

# BOROUGH OF SUGARCREEK COUNCIL MEETING MINUTES

August 3, 2011

## I. WELCOME AND INTRODUCTIONS

Council President Linda Turner opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or hateful speech allowed.

## II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Turner led the Pledge of Allegiance.

## III. MOMENT OF SILENCE

A moment of silence was observed.

## IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Linda Turner, Mayor Charles Minnick, Robert Resinger, Howard Barger, Larry Baughman and Bogan Goughler. Also present were Chief Carlson, Dick Phillips, Penny Peterson and Brian Spaid. Harold Bloomgren was not present. Officer Deeter was excused.

## V. DISTRIBUTION OF AGENDA

## VI. COUNCIL CHANGES TO AGENDA

## VII. COMMISSION/COMMITTEE REPORTS

A. John Dumbleton reported Planning Commission did not meet.

## VIII. STAFF REPORTS

A. Engineer

1. Mr. Sporer updated Council on the H2O Grant Money. He stated the Borough has borrowed \$443,000 towards the \$750,000 needed to be matched to receive the \$1 million grant. That money was borrowed from First National Bank for the televising of the lines. The Borough could take out a PennVest loan in the amount of the \$443,000, plus an additional \$57,000, to receive \$505,995.02 of the original \$1 million grant. Of that grant amount, approximately \$476,000 would be used to rehab the sewer lines of 2 (two) or 3 (three) streets. The monthly payment would be approximately \$3,500.00 for 20 (twenty) years.

B. Maintenance Foreman:

1. Dick Phillips presented Council with a written report on the various jobs the Maintenance Department has been working on since the previous Council meeting.
2. Ms. Turner asked if a sewer camera had been purchased yet? Mr. Sporer stated they were still getting prices on cameras. Mr. Phillips said there was a gentleman coming in on August 9, 2011 to give a demonstration on a sewer camera. This is a camera they are interested in.

C. Police Chief:

1. Chief Carlson presented Council with the Police Department's report.
2. Larry Baughman questioned: what is the Borough's responsibility in the case of an accident with someone during a ride – along? The Chief stated that person's (who is doing the ride – along) car insurance is responsible first. The only time the Borough would be held liable would be if the officer was negligent. The ride – along would be approximately 3 – 5 hours.
3. Motion by Robert Resinger, being duly seconded by Bogan Goughler to approve Carly Boughner for a ride – along in August, for a senior project. Motion carried unanimously.
4. Motion by Bogan Goughler, being duly seconded by Robert Resinger and Howard Barger to approve the Mutual Aid Agreement for Emergency Services, between the Borough and Venango County. Motion carried unanimously.

D. Administrator/Special Projects:

1. Mr. Sporer stated he will be on vacation August 5 – 12, 2011.
2. Mr. Sporer updated Council on a bill we received from PennDot, in regards to the Sheetz project, in the amount of \$14,245.00. Mr. Sporer, with the help of Chief

Carlson, was able to get Sheetz to pay the bill. It related to the inspector who came down to inspect the intersection and site.

- E. Zoning Officer:
  - 1. Ms. Peterson reported that she and Officer Deeter have been researching grants to replace the traffic lights with LED lights. They were able to find a grant, submitted it, and received confirmation that the grant was received and was being reviewed. The grant would cover removal, installation and wiring of the lights. Mr. Sporer stated it would save electricity and Ms. Peterson said they would be brighter. Mr. Baughman questioned if there was a study done by PennDot to originally put the traffic light at the Burger King intersection? Chief Carlson stated it was done and the intersection may not currently qualify as needing a light. Chief said a Traffic and Engineering study could be done, at a cost to the Borough and a cost to remove the light. Mr. Sporer stated if the plaza was to be developed again; the Borough would have to replace the light.
  - 2. Chief Carlson said work has begun on the new Parole and Probation building. Penelec has begun digging for poles and new wiring.
- F. CDBG Administrator:
  - 1. Ms. Peterson reported she received a letter from Mike Carpenter that they have received the Borough's application for 2010 CDBG money. Once approved, the money could be drawn down for all, except for Reno V.F.D., because an itemized list has not been received yet. And 2011's money has not been awarded yet.
  - 2. Ms. Peterson updated Council on the CDBG training she attended last month. She stated it was very helpful and informative.
  - 3. Motion by Bogan Goughler, being duly seconded by Howard Barger and Robert Resinger to adopt Sugar creek Borough Integrity Policy in regards to Sugar creek Borough's CDBG Program. Motion carried unanimously.
- G. Solicitor:
  - 1. No report.

**IX. COUNCIL REPORT**

**X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)**

- A. Mike Garbacz said the Reno V.F.D. will submit a request for 2010 CDBG Funds.

**XI. APPROVAL OF MINUTES**

- A. Motion by Bogan Goughler, being duly seconded by Larry Baughman to approve the minutes of the July 20, 2011 Council Meeting and Public Hearing. Motion carried unanimously.

**XII. FINANCIAL REPORTS**

- A. Motion by Bogan Goughler seconded by Howard Barger to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

**XIII. OLD BUSINESS**

- A. Public Hearing for Rex Heckathorn at 6:45 PM, on August 17, 2011.

**XIV. NEW BUSINESS**

**XV. CORRESPONDENCE**

**XVI. BOARD OF APPEALS**

**XVII. EXECUTIVE SESSION**

Council recessed at 7:34 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 8:30 pm.

**XVIII. NEW BUSINESS (Con't)**

**XIX. ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 8:30 pm.