

**BOROUGH OF SUGARCREEK
COUNCIL MEETING MINUTES**

October 21, 2015

I. WELCOME AND INTRODUCTIONS

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Goughler led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Bogan Goughler, John McClelland, Howard Barger, Robert Resinger. Council member Larry Baughman was excused. Borough Solicitor Brian Spaid and Chief Matthew Carlson were also present. Bill Walker was not present.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. COMMISSION/COMMITTEE REPORTS

A. No report.

VIII. STAFF REPORTS

A. Maintenance Foreman:

1. No report.

B. Police Chief:

1. Chief Carlson presented Council with his written report. Chief also reported on a Flagger training class offered through PSATS. This training is mandated for all flaggers within the State and needed to be in compliance with PennDOT. It is scheduled for January 19, 2016, in Enola, PA, at a cost of \$85.00. Once Chief receives this training, he will be able to train the Police Department and the Maintenance Department.

2. Motion by Robert Resinger, being duly seconded by John McClelland to approve Chief Carlson to attend "Flagger Training: Train the Trainer" in Enola, PA on January 19, 2016, at a cost of \$85.00 registration fee, one – night stay in a hotel and Chief's wages for one (1) day. Motion carried unanimously.

3. Motion by Robert Resinger, being duly seconded by Howard Barger to approve Gary Atkinson, Pastor at Grace United Methodist Church, as the new Chaplain for the Police Department effective immediately, replacing Ed Gresick who was transferred to another church. Motion carried unanimously.

4. Motion by Robert Resinger, being duly seconded by John McClelland to approve the purchase of two (2) studded snow tires for the Crown Victoria and four (4) studded snow tires for the Chevy Impala, from Franklin Service and Supply as per State contract price. Motion carried unanimously.

C. Administrator/Special Projects:

1. Mr. Sporer presented Council with a proposed 2016 Budget for Council to review. There is no anticipated tax increase, revenues have increased due to the tax base increasing and state aid for pensions has increased, as well. Mr. Sporer also reported there was only an eight percent (8%) increase in the health insurance and he is expecting no more than a ten percent (10%) increase for the Worker's Compensation insurance. Mr. Sporer stated the water and sewer funds are holding constant.

2. Motion by Robert Resinger, being duly seconded by Howard Barger to approve and advertise the 2016 Council meetings to be held at 7:00 PM for the 1st and 3rd Wednesdays for the months of February, March, April, May, September, October, November and December and the 3rd Wednesdays for the months of January, June, July and August. There will be a Reorganization Meeting held at

7:00 PM on Monday, January 4, 2016, with a regular Council meeting to follow. Motion carried unanimously.

3. Motion by Howard Barger, being duly seconded by Robert Resinger to approve and advertise the 2016 Planning Commission meetings to be held at 6:00 PM on the 2nd and 4th Wednesdays of each month. Motion carried unanimously.
- D. Zoning Officer:
1. No report.
- E. CDBG Administrator:
1. Mr. Sporer reminded Council the next CDBG meeting is scheduled for Wednesday, November 4, 2015, at 6:00 PM.
- F. Solicitor:
1. No report.

IX. COUNCIL REPORT

X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

- A. Linda Turner stated she was the one who wrote the letter to District Attorney Shawn White in regards to Charles Minnick's residency. She also expressed her disapproval of how Council handled the matter.

XI. APPROVAL OF MINUTES

- A. Motion by John McClelland, being duly seconded by Howard Barger to approve the minutes of the October 7, 2015 Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by Robert Resinger, being duly seconded by John McClelland to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION

No Executive Session was held.

XVIII. NEW BUSINESS (Con't.)

XIX. ADJOURNMENT

- A. Motion by Robert Resinger, being duly seconded by Howard Barger to adjourn the meeting at 7:18 PM. Motion carried unanimously.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President