

**BOROUGH OF SUGARCREEK
COUNCIL MEETING MINUTES**

April 6, 2016

I. WELCOME AND INTRODUCTIONS

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Goughler led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Bogan Goughler, Howard Barger, John McClelland, Larry Baughman, Robert Resinger and Mayor Jeff MacKenzie. Also present was Borough Solicitor Brian Spaid. Chief Carlson was excused.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

- A. Bob McClintock, Borough EMA Coordinator, spoke to Council about establishing a Borough Emergency Plan (NIMS), which is compliant with PEMA and FEMA regulations. This would include training personnel in the event of an emergency, establishing a written plan, establishing a contact list for services and supplies, etc. Mr. McClintock stated if the Borough is not in NIMS compliance, then the Borough is not eligible for Federal funds in the event of an emergency. Mr. McClintock stated FEMA Officials have written a plan for the County. Mr. McClintock would like Council to look into training and establishing a plan.
- B. Mike Garbacz wanted to thank Council for meeting with the fire departments on March 28, 2016. Mr. Garbacz would appreciate any financial help Council can offer the fire departments.
- C. Curt Hanna introduced the new reporter who would be attending and reporting on the Council meetings, Jon Haag.

VIII. COMMISSION/COMMITTEE REPORTS

- A. Planning Commission did not meet.

IX. STAFF REPORTS

- A. Maintenance Foreman:
 - 1. Motion by Larry Baughman, being duly seconded by John McClelland to advertise for bids on road maintenance materials and equipment, including but not limited to antiskid, aggregates and pipe. Motion carried unanimously.
- B. Police Chief:
 - 1. Mayor MacKenzie presented Council with a written report, as submitted by Chief Carlson. The Mayor also spoke on a request to change the stop sign at the Giant Eagle entrance/traffic light on Rt. 8 to a yield sign. PennDOT will submit new plans. Mr. Spaid stated the stop sign is on private property and the Borough has no interest in it. PennDOT will have to speak with the property owner(s), since the sign is on PennDOT's right – of – way. Mr. Spaid stated he does not recommend the Borough get involved with this issue. Mayor also reported the Police Department continues to receive complaints about the intersection of Fifth Street and Walnut Street in Reno. Mr. Spaid said he can write an ordinance updating the approved changes to the intersection.
 - 2. Motion by John McClelland, being duly seconded by Howard Barger to approve the appointment of Jessica A. Miller as a Substitute Crossing Guard. Motion carried unanimously.

3. Motion by John McClelland, being duly seconded by Larry Baughman to approve the Venango Fatherhood Initiative Soapbox Derby for Saturday, July 23, 2016, from 6:00 AM – 3:00 PM. Motion carried unanimously.
 4. Motion by Larry Baughman, being duly seconded by John McClelland to approve the donation of \$200.00 to the Venango County Coon and Fox Club, for the Police Department's use of the range during qualifications. Motion carried unanimously.
- C. Administrator/Special Projects:
1. Motion by Howard Barger, being duly seconded by John McClelland to authorize Sen. Scott Hutchinson to begin the legislative process to rename Twin Bridges, in Sugarcreek Village, in honor of Lt. Andrew J. White. Motion carried unanimously.
- D. Zoning Officer:
1. No report.
- E. CDBG Administrator:
1. No report.
- F. Solicitor:
1. No report.

X. COUNCIL REPORT

- A. Larry Baughman asked to be excused from April 20, 2016 meeting.

XI. APPROVAL OF MINUTES

- A. Motion by John McClelland, being duly seconded by Larry Baughman to approve the minutes of the March 16, 2016 Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by Howard Barger, being duly seconded by John McClelland to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION

Council recessed at 7:28 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 7:32 pm.

XVIII. NEW BUSINESS (CON'T.)

XIX. ADJOURNMENT

- A. Motion by Robert Resinger, being duly seconded by Howard Barger to adjourn the meeting at 7:32 PM. Motion carried unanimously.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President