

BOROUGH OF SUGARCREEK COUNCIL MEETING MINUTES

December 4, 2013

I. WELCOME AND INTRODUCTIONS

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or hateful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Goughler led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Bogan Goughler, Robert Resinger, Howard Barger, and John McClelland. Council member Larry Baughman and Mayor Charles Minnick were excused. Also present were Chief Carlson, Bill Walker and Solicitor Brian Spaid. Dick Phillips and Barbara Manski were not present.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. COMMISSION/COMMITTEE REPORTS

A. No report

VIII. STAFF REPORTS

A. Maintenance Foreman:

1. No report

B. Police Chief:

1. Chief Carlson reported the demolition process has begun for 414 Walnut Street, in Reno.
2. Motion by Robert Resinger, being duly seconded by Howard Barger to approve the Municipal Police Cooperation Agreement DUI Task Force between Venango County, the Boroughs of Emlenton, Polk and Sugarcreek and the Cities of Franklin and Oil City. Motion carried unanimously.
3. Motion by John McClelland, being duly seconded by Howard Barger to table the motion to update and change the Adoption page of the Police Rules and Regulations and to update and change the Disciplinary Actions Sections as recommended by Chief of Police, until after Executive Session. Motion carried unanimously.

C. Administrator/Special Projects:

1. Motion by Robert Resinger, being seconded by John McClelland to approve the advertisement of Ordinance No. 277 of 2013, which fixes expenditures for Fiscal Year 2014 at \$2,807,742 with a tax rate of 5.0 mills and a tax rate of 0.55 cents on each front foot assessment for street lights in Rocky Grove and Reno. Motion carried unanimously.

D. Zoning Officer:

1. Motion by Robert Resinger, being duly seconded by John McClelland to approve Pennsylvania Construction Inspection, Inc. (PCI) to provide inspection services for the Borough, effective January 3, 2014. Motion carried unanimously.
2. Motion by Howard Barger, being duly seconded by Robert Resinger to adopt Ordinance No. 276 of 2013, which sets forth minimum requirements for new construction and development within areas of the Borough that are subject to flooding, and establishes permit requirements for new construction and development in those areas. Motion carried unanimously.

E. CDBG Administrator:

1. No report.

F. Solicitor:

1. No report

IX. COUNCIL REPORT

X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

- A. Mike Garbacz asked if there was anything proposed in the budget to aid the fire departments.
- B. Mike Grill, from Construction Code Inspectors, Inc., expressed his discouragement in the Borough's decision to appoint a new inspection company. Mr. Grill did not understand why the Borough chose to go with another company.

XI. APPROVAL OF MINUTES

- A. Motion by Howard Barger, being duly seconded by John McClelland to approve the minutes of the November 20, 2013 Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by Robert Resinger, being duly seconded by Howard Barger to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION

Council recessed at 7:15 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 8:43 pm.

XVIII. NEW BUSINESS (Con't)

- A. Motion by Robert Resinger, being duly seconded by Howard Barger to reschedule the January 2, 2013 Reorganization and Council meeting to Monday, January 6, 2014, at 7:00 PM. Motion carried unanimously.
- B. Motion by Robert Resinger, being duly seconded by Howard Barger to update and change the Adoption page of the Police Rules and Regulations and to update and change the Disciplinary Actions Sections as recommended by Chief of Police. Motion carried unanimously.

XIX. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 8:44 pm.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President