

**BOROUGH OF SUGARCREEK  
COUNCIL MEETING MINUTES**

January 17, 2018

**I. WELCOME AND INTRODUCTIONS**

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

**II. PLEDGE OF ALLEGIANCE (American Flag)**

Council President Goughler led the Pledge of Allegiance.

**III. MOMENT OF SILENCE**

A moment of silence was observed.

**IV. ESTABLISHMENT OF QUORUM**

Present at the meeting were Council members Bogan Goughler, John McClelland, Larry Baughman, James Speth, Howard Barger and Mayor Charles McDaniel. Also present were Chief Carlson and Borough Solicitor Brian Spaid.

**V. DISTRIBUTION OF AGENDA**

**VI. COUNCIL CHANGES TO AGENDA**

**VII. PUBLIC PARTICIPATION (*limited to 3 minutes each*)**

- A. Albert "Chip" Abramovich, County Commissioner wanted to commend the Borough on doing a good job. He stated he is attending the different municipalities' meetings and he is available if the Borough needs him. He also stated he wants the relationship between the County and local municipalities to continue to grow.
- B. Mike Garbacz wanted to welcome the new members to Council. Mr. Garbacz said the Reno V.F.D. responded to 330 calls in 2017 and 18 calls so far this year. Reno V.F.D., Rocky Grove V.F.D. and Community Ambulance Service responded to a call and saved a life with CPR. He also stated the department's financial statement will be available in about a week.

**VIII. COMMISSION/COMMITTEE REPORTS**

- A. Planning Commission
  - 1. Mr. Garbacz reported the Planning Commission met to discuss plans submitted by Family Services and the proposed subdivision for K – Mart and Giant Eagle; making them two (2) separate parcels. They also received a subdivision on Martin Hill. Mr. Garbacz said the Planning Commission expressed concerns over changes in plans submitted by Family Services in the first meeting with the Planning Commission to the last meeting.

**IX. STAFF REPORTS**

- A. Maintenance Foreman:
  - 1. No report.
- B. Police Chief:
  - 1. Chief Carlson presented Council with a written report. Chief said he would like to advertise for a temporary/reserve crossing guard in Sugarcreek Village, at a rate of \$12.36/hour. Chief update Council and the public on the request from a resident to review the intersection of Elm and Egbert Street and make that end a "No Parking." Chief recommended keeping the intersection and the parking situation as is. He said there have not been any accidents and/or complaints about sight being disrupted due to parked vehicles. Mr. Baughman asked Chief what the status was with the "No Parking" at Fox Street and Giffillan Street. Chief said he spoke with Dick Phillips and it can be addressed once the weather breaks.
- C. Administrator/Special Projects:
  - 1. Motion by John McClelland, being duly seconded by Larry Baughman to authorize May and Company to perform the Borough's Annual Audit for year ended December 31, 2017, not to exceed \$3,950.00 and to be issued no later than June 30, 2018. Motion carried unanimously.

- D. Zoning Officer:
  - 1. No report.
- E. CDBG Administrator
  - 1. Motion by James Speth, being duly seconded by Howard Barger to authorize the Borough to enter into a Cooperation Agreement with the County of Venango in which the County will administer the Borough's FFY 2017 CDBG Funds. Motion carried unanimously.
- F. Solicitor:
  - 1. No report.

**X. COUNCIL REPORT**

- A. James Speth wanted to thank Robert Resinger for his 11 years of service to the Borough as the 5<sup>th</sup> Ward representative.
- B. John McClelland requested to have letters of recognition drafted and sent to Robert Resinger and Jeffrey MacKenzie recognizing them for their services to the Borough. Mr. Baughman asked if such a letter was written for Charles Minnick. Mr. McClelland said he left under different circumstances. Mr. Goughler asked if Council approved; no response was given.

**XI. APPROVAL OF MINUTES**

- A. Motion by Larry Baughman, being duly seconded by John McClelland to approve the minutes of the January 2, 2018 Reorganization and Council Meeting. Motion carried unanimously.

**XII. FINANCIAL REPORTS**

- A. Motion by Howard Barger, being duly seconded by John McClelland to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

**XIII. OLD BUSINESS**

- A. Mr. Spaid asked Mr. Abramovich about the meeting on Feb. 8, 2018 in regards to Rt. 8 being taken from four (4) lanes to two (2) lanes. Mr. Abramovich said PennDOT is organizing the meeting and he would encourage as many people as possible to attend the meeting. He also said there will be two (2) public meetings before the official report is due in April 2018. Mr. Spaid requested someone from the Borough should attend and be a designated speaker at the meeting and he recommended Council decide who will be designated at this meeting.

**XIV. NEW BUSINESS**

- A. Mr. Speth said he was approached by some residents on Warren Road in regards to a possible dead tree and if the Borough would take care of it. Mr. Speth said he met with Mr. Sporer and Dick Phillips about it and Mr. Phillips said it was not in the Borough's right – of – way and the Borough would not be able to remove it.

**XV. CORRESPONDENCE**

**XVI. BOARD OF APPEALS**

**XVII. EXECUTIVE SESSION**

Council recessed at 7:20 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 7:45 pm.

**XVIII. NEW BUSINESS CON'T.**

- A. Motion by John McClelland, being duly seconded by Larry Baughman to set the Zoning Officer's pay as recommended by the Borough Manager, effective January 22, 2018. Motion carried unanimously.
- B. Mr. Speth asked Mr. Spaid if he was opposed to the changes being requested by PennDOT in regards to Rt. 8. Mr. Spaid said he is opposed to it, but feels the public meetings are a formality and PennDOT intends to reduce Rt. 8 from four (4) lanes to two (2) lanes no matter what the public input is. He said he is going to attend the meeting

representing the Franklin Area School Board and oppose the recommendation, but he will also go with the recommendation of moving the other two (2) lanes to one side, making four (4) lanes on one side, as is Rt. 8 between Franklin and Oil City. But the bridges pose an issue. Or having a third land placed for passing on the hills or areas that would pose a risk for passing. Mr. Spaid will also bring up the safety issue for people that stop along Rt. 8 to view the heron nests. He would suggest adding a parking/viewing area for people to safely pull off and be able to view the nests. Mr. Baughman requested as many members of Council attend the public meeting and to have Mr. Sporer and/or Charles McDaniel be the representative and speaker for the Borough.

**XIX. ADJOURNMENT**

- A. Motion by Larry Baughman, being duly seconded by John McClelland to adjourn the meeting at 7:28 PM. Motion carried unanimously.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President