

**BOROUGH OF SUGARCREEK
COUNCIL MEETING MINUTES**

October 2, 2013

I. WELCOME AND INTRODUCTIONS

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or hateful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Goughler led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Bogan Goughler, Robert Resinger, Larry Baughman, Howard Barger, John McClelland and Mayor Charles Minnick. Also present was Chief Carlson. Solicitor Brian Spaid, Dick Phillips, Bill Walker and Barbara Manski were not present.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. COMMISSION/COMMITTEE REPORTS

- A. 1. John Dumbleton reported the Planning Commission did not meet.

VIII. STAFF REPORTS

A. Maintenance Foreman:

1. Mr. Sporer stated paving is now complete on Palmer Avenue and in Reno. And the Maintenance Department is now getting ready for winter.

B. Police Chief:

1. Chief Carlson presented Council with his report. Chief stated the department was awarded a \$10,000 grant from the Justus Fund for Police Equipment. Chief also stated the Borough should be taking over ownership of the intersection at Rt. 8 and Front Street in the near future. The Drug – Take Back Program is set for Saturday, October 26, 2013.

C. Administrator/Special Projects:

1. Mr. Sporer reminded residents of Rocky Grove and Sugarcreek Village must have their sewer laterals inspected and replaced, if needed, whenever property is being transferred in any way.
2. Mr. Sporer stated the preliminary 2014 Budget is about 90% complete. He does not anticipate an increase in taxes or system rates. Mr. Sporer says he is expecting an increase in Worker's Compensation Insurance and Health Insurance.

D. Zoning Officer:

1. No report.

E. CDBG Administrator:

1. No report.

F. Solicitor:

1. No report.

IX. COUNCIL REPORT

- A. Robert Resinger asked what the progress is with the former Fire Hall building on Rocky Grove Avenue. Chief Carlson stated he cited the owners for the scaffolding.

X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

- A. Mike Garbacz said the Maintenance Department did a good job with the paving in Reno and cleaning up the trees along Shaffer Run Road. He stated the following week is Fire Prevention Week and there will be an open house, at K – Mart, October 9, 2013, 6:00 – 8:00 PM. Mr. Garbacz requested a meeting between the two (2) fire departments and Council. Council set the meeting for Wednesday, October 16, 2013 at 5:30 PM. Mr. Baughman requested statements from both of the fire departments.

- B. Tracey Hutchinson presented Council with a letter regarding a flat tire and damage to her wheels while driving along Shaffer Run Road. Ms. Hutchinson stated the area she pulled off along Shaffer Run Road had a 6" drop off and the front wheel and tire were not able to be repaired. Ms. Hutchinson's rear right tire and rim were repaired. She stated the drop off has not been filled in with dirt. Ms. Hutchinson is requesting two (2) new tires and rims. Mr. Goughler stated they will speak with Mr. Phillips.
- C. John Dumbleton stated he has seen several people continue to walk and ride bicycles along Front Street. Mr. Goughler said he has not heard any updates on the sidewalk project.

XI. APPROVAL OF MINUTES

- A. Motion by Larry Baughman, being duly seconded by John McClelland to approve the minutes of the September 18, 2013 Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by Howard Barger, being duly seconded by John McClelland to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION

Council recessed at 7:22 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 7:40 pm.

XVIII. NEW BUSINESS (Con't)

XIX. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:41 pm.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President