

**BOROUGH OF SUGARCREEK
COUNCIL MEETING MINUTES**

November 17, 2010

I. WELCOME AND INTRODUCTIONS

Council President Linda Turner opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or hateful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Turner led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Linda Turner, Bogan Goughler, Larry Baughman, Robert Resinger and Howard Barger. Also present were Chief Carlson, Officer Deeter, Dick Phillips and Penny Peterson. Brian Spaid and Harold Bloomgren were not present.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. COMMISSION/COMMITTEE REPORTS

A. Planning Commission: No report.

VIII. STAFF REPORTS

A. Engineer

1. Joe Sporer reported the H2O meeting that was to be held November 16, 2010 was cancelled & rescheduled for 2 – 3 weeks.
2. Motion by Robert Resinger, being duly seconded by Bogan Goughler to approve and sign the Funding Recipient Omnibus Certificate and the Secretary Omnibus Certificate for the PennVest loan. Motion carried unanimously.

B. Maintenance Foreman:

1. Dick Phillips presented Council with a maintenance report. Ms. Turner asked is there was a vehicle that would clean up the leaves in the streets? Mr. Phillips stated the Borough does not have such a vehicle, but have the collection near the municipal building.
2. Mr. Resinger questioned if it was beneficial to have the old, larger roller go out for bid? Mr. Phillips stated it is fine and the current roller best suited for their paving jobs. Mr. Resinger also wanted to commend Maintenance on the tar and chipping job done on Warren and Keely Roads.

C. Police Chief:

1. Motion by Larry Baughman and Robert Resinger, being duly seconded by Bogan Goughler to purchase two (2) Kenwood 128 Channel 45 WATT VHF mobile radios, two (2) ignition sense cables, two (2) Radio interface cables, five (5) Kenwood 512 VHF 5 WATT portable radios & five (5) VHF antennas, from Mobilcom, at an approximate cost of \$3,917.39, with \$2,000 funded through PennPrime grant. Motion carried unanimously.
2. Mr. Baughman questioned if there was proper authorization and knowledge of the Rocky Grove Volunteer Fire Dept.'s Board of Directors on approving Brian Cramer and Dave Pegg for active fire police.
3. Motion by Larry Baughman, being duly seconded by Robert Resinger to table the motion to approve Brian Cramer and Dave Pegg for active fire police with the Rocky Grove Volunteer Fire Department until the proper procedures have been done. Motion carried unanimously.

D. Administrator/Special Projects:

1. Mr. Sporer reported the stand – by generator for the building has gone down. Eclipse Electric can put in a new board at a cost of \$650.00. Mr. Sporer reported this will be a temporary fix and the Borough will need to consider upgrading to a larger generator in the future.

2. Motion by Robert Resinger, being duly seconded by Howard Barger to authorize Eclipse Electric to repair the stand – by generator at a cost of \$650.00. Motion carried unanimously.
 3. Motion by Bogan Goughler, being duly seconded by Robert Resinger to approve and appoint Joseph Sporer (Borough Manager), Richard Phillips (Maintenance Foreman), and Linda Turner (Council President) to the qualification committee as part of PennDOT's Enhanced Modified Selection Procedures. Motion carried unanimously.
- E. Zoning Officer:
1. Mr. Resinger questioned a price amount reported on Officer Deeter's report. Officer Deeter stated it was the estimated cost of the houses built within the Borough, year – to – date.
 2. Motion by Bogan Goughler, being duly seconded by Larry Baughman to approve and adopt "The Borough of Sugarcreek Comprehensive Plan 2010," as recommended by Sugarcreek Borough Planning Commission. Motion carried unanimously.
- F. CDBG Administrator:
1. Ms. Peterson stated the bids for the Rocky Grove V.F.D. will have to be re – advertised because only one (1) bid was received and the list of equipment needed to be detailed and sent to the Borough building. Bids will be opened on December 7, 2010 and opened on December 15, 2010 at the regular Council meeting.
- G. Solicitor:
1. No report.

IX. COUNCIL REPORTS

X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

- A. Mike Garbacz questioned the bidding process for the Martin Hill Road Bridge Project. Mr. Sporer stated there is a list of companies provided by PennDOT who are familiar with such a project. The Borough is not required to choose those from the list, but Mr. Spore stated it would be in the Borough's best interest to go with PennDOT's recommendation.
- B. John Kernic expressed his pleasure on Council's approval of the Comprehensive Plan.
- C. John Dumbleton also commented on Council approving the Comprehensive Plan.

XI. APPROVAL OF MINUTES

- A. Motion by Bogan Goughler, being duly seconded by Howard Barger approve the minutes of the November 3, 2010 Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by Larry Baughman, being duly seconded by Bogan Goughler to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

XIV. NEW BUSINESS

- A. Motion by Robert Resinger, being duly seconded by Bogan Goughler to approve the proposed 2011 Budget, and advertise that it is available for public inspection and scheduled for adoption at the regular council meeting on December 1, at 7:00 PM. Motion carried unanimously.
- B. Motion by Robert Resinger, being duly seconded by Larry Baughman to cancel the remaining 2011 Budget Work Sessions. Motion carried unanimously.

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION

Council recessed at 7:26 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law. The meeting was reconvened at 8:35 pm.

XVIII. NEW BUSINESS (Con't.)

XIX. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 8:35 pm.

Joseph Sporer, Borough Manager

Linda Turner, Council President