

**BOROUGH OF SUGARCREEK  
COUNCIL MEETING MINUTES  
May 19, 2010 (Amended)**

**I. WELCOME AND INTRODUCTIONS**

Council President Linda Turner opened the meeting at 7:04 pm, welcomed everyone to the meeting and noted there will be no hurtful or hateful speech allowed.

**II. PLEDGE OF ALLEGIANCE (American Flag)**

Council President Turner led the Pledge of Allegiance.

**III. MOMENT OF SILENCE**

A moment of silence was observed.

**IV. ESTABLISHMENT OF QUORUM**

Present at the meeting were Council members Linda Turner, Bogan Goughler, Howard Barger and Mayor Charles Minnick. Robert Resinger and Larry Baughman were excused. Harold Bloomgren and Brian Spaid were not present. Also present were Chief Carlson, Officer Deeter, Penny Peterson and Dick Phillips.

**V. DISTRIBUTION OF AGENDA**

**VI. COUNCIL CHANGES TO AGENDA**

**VII. COMMISSION/COMMITTEE REPORTS**

A. Planning Commission: Mr. Kernic reported the Commission met with Terry Ray and Ms. Davison. They reviewed the vital points of updating a comprehensive plan. Also discussed was the need for a Borough website, high speed internet availability, development site inventory, stormwater management ordinance, and zoning ordinance update.

**VIII. STAFF REPORTS**

A. Engineer

1. Motion by Bogan Goughler, being duly seconded by Howard Barger to approve Change Order No. 1, Duke's Plumbing & Sewer Service, Inc., Contract 2009 – 1, Sugarcreek Village Sewer Line Cleaning/CCTV and Manhole Inspection, in the amount of -\$727.96 (credit). Motion carried unanimously.
2. Motion by Bogan Goughler, being duly seconded by Howard Barger to approve payment of Duke's Plumbing & Sewer Services, Inc. Payment Request No. 3, in the amount of \$14,055.48, and submit for reimbursement on Requisition No. 14, First National Bank loan, in the amount of \$14,055.48. Motion carried unanimously.
3. Motion by Bogan Goughler, being duly seconded by Howard Barger to approve payment of Invoice #1, Right – of – Way Acquisition Services, in the amount of \$12,535.79 to Northwest Engineering for the Martin Hill Road Bridge project, and submission to PennDOT for reimbursement. Motion carried unanimously.

B. Maintenance Foreman: Mr. Phillips reported the Dust Control Program is underway. He stated there have been a couple of breakdowns with the mower, including an oil leak. Linda Turner requested that he look at the sign on Front Street because it is faded and can not read if it is a weight limit sign or speed sign. He presented information on the cost of a trailer, paver and roller, and financing information. The equipment could be leased and delivered this summer and first payment would not be due until 2011.

1. Motion by Bogan Goughler, being duly seconded by Howard Barger to lease paver, roller, and trailer, with five (5) annual lease payments starting in 2011. Motion carried unanimously.

- C. Police Chief: Chief Carlson recommended Larry Moyer, current Janitor, to build a website for the Borough of Sugarcreek. This would be done at the same wage rate as Janitor and would require extra hours. The website would cost \$10 a month and \$15 annual fee to have own domain name. Chief also reported that R.G.V.F.D. fair week will be June 22 – 26, 2010, with the parade being on June 23, 2010. Chief stated there is usually an additional sixty (60) patrol hours for fair week. Chief requested an additional eight (8) hours for June 21 – 27, 2010 for the parade and fair, for a total of sixty – eight (68) additional patrol hours. Chief also reported on a meeting between PennDOT, Brent Mortimer, and himself on the Rt. 8 and Front Street project. Pedestrian poles will now have to comply with ADA requirements; poles are to be even, with no curb. The D.A.R.E. dance will be held June 10, 2010. The Soap Box Derby paper work is in. Chief reported that the State Probation & Parole will be moving into the FedEx building on Rt. 8 and Blair Call Service may possibly move into the former Bi-Lo building on Rt. 8.
1. Motion by Howard Barger, being duly seconded by Bogan Goughler to authorize Larry Moyer an extra five (5) hours a day for one (1) – two (2) months to develop a web site for Sugarcreek Borough. Motion carried unanimously.
  2. Motion by Bogan Goughler, being duly seconded by Howard Barger to allow an additional eight (8) patrol hours, in addition to the sixty (60) additional hours regularly allotted during fair week, for a total of sixty – eight (68) patrol hours. Motion carried unanimously.
- D. Administrator/Special Projects: Ms. Davison reported that the Maintenance Department has gotten all the mulch placed at the playground and they did a great job. Cheryl from PennPrime performed an inspection on the playground and requested a timeline for the remaining items that need to be completed. Also she talked with Mike Carpenter in regards to the repayment of CDBG money; Mike will follow – up with a repayment schedule. Penny Peterson and Barbara Manski attended the Connect 2 Communities seminar; Ms. Peterson will discuss further.
- E. Zoning Officer: Officer Deeter reported the State Probation & Parole may place a new building next to the FedEx building. Dan Brockett, Penn State, has scheduled a meeting with the Planning Commission for Wednesday, May 26, 2010, at 7:00 PM to discuss Agriculture Security Area; single family homes are possibly exempt from storm water management & only apply to commercial/ multifamily homes. The final draft for storm water management is due June 22, 2010. The Islams are scheduled for a meeting May 26, 2010 at 7:00 PM.
- F. CDBG Administrator: Ms. Peterson reported on the Connect 2 Communities seminar her and Barbara Manski attended on May 5, 2010, at Cross Creek. Sessions included: CDBG, Zoning, Stormwater, Blight, and Costars.
- G. Solicitor: Excused.

**IX. COUNCIL REPORTS**

No report.

**X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)**

John Kernic commented on improvements to the Borough building. Ms. Davison suggested that quotes should be taken on painting the building and windows. John McClelland also commented on the condition of the building.

**XI. APPROVAL OF MINUTES**

- A. Motion by Bogan Goughler, being duly seconded by Howard Barger to approve the minutes of the April 21, 2010 Council meeting. Motion carried unanimously.

**XII. FINANCIAL REPORTS**

- A. Motion by Bogan Goughler, being duly seconded by Howard Barger to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

- A. Motion by Bogan Goughler, being duly seconded by Howard Barger to approve the May payment of the 2008 Sewer Bond in the amount of \$4,411.38.

**XV. CORRESPONDENCE**

- A. Bogan Goughler reported that the Reno Methodist Church will get dates for the Vacation Bible School, for Council's approval.

**XVI. BOARD OF APPEALS**

**XVII. EXECUTIVE SESSION**

Council recessed at 7:40pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law. The meeting was reconvened at 8:15pm.

**XIV. NEW BUSINESS (Con't.,)**

- A. Motion by Linda Turner, being duly seconded by Bogan Goughler to terminate Jody L. Davison. Motion carried unanimously.
- B. Motion by Bogan Goughler, being duly seconded by Howard Barger to name Stephanie Lehman Acting Administrator until a replacement is hired.
- C. Motion by Bogan Goughler, being duly seconded by Howard Barger to increase Stephanie Lehman's hourly wage to administrative wages, including vacation time taken, until an Administrator is hired.

**XVIII. ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 8:30pm.

Stephanie Lehman, Acting Borough Secretary

Linda Turner, Council President