

**BOROUGH OF SUGARCREEK  
COUNCIL MEETING MINUTES**

September 7, 2011

**I. WELCOME AND INTRODUCTIONS**

Council President Linda Turner opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or hateful speech allowed.

**II. PLEDGE OF ALLEGIANCE (American Flag)**

Council President Turner led the Pledge of Allegiance.

**III. MOMENT OF SILENCE**

A moment of silence was observed.

**IV. ESTABLISHMENT OF QUORUM**

Present at the meeting were Council members Linda Turner, Mayor Charles Minnick, Robert Resinger, Howard Barger, Larry Baughman and Bogan Goughler. Also present were Chief Carlson, Officer Deeter and Brian Spaid. Harold Bloomgren, Dick Phillips and Penny Peterson were not present.

**V. DISTRIBUTION OF AGENDA**

**VI. COUNCIL CHANGES TO AGENDA**

**VII. COMMISSION/COMMITTEE REPORTS**

A. John Kernic reported the Planning Commission did not meet.

**VIII. STAFF REPORTS**

A. Engineer

1. Mr. Sporer reported the sewer project will have to be rebid and is approximately \$500,000.00. The ad will be ready to go to the newspaper by this Friday and bids will be open around the second week of October.

B. Maintenance Foreman:

1. Dick Phillips presented Council with a written report on the various jobs the Maintenance Department has been working on since the previous Council meeting.

C. Police Chief:

1. Chief Carlson reported there was a need for a crossing guard in the morning. The Police Department and the School District have been filling in. Chief stated they received two (2) applications. Chief presented Council with his recommendation as to which applicant to hire.
2. Motion by Bogan Goughler, being duly seconded by Howard Barger to hire Jeff Larson as the morning crossing guard at Rocky Grove High School. Motion carried unanimously.
3. Chief also stated he has received the yearly DUI Task Force Agreement to be signed. The Police Department will need to purchase three (3) new radios once the frequencies are changed to narrow band; he can budget them for next year.
4. Motion by Robert Resinger, being duly seconded by Bogan Goughler to enter into the DUI Task Force Agreement with Oil City, Franklin, Emlenton, and Polk. Motion carried unanimously.

D. Administrator/Special Projects:

1. Mr. Sporer stated the manager from Northwest Savings Bank came to the Borough building to meet with him. NWSB had done an audit and owed the Borough approximately \$3,000.00. The money was owed because NWSB was holding the Borough's money for two (2) days instead of one (1), and that interest has added up to the approximate \$3,000.00.
2. Motion by Larry Baughman, being duly seconded by Bogan Goughler to adopt Ordinance No. 269 of 2011, the PSAB Master Retirement Trust and Joinder Agreement, known as the Borough of Sugarcreek Maintenance Employees' Pension Plan. Motion carried unanimously.

- E. Zoning Officer:
1. Officer Deeter presented Council with a written report of the number and amounts of the permits received as of September 7, 2011.
  2. Officer Deeter state the Parole and Probation building on Rt.8 is coming along as planned. The Borough's contract with Bureau Veritas will end in November 2011, for inspection services and Officer Deeter will be sending packets to local inspection agencies for "Requests for Pricing".
  3. Ms. Turner asked if the old fire department building on Rocky Grove Avenue is up for tax sale? Officer Deeter stated it is and there is a buyer interested in it.
  4. Officer Deeter reported the Hankey property in Reno is coming along and he continues to clean up around the property. Mr. Hankey has until September 15, 2011 to have the property brought up to compliance before he will be fined. And he is waiting to receive CDBG funds to tear down the O'Neil's property on Keely Road.
- F. CDBG Administrator:
1. No report.
- G. Solicitor:
1. Mr. Spaid stated he has received an e – mail from Ms. Lehman in regards to updating the Borough's fee schedule and whether or not a fee should be included or not, in regards to the Borough charging a fee of \$100.00 to televise sewer laterals. Mr. Spaid stated it does not need to be included in that ordinance since it is in the sewer lateral ordinance.
  2. Officer Deeter stated he would like to increase the zoning fees from \$20.00 to \$25.00 for permits. Mr. Spaid suggested that the Borough speak with Cranberry Township and find out what their fee schedule is and present Mr. Spaid with the recommendations.

**IX. COUNCIL REPORT**

- A. Larry Baughman questioned if the traffic light at Burger King on Rt. 8 could be made a blinker or flashing light? Chief Carlson stated PennDot would need to do a study first. And if it is removed, that could affect potential businesses that would move into the building at that intersection. Mr. Baughman stated he believes it is an unnecessary light. Mr. Baughman also asked to be excused from the September 21, 2011 Council meeting.
- B. Robert Resinger asked if there was a sidewalk to be placed on Front Street, near K – Mart? Ms. Turner and Officer Deeter stated placing a sidewalk there is part of the study being done on the Rt. 8 sidewalk/walkway. Mr. Resinger stated he would like to see the municipal building painted. Mr. Sporer said he will talk to Dick Phillips and the Maintenance Department, since they seemed interested in painting it.

**X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)**

- A. Robert Lewis questioned if the Police Department has an operation policy in regards to the officers' speed while responding to calls? Mayor Minnick stated himself and Chief have spoken to the officers about being conscientious and using common sense. Mr. Lewis expressed concern about the intersection of Rocky Grove Avenue and Front Street. He stated people are going through the intersection without stopping. Chief Carlson stated the police do sit there and monitor traffic. Mr. Lewis also said he believes there needs to be one person to see the day – to – day operations of the Borough and is in charge.
- B. Mike Garbacz stated the old K – Mart building is deteriorating and what is the status of it? Officer Deeter said he called and left a message and is waiting for a response. Mr. Garbacz also questioned the status of an old scrap yard? Chief Carlson there were some people interested in placing a medical building in there, but have not heard anything recently.
- C. John Kernic expressed concerned about the Shingledecker's property. Officer Deeter stated they have a dumpster there and are in the process of tearing down the house.

**XI. APPROVAL OF MINUTES**

- A. Motion by Larry Baughman, being duly seconded by Bogan Goughler to approve the minutes of the August 17, 2011 Council Meeting. Motion carried unanimously.

**XII. FINANCIAL REPORTS**

A. Motion by Bogan Goughler seconded by Howard Barger to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

**XV. CORRESPONDENCE**

**XVI. BOARD OF APPEALS**

**XVII. EXECUTIVE SESSION**

Council recessed at 7:45 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 7:54 pm.

**XVIII. NEW BUSINESS (Con't)**

**XIX. ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 7:54 pm.

Joseph M. Sporer, Borough Manager

Linda Turner, Council President