swear in the Mayor and the Mayor will then be able to swear in the newly elected Council members. Mr. Spaid recommended Stephanie Lehman, a notary public, to swear in the Mayor.

IX. COUNCIL REPORT

X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

- A. Mike Garbacz stated the street lights near the Reno Playground have not been working. Mr. Sporer stated he will follow up with Penelec. Mr. Garbacz said that Reno V.F.D. and Rocky Grove V.F.D. have been responding to calls together and have been in correspondence with each other in regards to fundraising, equipment, costs, etc. Mr. Garbacz said he was also pleased to see the progress of the Hankey property in Reno. John McClelland stated each department for 2014, should receive approximately \$15,000 from CDBG funds, approximately \$12,700 each for workers' compensation/insurance premiums the Borough pays and along with the savings each department received from owning tax exempt properties in the Borough.
1. Motion by John McClelland, being duly seconded by Robert Resinger to give Rocky Grove V.F.D. and Reno V.F.D. \$5,000 each for 2014 and that each department provides receipts as to how the money was spent. Mr. Barger, Mr. Goughler, Mr. Baughman and Mr. McClelland voted in favor of the motion. Mr. Resinger opposed the motion. Motion carried.
- B. John Dumbleton was glad to see the Borough received Liquid Fuel funds from the County.

XI. APPROVAL OF MINUTES

- A. Motion by Robert Resinger, being duly seconded by Howard Barger to approve the minutes of the December 4, 2013 Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by Larry Baughman, being duly seconded by Howard Barger to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION

Council recessed at 7:35 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 8:05 pm.

XVIII. NEW BUSINESS (Con't)

XIX. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 8:06 pm.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President