

**BOROUGH OF SUGARCREEK
COUNCIL MEETING MINUTES**

October 3, 2018

I. WELCOME AND INTRODUCTIONS

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Goughler led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members John McClelland, James Speth, Howard Barger, Bogan Goughler, Larry Baughman and Mayor Charles McDaniel. Also present were Lt. Ryan Ashbaugh, Dick Phillips and Borough Solicitor Brian Spaid.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

A. Mike Garbacz wanted to let Council know that Fire Prevention Week begins Oct. 8, 2018. There will be a Fire Prevention Display at True Value on Wed., Oct. 10, 2018, from 6:00 – 8:00 PM and another display at the Cranberry Mall on Fri., Oct. 12, 2018. Mr. Garbacz requested if there could be additional funds set aside for the fire departments with the budget coming up. He said Reno V.F.D. had paid off a truck and is now beginning work on one of their buildings. Mr. Garbacz also recommended Lt. Ryan Ashbaugh as the new Police Chief since he is already an employee here. He also said he cannot understand how the Borough cannot find any additional funds for another officer for the remainder of the year.

VIII. COMMISSION/COMMITTEE REPORTS

A. Planning Commission
1. No report.

IX. STAFF REPORTS

A. Maintenance Foreman:
1. Mr. Phillips stated the paving on Palmer Avenue has been completed and anticipate having Russell Street and Venango Street paving completed by the end of the week. He said there has been patching done at various locations where the City of Franklin was replacing water lines.

B. Police Chief:
1. Lt. Ashbaugh presented Council with a written report. The Police Department will be participating in a Food Drive for Community Services of Venango County, on Sat., Oct. 20, 2018, from 1:00 – 5:00 PM, at Wal – Mart. Lt. Ashbaugh said all officers from the department that are participating would be volunteering their time/services.

C. Administrator/Special Projects:
1. Mr. Sporer updated Council on the grant the Borough applied for through the PA Small Water & Sewer Program to defer costs of the repairs needing done on the Rt. 417 Water Tank. Mr. Sporer said the Borough was not awarded any funding and will have to reexamine options available to the Borough.

D. Zoning Officer:
1. No report.

E. Solicitor:
1. No report.

X. COUNCIL REPORT

- A. James Speth asked if there were any updates on the water study for Sugarcreek Village. Mr. Sporer said there will be a report given by Arcadis following the regular Council meeting.

XI. APPROVAL OF MINUTES

- A. Motion by John McClelland, being duly seconded by James Speth to approve the minutes of the September 19, 2018 Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by James Speth, being duly seconded by Howard Barger to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

- A. Mr. Spaid questioned if the Council had made a decision on the meeting dates and times for next year. Mr. McClelland said he has no issue with meeting once a month, but would prefer to keep the meeting times at 7:00 PM.
- B. Motion by Larry Baughman, being duly seconded by James Speth to set the 2019 Sugarcreek Borough Council meetings on the first Wednesday of each month beginning at 7:00 PM. Motion carried unanimously.
- C. Motion by John McClelland, being duly seconded by Howard Barger to move the July 2019 Council meeting from July 3, 2019 to July 10, 2019. Motion carried unanimously.

XIV. NEW BUSINESS

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION

Council recessed at 7:12 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 7:52 pm.

XVIII. NEW BUSINESS CON'T.

- A. Motion by Larry Baughman, being duly seconded by John McClelland to authorize the hire of a new Police Clerk, at an hourly rate of \$9.00/hour for the first 30 days. Following the 30 – day probation, wages would increase to \$10.00/hour. Motion carried unanimously.
- B. Motion by Larry Baughman, being duly seconded by James Speth to recommend the school crossing guard substitute candidate presented by Lt. Ashbaugh, pending review of the PA Child Labor Laws. Motion carried unanimously.
- C. Motion by John McClelland, being duly seconded by Howard Barger to approve the hiring of the candidate for the Maintenance Department, as recommended by the Maintenance Foreman, beginning Oct. 22, 2018. Motion carried unanimously.
- D. Motion by Larry Baughman, being duly seconded by Howard Barger to authorize the selling of the vacant lot on Lamberton Street (formerly 211 Lamberton Street) to Lois Davis at a cost of \$1,500.00. Motion carried unanimously.
- E. Motion by John McClelland, being duly seconded by James Speth to authorize the Borough Manager to advertise for the Police Chief position in the Venango Newspapers, PSAB and internally. Motion carried unanimously.

XIV. ADJOURNMENT

- A. Motion by Larry Baughman, being duly seconded by Howard Barger to adjourn the meeting at 7:54 PM. Motion carried unanimously.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President