

# BOROUGH OF SUGARCREEK COUNCIL MEETING MINUTES

January 20, 2016

## I. WELCOME AND INTRODUCTIONS

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

## II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Goughler led the Pledge of Allegiance.

## III. MOMENT OF SILENCE

A moment of silence was observed.

## IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Bogan Goughler, Howard Barger, John McClelland, Robert Resinger, Larry Baughman and Mayor Jeff MacKenzie. Also present were Borough Solicitor Brain Spaid and Chief Carlson.

## V. DISTRIBUTION OF AGENDA

## VI. COUNCIL CHANGES TO AGENDA

## VII. COMMISSION/COMMITTEE REPORTS

A. Planning Commission did not meet.

## VIII. STAFF REPORTS

A. Maintenance Foreman:

1. No report

B. Police Chief:

1. Chief Carlson presented Council with a written report. Chief stated he had attended a two – day flagger training, which can be taught to the Maintenance Department as well.

2. Motion by Larry Baughman, being duly seconded by John McClelland to appoint Michael B. Cook as Fire Police, as recommended by Chief Carlson. Motion carried unanimously.

C. Administrator/Special Projects:

1. Mr. Sporer updated Council on the status of installing new street lights in Sugarcreek Village. Mr. Sporer said he sent a letter to Penelec & has spoken with them. The street lights would be located at Causeway Drive, the corner near Sugarcreek United Methodist Church, the bottom of Buttermilk Hill and some point between Weaver Street and Buttermilk Hill.

2. Motion by Robert Resinger, being duly seconded by Howard Barger to adopt Resolution No. 1 of 2016 which is the Municipal Adoption Resolution of the Venango County 2015 Hazard Vulnerability Assessment and Mitigation Plan Update. Motion carried unanimously.

D. Zoning Officer:

1. Larry Moyer presented Council with year – end totals for 2015. The Borough issued a total of 93 permits, with construction costs estimated at \$8,398,678.13. Mr. Moyer stated the Borough has issued three (3) permits so far this year and has handled numerous property maintenance complaints.

E. CDBG Administrator:

1. No report.

F. Solicitor:

1. No report.

## IX. COUNCIL REPORT

A. John McClelland presented Council with a quote to install a guide rail along Phipps Street, due to his concerns over the public's safety. Shingledecker's Welding bid \$2,447.10 to install 112.5 ft. of guide rail, near the Rocky Grove Avenue intersection.

1. Motion by John McClelland to install guide rail along Phipps Street. Motion tabled until further discussion and other Council Members can view the area.

- B. Larry Baughman wanted to express his appreciation to the local law enforcement agencies involved in the apprehension of a suspect in the New Year's Eve hit – and – run, in Sugarcreek Village.
- C. Robert Resinger stated the former fire hall property along Rocky Grove Avenue looks very nice.

**X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)**

- A. Linda Turner questioned if she can legally put up “No Parking Signs” along her property. Chief Carlson stated it is not legal. Mayor MacKenzie stated you cannot tell people they cannot park on a public street. Ms. Turner stated people are parking in front of her elderly mother's house, blocking a pull off and she is concerned for her safety in the event of an emergency. Mr. Goughler stated Chief Carlson will follow up and look into the concern. Ms. Turner also reminded Council to make sure fire hydrants are kept clear of snow and ice during the winter months.
- B. Mike Garbacz wanted to thank the Maintenance Department for the ditch work along Wolbert Alley in Reno.
- C. Katie Rial, the Borough Tax Collector, wanted to update Council and the public that she will no longer be located in Sugarcreek Village. She will begin to collect taxes at 106 Rocky Grove Avenue, but residents should call her first until renovations are done to the offices.

**XI. APPROVAL OF MINUTES**

- A. Motion by Larry Baughman, being duly seconded by John McClelland to approve the minutes of the January 4, 2016 Reorganization and Council Meeting. Motion carried unanimously.

**XII. FINANCIAL REPORTS**

- A. Motion by Robert Resinger, being duly seconded by Howard Barger to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

**XV. CORRESPONDENCE**

**XVI. BOARD OF APPEALS**

**XVII. EXECUTIVE SESSION**

Council recessed at 7:17 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 8:00 pm.

**XVIII. NEW BUSINESS (CON'T.)**

**XIX. ADJOURNMENT**

- A. Motion by Larry Baughman, being duly seconded by John McClelland to adjourn the meeting at 8:01 PM. Motion carried unanimously.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President