

**BOROUGH OF SUGARCREEK  
COUNCIL MEETING MINUTES**

November 4, 2015

**I. WELCOME AND INTRODUCTIONS**

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

**II. PLEDGE OF ALLEGIANCE (American Flag)**

Council President Goughler led the Pledge of Allegiance.

**III. MOMENT OF SILENCE**

A moment of silence was observed.

**IV. ESTABLISHMENT OF QUORUM**

Present at the meeting were Council members Bogan Goughler, John McClelland, Howard Barger, Robert Resinger and Larry Baughman. Borough Solicitor Brian Spaid and Chief Matthew Carlson were also present.

**V. NOMINATION/ELECTION OF MAYOR**

A. Accept Nomination for Mayor

1. Motion by Larry Baughman, being duly seconded by John McClelland to open nominations for Mayor. Motion carried unanimously.
  - a. Larry Baughman nominated Jeff MacKenzie for Mayor.
2. Motion by John McClelland, being duly seconded by Larry Baughman to close nominations for Mayor. A roll call was taken. Mr. Barger, Mr. McClelland, Mr. Resinger, Mr. Baughman and Mr. Goughler voted in favor of the motion. Motion carried unanimously.
3. Motion by John McClelland, being duly seconded by Larry Baughman to appoint Jeff MacKenzie to fill the remainder of Charles Minnick's term, through December 31, 2017. Motion carried unanimously.

**VI. DISTRIBUTION OF AGENDA**

**VII. COUNCIL CHANGES TO AGENDA**

**VIII. COMMISSION/COMMITTEE REPORTS**

- A. Mr. Sporer stated the Planning Commission met on October 28, 2015 to review plans submitted by Liberty Electronics for an addition to the building. The project was approved and will now go to the County Planning Commission for review.

**IX. STAFF REPORTS**

A. Maintenance Foreman:

1. No report.

B. Police Chief:

1. Chief Carlson presented Council with his written report. Chief introduced Pastor Gary Atkinson of the Grace United Methodist Church of Rocky Grove, as the new Chaplain for the Borough Police Department. Also, Matthew Johnson was introduced to Council. Chief also reported the snow tires are in and will be ready installation.
2. Chief presented Council with a proposal to place the 2004 Ford Explorer on an auction site for sale, Municbid & place a minimum bid on the auction.
  - a. Motion by Larry Baughman, being duly seconded by Howard Barger to approve the sale of the 2004 Ford Explorer on the Municbid website and set the minimum bid for \$1,500.00. Motion carried unanimously.
3. Chief stated the new Civil Service List for new hires is available and the Borough currently does not have an updated Civil Services Listing, which is needed in the event another officer is needed to be hired.
  - a. Motion by Robert Resinger, being duly seconded by John McClelland to authorize Chief Carlson to update the Borough's Civil Service List. Motion carried unanimously.

4. Chief also said he has been in contact with the Administrator of the Justice Fund and a \$10,000 grant is available for the purchase of a new cruiser.
  - a. Motion by Robert Resinger, being duly seconded by John McClelland to approve Chief Carlson to apply for the Justice Fund grant for the purchase of a new cruiser. Motion carried unanimously.
- C. Administrator/Special Projects:
  1. Motion by Larry Baughman, being duly seconded by John McClelland to approve Resolution No. 4 of 2015, which states the Sugarcreek Borough Police Department will contribute five percent (5%) to their pension fund, beginning January 1, 2016. Motion carried unanimously.
  2. Motion by Robert Resinger, being duly seconded by Howard Barger to approve the proposed 2016 budget, with no tax increase and advertise that it is available for public inspection and scheduled for adoption at the regular Council Meeting on December 2, 2015. Motion carried unanimously.
- D. Zoning Officer:
  1. No report.
- E. CDBG Administrator:
  1. No report.
- F. Solicitor:
  1. Mr. Spaid stated he will have to do some research, but the Borough may have to advertise the selling of the 2004 Ford Explorer.

**X. COUNCIL REPORT**

**XI. PUBLIC PARTICIPATION (*limited to 3 minutes each*)**

- A. Charles McDaniel wanted to thank Council for their consideration for the appointment of Mayor.
- B. Linda Turner questioned if Charles Minnick had to repay any money back for the Council meetings he did not attend. Mr. Spaid stated he does not and Borough Code does not have any provisions stating such. Also, the legal fees to recoup the money would cost more than what the Borough would get back. Ms. Turner stated she did not agree with that and Mr. Minnick should not have accepted the money. Mr. Spaid said Mr. Minnick maintained a residency within the Borough and routinely would check – in with Chief Carlson and Lt. Ashbaugh via telephone when he was not in attendance.
- C. Chip Abramovic stated the County is currently conducting a survey for the County's Comprehensive Plan to obtain residents' opinions and recommendations. The survey is available on the County's website and meetings are open to the public. Mr. Abramovic stated the electronic recycling program will be held on Saturday, November 7, 2015.
- D. Sid Gramley wanted to express his appreciation in being considered for the Mayor's position.
- E. D.J. Miller expressed concern over having 24/7 police coverage within the Borough, because of a situation that occurred while on a medical call.

**XII. APPROVAL OF MINUTES**

- A. Motion by Robert Resinger, being duly seconded by Howard Barger to approve the minutes of the October 21, 2015 Council Meeting. Motion carried unanimously.

**XIII. FINANCIAL REPORTS**

- A. Motion by Larry Baughman, being duly seconded by John McClelland to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

**XIV. OLD BUSINESS**

**XV. NEW BUSINESS**

**XVI. CORRESPONDENCE**

**XVII. BOARD OF APPEALS**

**XVIII. EXECUTIVE SESSION**

Council recessed at 7:23 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 7:56 pm.

**XIX. NEW BUSINESS (Con't.)**

**XX. ADJOURNMENT**

A. Motion by Robert Resinger, being duly seconded by Larry Baughman to adjourn the meeting at 7:56 PM. Motion carried unanimously.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President