

**BOROUGH OF SUGARCREEK
COUNCIL MEETING MINUTES**

March 2, 2011

I. WELCOME AND INTRODUCTIONS

Council President Linda Turner opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or hateful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Turner led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Linda Turner, Bogan Goughler, Larry Baughman, Robert Resinger and Howard Barger. Also present were Chief Carlson, Penny Peterson and Brian Spaid. Harold Bloomgren and Dick Phillips were not present. Officer Deeter was excused.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. COMMISSION/COMMITTEE REPORTS

A. Planning Commission: John Dumbleton reported the Planning Committee did not meet last Wednesday.

VIII. STAFF REPORTS

A. Engineer

1. Joe Sporer stated the H2O meeting is scheduled for April 17, 2011.
2. Motion by Robert Resinger, being duly seconded by Larry Baughman to approve payment of Invoice #2, Construction Consultation, in the amount of \$7,498.23 to Northwest Engineering for the Martin Hill Road Bridge Project, and submission to PennDot for reimbursement request of \$7,123.32. Motion carried unanimously.

B. Maintenance Foreman:

1. Mr. Phillips presented Council with a written report on the various jobs the Maintenance Dept. has been working on since the last council meeting.

C. Police Chief:

1. Motion by Bogan Goughler, being duly seconded by Robert Resinger to approve the purchase of miscellaneous police equipment through the Edward & Jessie Peters Trust Fund, in the amount of \$7,520.00. Motion carried unanimously.
2. Bob McClintock, Borough's Emergency Management Coordinator, updated Council on the flooding that occurred in Sugarcreek Village. Flooding occurred at the gravel pit located near Burkhardt's Farm and Orr's Trailer Park. Orr's Trailer Park was evacuated and a shelter was set up at the Rocky Grove Volunteer Fire Department by the Red Cross. Bakers Transportation provided transportation for the displaced residents. The shelter was closed at approximately 8:00 PM Monday and the residents could return to their homes. There were some expenses incurred due to the flooding and evacuation. Mr. McClintock recommended that the Borough formulate an emergency management plan and submit it to both the County and State. Chief Carlson recommended continued education/training for Borough employees and Council, funding, and a "bank" of phones installed.

D. Administrator/Special Projects:

1. Motion by Robert Resinger, being duly seconded by Larry Baughman to adopt Ordinance No. 267 of 2011, which amends the water service charges set forth in Ordinance No. 266 of 2011. Motion carried unanimously.
2. Mr. Sporer updated Council that the Administrative Offices will be closed Monday, March 7, 2011 from 9:00 AM to 1:00 PM for AED, First Aid, and CPR Training.

E. Zoning Officer:

1. Chief Carlson stated the traffic light at K – Mart is now functioning properly. Mr. Sporer reported that Officer Deeter issued Dale Knox a warning about parking his trailer on the sidewalk.

F. CDBG Administrator:

1. Ms. Peterson reported on the public meeting held before the Council meeting which was to approve how 2010 money was to be used and ideas for 2011's money.

G. Solicitor:

1. No report

IX. COUNCIL REPORTS

X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

- A. Mike Garbacz stated he was glad to see the light at K – Mart is now working.
- B. Frank Toothman expressed concern over the real estate taxes being increased and there was no increase in social security. He believes that spending is out – of – control from the federal level to the local level.
- C. Ron Huff had a question if there would be new forms for the 417 – area customers for automatic withdrawal/ACH. Mr. Sporer stated there will not be new forms; the previous ones were corrected.
- D. Tom Karns questioned Council about the purchase of the rope line gun the fire department had requested. Chief Carlson stated the police department would keep the gun for the fire department use, but it would have to remain in and maintained by the police department due to the fact that it is classified as a firearm.

XI. APPROVAL OF MINUTES

- A. Motion by Bogan Goughler, being duly seconded by Howard Barger approve the minutes of the February 16, 2011 Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by Larry Baughman, being duly seconded by Robert Resinger to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION

Council recessed at 7:35 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 8:00 pm.

XVIII. NEW BUSINESS (Con't.)

XIX. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 8:00 pm.

Joseph Sporer, Borough Manager

Linda Turner, Council President