

# BOROUGH OF SUGARCREEK COUNCIL MEETING MINUTES

October 7, 2015

## I. WELCOME AND INTRODUCTIONS

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

## II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Goughler led the Pledge of Allegiance.

## III. MOMENT OF SILENCE

A moment of silence was observed.

## IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Bogan Goughler, John McClelland, Larry Baughman, Howard Barger, Robert Resinger and Mayor Charles Minnick. Borough Solicitor Brian Spaid and Chief Matthew Carlson were also present. Bill Walker was not present.

## V. DISTRIBUTION OF AGENDA

## VI. COUNCIL CHANGES TO AGENDA

## VII. COMMISSION/COMMITTEE REPORTS

A. Planning Commission is scheduled to meet Wednesday, October 14, 2015 to discuss the parking lot expansion project for Liberty Electronics in Reno.

## VIII. STAFF REPORTS

A. Maintenance Foreman:

1. No report.

B. Police Chief:

1. No report.

C. Administrator/Special Projects:

1. Motion by Robert Resinger, being duly seconded by John McClelland to approve the Memo of Understanding presented by PennDOT in which the Borough agrees to enter into an understanding whereby the Department of Transportation may utilize a municipally – owned roadway for the purpose of establishing a detour (Sugar creek Drive from S.R. 322 to S.R. 4010). As well as obtaining a video log of Sugar creek Drive prior to the detour to provide video record of road conditions and provide detour signs and markings. Motion carried unanimously.

D. Zoning Officer:

1. No report.

E. CDBG Administrator:

1. Motion by Robert Resinger, being duly seconded by Howard Barger to approve Resolution No. 3 of 2015, which is the Fair Housing Resolution for CDBG. Motion carried unanimously.

F. Solicitor:

1. No report.

## IX. COUNCIL REPORT

A. Mr. Resinger wanted to recognize Lt. Ryan Ashbaugh for the good job he did while filling in for Chief Carlson.

B. Mayor Minnick presented Council with his letter of resignation, effective October 7, 2015. Mayor Minnick stated he closed on his house in the Borough earlier in the day and will be changing his residency to Florida. Mayor expressed how it had been a privilege to serve as Mayor for the past six (6) years.

1. Motion by Larry Baughman, being duly seconded by Robert Resinger to regretfully accept the resignation of Charles Minnick as Mayor of Sugar creek Borough, effective at the conclusion of the Council Meeting. Motion carried unanimously.

2. Mr. Spaid explained the appointment process for the Mayoral position. Council President Bogan Goughler will serve as interim Mayor until a new one is

appointed by Council. Council will have thirty (3) days to appoint a new Mayor and that person will hold the position until the next municipal election in 2017; the term would run until December 31, 2017. Mr. Spaid stated the Borough will need to advertise that the Borough Council will be accepting Letters of Interest and accept them through Monday, October 19, 2015. A public meeting will have to be called and advertised for the interviews. The Mayor may be appointed at the next Council meeting. Interested candidates must be residents of the Borough for at least one (1) year and a registered voter.

3. Motion by Larry Baughman, being duly seconded by Robert Resinger to follow the recommendations of the Solicitor and advertise for the Mayoral position and accept Letters of Interest until 4:00 PM on Monday, October 19, 2015. Motion carried unanimously.

**X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)**

**XI. APPROVAL OF MINUTES**

- A. Motion by John McClelland, being duly seconded by Larry Baughman to approve the minutes of the September 16, 2015 Council Meeting. Motion carried unanimously.

**XII. FINANCIAL REPORTS**

- A. Motion by Larry Baughman, being duly seconded by Howard Barger to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

**XV. CORRESPONDENCE**

**XVI. BOARD OF APPEALS**

**XVII. EXECUTIVE SESSION**

Council recessed at 7:12 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 7:26 pm.

**XVIII. NEW BUSINESS (Con't.)**

- A. Mr. Sporer presented Council with a request from Bill Weller concerning the expenses he had incurred for the creek bank restoration in regards to the levee in Wyattville that was repaired several years ago.
- B. Motion by Robert Resinger, being duly seconded by Howard Barger to approve the payment of \$500.00 to Bill Weller to cover some of the costs for the restoration of the creek bank in Wyattville. Motion carried unanimously.
- C. Mr. Baughman requested a receipt stating the original costs from Ralph Porterfield Excavating for record – keeping purposes.

**XIX. ADJOURNMENT**

- A. Motion by Larry Baughman, being duly seconded by John McClelland to adjourn the meeting at 7:30 PM. Motion carried unanimously.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President