

**BOROUGH OF SUGARCREEK  
PUBLIC HEARING MINUTES  
November 5, 2025**

**I. WELCOME AND INTRODUCTIONS**

Council President Alan Heller opened the meeting at 6:30 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

**II. ESTABLISHMENT OF QUORUM**

Present at the meeting were Council members Alan Heller, John McClelland, Bogan Goughler, Larry Baughman, Howard Barger, and Mayor Matthew Carlson. Also, present were Zoning Officer Larry Moyer, James Speth, Attorneys Brian Spaid and Alex Spaid.

**III. DISTRIBUTION OF AGENDA**

**IV. APPLICATION FOR CONDITIONAL USE EXTENSION**

- A. Mr. Moyer states the Sugarcreek Borough Planning Commission met on Oct. 8, 2025, in regards to the application and submitted a letter of approval. Mr. Moyer said the property was posted on Oct. 8, 2025 and notices were mailed out on Oct. 2, 2025. A public notice was printed in the newspaper on Oct. 21, 2025 and Oct. 28, 2025.
- B. Attorney Bill Cisek, representing Arrowhead Holdings LLC, also known as Cooperstown Sand and Gravel, stated they are requesting an extension for 10 years, for the mineral excavation at their Rt. 322 location. He also stated approximately 50 trucks a day come and go from the location and they employ 30 people.

**V. COUNCIL REPORTS/COMMENTS**

- A. Mayor Matthew Carlson said he has had people from the area tell him that there was a shelf collapse on the 322 side of the property. Chris Schiffer, one of the owners of Arrowhead Holdings LLC, stated there was no collapse. Mayor Carlson questioned if there is a contingency plan in place in case of such an event. Mr. Schiffer requested clarification on Mayor Carlson's question. Mayor Carlson said the DEP required them to put in the shallow part, from the shallow shale to the deep part and that shallow shelf is what he is talking about. Mr. Schiffer said they have a permit with the DEP and the DEP inspects the property monthly. And at this point in their operation, they do not have a shelf in the lake. Mayor Carlson also asked if the Sugarcreek overflow is checked regularly. Mr. Schiffer stated the DEP comes monthly and walks the entire property. Mr. Schiffer also stated there is a spillway still on the property from when IA Construction operated on the property, in the event of overflow. DEP had recommended they clear out the trees and brush that had grown up in the spillway and they had done that. Mayor Carlson said he also received a complaint from neighbors in the area about the dust in the area. Mr. Schiffer stated this summer had been a very dry summer and they own a water truck and have been putting down 15,000 + gallons of water a day to help with dust control. He said they do that for the neighbors and their employees.
- B. Mr. Heller asked if a 10-year extension was a typical timeframe. Mr. Spaid said since it was a new business in 2020, Council initially requested a 5 – year review in order to see how the business was operating. Mr. Spaid said he does not believe a 10 – year extension would be unreasonable. Mr. Schiffer questioned why they would need to do reapply after 10 – years. Mr. Spaid said Council would like to have an opportunity to review any issues, concerns, etc. And with it being a zoning permit, to see if the use is to be continued there.

**VI. PUBLIC PARTICIPATION (limited to 3 minutes each)**

- A. No Public Participation

**VII. ADJOURNMENT**

- A. Motion by Larry Baughman, being duly seconded by Bogan Goughler, to adjourn the meeting at 6:46 PM. Motion carried unanimously.

Joseph M. Sporer, Borough Manager

Alan Heller, Council President