

**BOROUGH OF SUGARCREEK  
REORGANIZATION & COUNCIL MEETING MINUTES**

January 06, 2014

**I. WELCOME AND INTRODUCTIONS**

Mayor Charles Minnick opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or hateful speech allowed.

**II. PLEDGE OF ALLEGIANCE (American Flag)**

Mayor Charles Minnick led the Pledge of Allegiance.

**III. MOMENT OF SILENCE**

A moment of silence was observed.

**IV. ESTABLISHMENT OF QUORUM**

Present at the meeting were Council members Bogan Goughler, Robert Resinger, Larry Baughman, Howard Barger, John McClelland and Mayor Charles Minnick. Also present was Chief Carlson. Solicitor Brian Spaid, Bill Walker, Barbara Manski and Dick Phillips were not present.

**V. ADMINISTER OATH OF OFFICE TO COUNCIL MEMBERS**

A. Mayor Charles Minnick administered the Oath of Office to newly elected Council Members Larry Baughman, John McClelland and Robert Resinger.

**VI. DISTRIBUTION OF AGENDA**

**VII. COUNCIL CHANGES TO AGENDA**

**VIII. NOMINATIONS/ELECTION OF OFFICERS**

A. Accept Nominations for President of Council

1. Motion by Larry Baughman, being duly seconded by John McClelland to open nominations for Council President. Motion carried unanimously.

a. Larry Baughman nominated Bogan Goughler for Council President.

2. Motion by John McClelland, being duly seconded by Robert Resinger to close nominations for Council President. Motion carried unanimously.

3. Motion by Larry Baughman, being duly seconded by John McClelland to name Bogan Goughler Council President. Motion carried unanimously.

B. Accept Nominations for Vice – President of Council

1. Motion by Bogan Goughler, being duly seconded by Howard Barger to open nominations for Council Vice – President. Motion carried unanimously.

a. Bogan Goughler nominated Larry Baughman for Council Vice – President.

2. Motion by Bogan Goughler, being duly seconded by Howard Barger to close nominations for Council Vice – President. Motion carried unanimously.

3. Motion by Bogan Goughler, being duly seconded by Howard Barger to name Larry Baughman Council Vice – President. Motion carried unanimously.

C. Accept Nominations for Chairman Pro Tempore

1. Motion by John McClelland, being duly seconded by Larry Baughman to open nominations for Chairman Pro Tempore. Motion carried unanimously.

a. John McClelland nominated Robert Resinger for Chairman Pro Tempore.

2. Motion by John McClelland, being duly seconded by Larry Baughman to close nominations for Chairman Pro Tempore. Motion carried unanimously.

3. Motion by John McClelland, being duly seconded by Larry Baughman to name Robert Resinger Chairman Pro Tempore. Motion carried unanimously.

**IX. COMMISSION/COMMITTEE REPORTS**

A. No report

**X. STAFF REPORTS**

A. Maintenance Foreman:

1. No report

- B. Police Chief:
  - 1. Chief Carlson reported the Police Department is still waiting to receive ammunition. The Take – Back Drug Box will continue to operate as previous protocol, as per the County DA's Office; it will be placed in the evidence locker until disposal. Mayor Minnick questioned which officer is in charge of the evidence locker. Chief Carlson stated it is Lt. Ashbaugh.
- C. Administrator/Special Projects:
  - 1. Motion by Larry Baughman, being duly seconded by Robert Resinger to approve a donation to the Venango County Coon and Fox Club in the amount of \$200.00, for use of their facilities during qualifications. Motion carried unanimously.
- D. Zoning Officer:
  - 1. No report.
- E. CDBG Administrator:
  - 1. No report.
- F. Solicitor:
  - 1. No report.

**XI. COUNCIL REPORTS**

- A. Larry Baughman questioned the status of the Raymond Latchaw property on North Front Street. Mr. Sporer stated himself, Brian Spaid, Bill Walker, Mr. Latchaw and Mr. Latchaw's attorney met to discuss the matter. Mr. Latchaw's attorney assured the Borough that Mr. Latchaw would submit the proper paperwork and obtain permits. DEP has also been in contact with Mr. Latchaw and will fine Mr. Latchaw if necessary.
- B. Robert Resinger stated there is a house located on Circle Street which has very tall grass and a dog that is left outside. Mr. Sporer said the neighbors need to contact Bill Walker and submit a complaint to him.

**XII. PUBLIC PARTICIPATION (limited to 3 minutes each)**

**XIII. APPROVAL OF MINUTES**

- A. Motion by Larry Baughman, being duly seconded by Howard Barger to approve the minutes of the December 18, 2013 Council meeting. Motion carried unanimously.

**XIV. FINANCIAL REPORTS**

- A. Motion by Robert Resinger, being duly seconded by John McClelland to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously. Motion carried unanimously.

**XV. OLD BUSINESS**

**XVI. NEW BUSINESS**

**XVII. CORRESPONDENCE**

**XVIII. BOARD OF APPEALS**

**XIX. EXECUTIVE SESSION**

Council recessed at 7:16 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 7:42 pm.

**XX. ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 7:42 pm.

Joseph M. Sporer, Borough Manager

Bogan Goughler, Council President