

**BOROUGH OF SUGARCREEK
COUNCIL MEETING MINUTES**

November 18, 2015

I. WELCOME AND INTRODUCTIONS

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Goughler led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Bogan Goughler, John McClelland, Howard Barger, Robert Resinger, Larry Baughman and Mayor Jeff MacKenzie. Borough Solicitor Brian Spaid, Dick Phillips and Chief Matthew Carlson were also present.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. COMMISSION/COMMITTEE REPORTS

A. Planning Commission did not meet.

VII. STAFF REPORTS

A. Maintenance Foreman:

1. Dick Phillips stated the winter equipment is ready for the winter. They are still on last year's salt supply and there is a contract in place for future orders. The Maintenance Department is currently trimming trees hanging in the right – of – ways and patching pot holes. Mr. Phillips also stated the last day to drop leaves off at the Borough Building will be Friday, November 20, 2015.

B. Police Chief:

1. Chief Carlson presented Council with his written report. Chief also stated Vehicle 12 was struck by a passenger car and repairs will be covered by the insurance company of the resident that hit the vehicle. Chief presented Council with prices of a new police cruiser. The COSTARS price for a new 2016 Ford Explorer, with police equipment/outfitting, totaled \$37,059.65. Chief stated there is a \$10,000 grant available through the Justice Fund and approximately \$7,000 available from a closed bank account; the Borough would have to fund the remaining costs.

C. Administrator/Special Projects:

1. Mr. Sporer wanted to remind residents of the Borough that sewer lateral work needs to be permitted before work is to begin. Also, properties/deeds are being transferred without having the sewer laterals inspected and/or replaced.

D. Zoning Officer:

1. No report.

E. CDBG Administrator:

1. Mr. Sporer said Council will need to formalize the resolution for CDBG at the next regular Council meeting, December 2, 2015. Chief Carlson stated the demolition process has begun at 310 Rocky Grove Avenue.

F. Solicitor:

1. No report.

IX. COUNCIL REPORT

X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

A. Don McNany expressed concerns over the property located at 317 Parker Avenue. He stated there are three (3) junk/abandoned vehicles sitting out front. Chief said he believes Mr. Scott has been cited but he will look into it.

XI. APPROVAL OF MINUTES

- A. Motion by John McClelland, being duly seconded by Larry Baughman to approve the minutes of the November 4, 2015 Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by Larry Baughman, being duly seconded by Howard Barger to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

XIV. NEW BUSINESS

- A. Bob Resinger stated there is a sign at the intersection of Seysler Road and Rt. 417 that is difficult to see. He asked if it could be moved back. Mr. Sporer stated he will contact Galloway United Methodist Church in regards to it.

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION

Council recessed at 7:15 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 8:02 pm.

XVIII. NEW BUSINESS (Con't.)

- A. Motion by Robert Resinger, being duly seconded by Howard Barger to offer employment to Larry Moyer as the Zoning Officer, as recommended by the Borough Manager, effective November 30, 2015. Motion carried unanimously.

XIX. ADJOURNMENT

- A. Motion by Larry Baughman, being duly seconded by John McClelland to adjourn the meeting at 8:03 PM. Motion carried unanimously.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President