

**BOROUGH OF SUGARCREEK  
COUNCIL MEETING MINUTES**

January 18, 2017

**I. WELCOME AND INTRODUCTIONS**

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

**II. PLEDGE OF ALLEGIANCE (American Flag)**

Council President Goughler led the Pledge of Allegiance.

**III. MOMENT OF SILENCE**

A moment of silence was observed.

**IV. ESTABLISHMENT OF QUORUM**

Present at the meeting were Council members Bogan Goughler, Howard Barger, Robert Resinger, Larry Baughman and Mayor Jeffrey MacKenzie. Council Member John McClelland was excused. Also present were Borough Solicitor Brian Spaid, Chief Carlson and Zoning Officer Larry Moyer.

**V. DISTRIBUTION OF AGENDA**

**VI. COUNCIL CHANGES TO AGENDA**

**VII. PUBLIC PARTICIPATION (*limited to 3 minutes each*)**

- A. Linda Turner stated she is waiting on a decision on hiring another police officer. Mr. Goughler said the Borough is not hiring another full – time officer.
- B. Diane Shields said she is still going to the Valley Grove School Board meeting. Mr. Sporer said he has sent the letter to Penelec about the installation of the street lights.
- C. Mike Garbacz asked if the funds for the fire departments would/could be released before the February 1, 2017 meeting with the departments. Mr. Goughler said the Council wants to know what the funds would be used for before the funds are released. Mr. Garbacz said there are also numerous street and stop signs that need to be replaced due to the lack of reflection of the letters.
- D. Bridget Baker questioned how much was in the Borough's capital reserve account and the Borough's General Fund.
- E. Ryan Ashbaugh questioned why Joe Highfield is not hired full – time. He has stated he has looked at the budget and he believes there are funds available to cover hiring Officer Highfield full – time.
- F. Julie McDaniel expressed concern over vehicles speeding on Sugarcreek Drive and the Police should patrol it more.

**VIII. COMMISSION/COMMITTEE REPORTS**

- A. No report.

**IX. STAFF REPORTS**

- A. Maintenance Foreman:
  - 1. No report.
- B. Police Chief:
  - 1. Chief Carlson presented Council with a written report.
- C. Administrator/Special Projects:
  - 1. Chris Sporer Barletta, Senior Engineer with Arcadis, presented Council with a proposal to perform an evaluation and develop an emergency plan for the Rt. 417 water tank. The evaluation would include an interior and exterior visual assessment, recommendations for improvements and/or repairs and evaluate the booster pumping equipment. Mr. Resinger questioned if the age and condition of the tank could be determined by the visual inspection. Ms. Barletta stated the inspector would be able to determine that and the results will be part of the plan developed. Mr. Sporer said the tank has been down in the past and the pumps have had to run continuously and that is a strain on the pumps. Chief Carlson stated EMA is notified when the tank is down. Mr. MacKenzie asked if there are any other water tanks in the Borough. Mr. Sporer said the Rt. 417 system is the only water system the Borough owns.

2. Motion by Larry Baughman, being duly seconded by Robert Resinger to approve the Water Storage Tank and Booster Pumping Evaluation and Emergency Plan agreement between Arcadis and Sugarcreek Borough. Motion carried unanimously.
- D. Zoning Officer:
1. Larry Moyer presented Council with year – end totals for zoning permits issued in 2016. Mr. Moyer also presented Council with names for the Uniform Construction Code Appeals Board: Todd Best (Architect), Dan Weiland (Architect), Jed Hatch (Hatch Plumbing), Jon Drayer (Drayer Electric), Mike Graham (Atkinson Fire Equipment) and two (2) alternates: Ronald Matthews (Matthews Construction and Painting) and Kris Miller (Miller Construction).
  2. Motion by Robert Resinger, being duly seconded by Larry Baughman to approve the appointment of the individuals to the UCC Board of Appeals, as recommended by the Zoning Officer. Motion carried unanimously.
- E. CDBG Administrator:
1. No report.
- F. Solicitor:
1. No report.

**X. COUNCIL REPORT**

**XI. APPROVAL OF MINUTES**

- A. Motion by Robert Resinger, being duly seconded by Howard Barger to approve the minutes of the January 4, 2017 Council Meeting. Motion carried unanimously.

**XII. FINANCIAL REPORTS**

- A. Motion by Larry Baughman, being duly seconded by Howard Barger to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

**XV. CORRESPONDENCE**

**XVI. BOARD OF APPEALS**

**XVII. EXECUTIVE SESSION**

No Executive Session held.

**XVIII. ADJOURNMENT**

- A. Motion by Larry Baughman, being duly seconded by Robert Resinger to adjourn the meeting at 7:36 PM. Motion carried unanimously.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President