

**BOROUGH OF SUGARCREEK  
COUNCIL REORGANIZATION MINUTES**

January 5, 2026

**I. WELCOME AND INTRODUCTIONS (Mayor will preside until after officers have been elected.)**

Mayor Craig Westover opened the meeting at 6:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

**II. PLEDGE OF ALLEGIANCE (American Flag)**

Mayor Westover led the Pledge of Allegiance.

**III. MOMENT OF SILENCE**

A moment of silence was observed. Mayor Westover asked Mr. Spaid to research and see if the Borough could also do a prayer at the beginning of the meetings.

**IV. OATH OF OFFICE**

A. Mr. Brian Spaid, a Notary Public, swore in the new and re – elected members of Council; Mr. Heller, Mr. McClelland, Mr. Baughman, Mr. Carlson, and Mayor Westover.

**V. ESTABLISHMENT OF QUORUM**

Present at the meeting were Council members Alan Heller, John McClelland, Bogan Goughler, Larry Baughman, Matthew Carlson and Mayor Craig Westover. Also, present were Chief Robert Wenner, Attorneys Brian Spaid and Alex Spaid.

**VI. DISTRIBUTION OF AGENDA**

**VII. COUNCIL CHANGES TO AGENDA**

A. Mr. Carlson stated not everyone was aware of the vacancies on the commissions/boards. Mr. Carlson requested to table the motion to appoint members to the Civil Service Commission. Mr. McClelland agreed.

1. Motion by John McClelland, being duly seconded by Matthew Carlson to table the motion to appoint new members to the Civil Service Commission. A discussion on the motion followed.

B. Mr. Heller understood there was a suggestion made by Mr. Baughman to reach out to the current members of the commissions. Mr. Heller also asked Mr. Spaid if there are any legal repercussions if not all members were notified. Mr. Spaid said there is not, it is Council's discretion if they would like to table the motion, but there would be no Civil Service Commission for at least a month. Mr. McClelland requested that the Council recess for an Executive Session.

1. Motion by John McClelland, being duly seconded by Matthew Carlson to table the motion to table the motion to appoint new members to the Civil Service Commission, until after Executive Session. Motion carried unanimously.

**VIII. EXECUTIVE SESSION**

Council recessed at 6:10 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 6:15 pm.

**IX. COUNCIL CHANGES TO AGENDA CON'T.**

A. Mr. Spaid wanted the record to reflect that following Executive Session, there was a name added to the letter of interest for the Civil Service Commission. And for public disposal, the interested letters were from Stacy Baker, Joseph Sporer, Rich Mulholland, Bogan Goughler, Vikki Davis, Terri Lowry and Pat Jarzenske. Ms. Jarzenske's letter, which was received one day late, was distributed to Council.

1. Motion by John McClelland, being duly seconded by Matthew Carlson to table the motion to appoint new members to the Civil Service Commission, until the February 4, 2026 Council meeting. A roll call was taken. Mr. Carlson and Mr. McClelland voted in favor of the motion. Mr. Goughler, Mr. Heller, and Mr. Baughman opposed the motion. Motion failed.

**X. NOMINATION/ELECTION OF OFFICERS**

A. Accept Nominations for President of Council

1. Motion by Larry Baughman, being duly seconded by Matthew Carlson to open nominations for Council President. Motion carried unanimously.
  - a. Larry Baughman nominated Alan Heller for Council President
2. Motion by John McClelland, being duly seconded by Larry Baughman to close nominations for Council President. Motion carried unanimously.
3. Motion by Bogan Goughler, being duly seconded by Larry Baughman to name Alan Heller as Council President. Mr. Heller abstained. Motion carried.

**\*NOTE:** Mr. Heller will now preside over the meeting.

B. Accept Nominations for Vice President of Council.

1. Motion by Matthew Carlson, being duly seconded by Bogan Goughler to open nominations for Council Vice President. Motion carried unanimously.
  - a. Matthew Carlson nominated Larry Baughman for Council Vice President
2. Motion by Bogan Goughler, being duly seconded by Alan Heller to close nominations for Council Vice President. Mr. Baughman abstained. Motion carried.
3. Motion by Alan Heller, being duly seconded by John McClelland to name Larry Baughman as Council Vice President. Motion carried unanimously.

C. Accept Nominations for Chairman Pro Tempore

1. Motion by John McClelland, being duly seconded by Alan Heller to open nominations for Chairman Pro Tempore. Motion carried unanimously.
  - a. Larry Baughman nominated John McClelland for Chairman Pro Tempore
2. Motion by Bogan Goughler, being duly seconded by Alan Heller to close nominations for Chairman Pro Tempore. Motion carried unanimously.
3. Motion by Larry Baughman, being duly seconded by Bogan Goughler to name John McClelland as Chairman Pro Tempore. Mr. McClelland abstained. Motion carried.

**XI. APPOINTMENT TO BOARDS AND COMMISSIONS**

A. Appointment to Civil Service Commission

1. Motion by Alan Heller, being duly seconded by Bogan Goughler to appoint Joseph Sporer to a six (6) – year term on the Civil Service Commission. A roll call was taken. Mr. McClelland and Mr. Carlson opposed the motion. Mr. Goughler, Mr. Heller and Mr. Baughman voted in favor of the motion. Motion carried.
2. Motion by John McClelland, being duly seconded by Matthew Carlson to appoint Terri Lowry to a four (4) – year term on the Civil Service Commission. A roll call was taken. Mr. Carlson, Mr. McClelland, and Mr. Baughman voted in favor of the motion. Mr. Heller and Mr. Goughler opposed the motion. The motion carried.
3. Motion by Larry Baughman, being duly seconded by Alan Heller to appoint Bogan Goughler to a two (2) – year term on the Civil Service Commission. A roll call was taken. Mr. Carlson and Mr. McClelland opposed the motion. Mr. Baughman and Mr. Heller voted in favor of the motion. Mr. Goughler abstained. Mayor Westover voted in favor of the motion. Motion carried.

B. Appointment to Zoning Hearing Board

1. Motion by John McClelland, being duly seconded by Matthew Carlson to appoint Mark Berringer to a three (3) – year term on the Zoning Hearing Board. Motion carried unanimously.
2. Motion by Larry Baughman, being duly seconded by Bogan Goughler to appoint Michael Dulaney to a two (2) – year term on the Zoning Hearing Board. Motion carried unanimously.

3. Motion by John McClelland, being duly seconded by Matthew Carlson to appoint Dave Urey to a one (1) – year term on the Zoning Hearing Board. Motion carried unanimously.

**XII. NEW BUSINESS**

**XIII. ADJOURNMENT**

- A. Motion by Larry Baughman, being duly seconded by Bogan Goughler, to adjourn the meeting at 6:32 PM. Motion carried unanimously.

Jim Speth, Borough Manager

Alan Heller, Council President

