

**BOROUGH OF SUGARCREEK  
COUNCIL MEETING MINUTES**

September 1, 2010

**I. WELCOME AND INTRODUCTIONS**

Council President Linda Turner opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or hateful speech allowed.

**II. PLEDGE OF ALLEGIANCE (American Flag)**

Council President Turner led the Pledge of Allegiance.

**III. MOMENT OF SILENCE**

A moment of silence was observed.

**IV. ESTABLISHMENT OF QUORUM**

Present at the meeting were Council members Linda Turner, Bogan Goughler, Robert Resinger, Larry Baughman and Mayor Charles Minnick. Also present were Chief Carlson, Officer Deeter, Brian Spaid and Penny Peterson. Harold Bloomgren and Dick Phillips were not present. Howard Barger was excused.

**V. DISTRIBUTION OF AGENDA**

**VI. COUNCIL CHANGES TO AGENDA**

**VII. COMMISSION/COMMITTEE REPORTS**

A. Planning Commission: John Kernic reported the Planning Commission met on August 25, 2010 to discuss the Comprehensive Plan. Next meeting is planned for October 13, 2010.

**VIII. STAFF REPORTS**

A. Engineer

1. Motion by Bogan Goughler, being duly seconded by Larry Baughman to authorize payment of invoice #1674, in the amount of \$61.42, to Northwest Engineering, Inc., for Professional/Secretarial Services for the Siphone Pipe Repair Project. Motion carried unanimously.
2. Motion by Robert Resinger, being duly seconded by Bogan Goughler to approve payment of Northwest Engineering, Inc. Invoice No. 1673 in the amount of \$11,373.33, and submit for reimbursement on Requisition No. 18, First United National Bank loan, in the amount of \$11,373.33. Motion carried unanimously.

B. Maintenance Foreman:

1. Chief Carlson reported the paver has been repaired. Paving is to continue in Reno, on 09-02-10. Chief Carlson and Dick Phillips are studying the traffic at the 6<sup>th</sup> and Walnut St. intersection. Also, intersection at 5<sup>th</sup> and Walnut Street will be changed to a 4 – way stop.

C. Police Chief:

1. Chief Carlson reported the Police Department has collected \$25,427.91 in fines, tickets, etc., so far this year.
2. Motion by Robert Resinger, being duly seconded by Bogan Goughler to approve the "Complete the Streets" study to be conducted in regards to placing in a walk/bikeway along the Rt. 8 corridor. Motion carried unanimously.

D. Administrator/Special Projects:

1. Motion by Robert Resinger, being duly seconded by Larry Baughman to make retroactive for August 16, 2010, to authorize Barbara Manski to make changes to signature cards for all Northwest Savings Bank accounts, effective until January 1, 2012 (removing Jody Davison and adding Joseph Sporer to account. Linda Turner, Larry Baughman, Stephanie Lehman and Barbara Manski to remain as signers on necessary/appropriate accounts). Motion carried unanimously.
2. Mr. Sporer updated Council on the status of evaluating various electric suppliers. Mr. Sporer and Ms. Manski have met with 3 suppliers thus far to acquire prices and would like to have a proposal for Council by the first meeting in November 2010.

E. Zoning Officer:

1. Officer Deeter sent out letters to the owner(s) of the trailer that is sitting at the corner of Cedar Street and Rt. 417. The trailer is to be removed by September 10, 2010.

F. CDBG Administrator:

1. No report.

G. Solicitor:

1. No report.

**IX. COUNCIL REPORTS**

1. Larry Baughman reported on a letter he received from a non – resident in regards to the condition of the Front Street playground equipment and garbage cans.

**X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)**

- A. John Kernic voiced concern over the amount of speeding traffic along Rt. 8. Chief Carlson said the area is still being patrolled for speeding.

**XI. APPROVAL OF MINUTES**

- A. Motion by Bogan Goughler, being duly seconded by Larry Baughman approve the minutes of the August 18, 2010 Council Meeting. Motion carried unanimously.

**XII. FINANCIAL REPORTS**

- A. Motion by Larry Baughman, being duly seconded by Bogan Goughler to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

**XIII. OLD BUSINESS**

**IV. NEW BUSINESS**

- A. Motion by Bogan Goughler, being duly seconded by Robert Resinger to approve the 2011 Soapbox Derby sponsored by Venango County Fatherhood Initiative to be held on July 30, 2011. Motion carried unanimously.

**XV. CORRESPONDENCE**

**XVI. BOARD OF APPEALS**

- A. Officer Deeter reported there is a Property Maintenance hearing for O'Neil's property scheduled for September 15, 2010 at 6:00 PM.

**XVII. EXECUTIVE SESSION**

Council recessed at 7:30pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law. The meeting was reconvened at 8:04 pm.

**XIV. NEW BUSINESS (Con't,)**

- A. None.

**XVIII. ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 8:05 pm.

Joseph Sporer, Borough Manager

Linda Turner, Council President