

**BOROUGH OF SUGARCREEK  
COUNCIL MEETING MINUTES**

March 16, 2016

**I. WELCOME AND INTRODUCTIONS**

Council President Bogan Goughler opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

**II. PLEDGE OF ALLEGIANCE (American Flag)**

Council President Goughler led the Pledge of Allegiance.

**III. MOMENT OF SILENCE**

A moment of silence was observed.

**IV. ESTABLISHMENT OF QUORUM**

Present at the meeting were Council members Bogan Goughler, Howard Barger, John McClelland, Larry Baughman, Robert Resinger and Mayor Jeff MacKenzie. Also present was Chief Carlson. Borough Solicitor Brian Spaid was excused.

**V. DISTRIBUTION OF AGENDA**

**VI. COUNCIL CHANGES TO AGENDA**

**VII. PUBLIC PARTICIPATION (limited to 3 minutes each)**

A. Jeremy Simcheck requested Council to set a date for the meeting with the fire departments that will be able to be coordinated with everyone. Mr. Simcheck stated the Fair will be scaled back this year. The dates for the Fair are June 24 – 26, 2016. The parade will be Saturday, June 25, 2016, beginning at 10:00 AM. He also stated Fund Drive letters will be mailed within the next two (2) weeks. As of Monday, March 14, 2016, Reno and Rocky Grove V.F.D. will be dispatched to calls together. Rob Brady, Department of Community Development, will be speaking to the Fire Departments on May 16, 2016, 6:00 PM, to give the Fire Departments options and speak to them about what other Fire Departments around the Commonwealth are doing and issues they are facing. Mr. McClelland requested to have the meeting with the Fire Departments at the Borough Building. Mr. Simcheck said he would like the Council to go over to the Fire Hall. Mr. Baughman suggested Monday, March 28, 2016, at 6:00 PM, at the Rocky Grove Fire Hall.

**VIII. COMMISSION/COMMITTEE REPORTS**

A. Planning Commission did not meet.

**IX. STAFF REPORTS**

A. Maintenance Foreman:

1. No report.

B. Police Chief:

1. Chief Carlson presented Council with a written report.

C. Administrator/Special Projects:

1. Mr. Sporer wanted to remind the Council and the public that Katie Rial, Tax Collector, has relocated her office to 106 Rocky Grove Avenue and is open Monday – Thursday, 10:00 AM – 4:00 PM. She will be at the Borough Building the end of April to collect taxes at the discount rate. Mr. Sporer stated he requested her to continue to collect a couple days at the Borough Building for this year, out of convenience and routine for some of the Borough residents.

D. Zoning Officer:

1. No report.

E. CDBG Administrator:

1. No report.

F. Solicitor:

1. No report.

**X. COUNCIL REPORT**

**XI. APPROVAL OF MINUTES**

A. Motion by Howard Barger, being duly seconded by John McClelland to approve the minutes of the March 2, 2016 Council Meeting. Motion carried unanimously.

**XII. FINANCIAL REPORTS**

A. Motion by Larry Baughman, being duly seconded by John McClelland to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

**XV. CORRESPONDENCE**

**XVI. BOARD OF APPEALS**

A. Chief Carlson stated himself and the Zoning Officer have begun the condemnation process on some properties within the Borough. There may be a need for Council to take action on the appeal process at the next Council meeting. Mr. McClelland questioned if a property on Rocky Grove Avenue was still condemned. Chief stated it is; due to a fact that it has not been cleaned out. The owner(s) have been in contact with the Zoning Officer and intend on cleaning it and selling the house.

**XVII. EXECUTIVE SESSION**

No Executive Session was held.

**XVIII. NEW BUSINESS (CON'T.)**

**XIX. ADJOURNMENT**

A. Motion by Larry Baughman, being duly seconded by John McClelland to adjourn the meeting at 7:13 PM. Motion carried unanimously.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President