

BOROUGH OF SUGARCREEK COUNCIL MEETING MINUTES

July 7, 2010

I. WELCOME AND INTRODUCTIONS

Council President Linda Turner opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or hateful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Turner led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Linda Turner, Bogan Goughler, Howard Barger, Robert Resinger, Larry Baughman and Mayor Charles Minnick. Also present were Chief Carlson, Officer Deeter, and Brian Spaid. Harold Bloomgren was not present.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. COMMISSION/COMMITTEE REPORTS

A. Planning Commission: No report.

VIII. STAFF REPORTS

A. Engineer

1. Motion by Bogan Goughler, being duly seconded by Larry Baughman to approve payment of Northwest Engineering Invoice #1603, in the amount of \$9,765.00 for Rocky Grove & Sugarcreek Villages sewer rehab, and submit for reimbursement on Requisition No. 16, First United National Bank loan, in the amount of \$9,765.00. Mr. Barger, Mr. Goughler, Ms. Turner, and Mr. Baughman voted in favor, Mr. Resinger voted against, motion carried.
2. Motion by Robert Resinger, being duly seconded by Bogan Goughler to approve Resolution No. 1 of 2010, the General Obligation Note, Series 2010, in the amount of \$50,000, purchased by First United National Bank. Motion carried unanimously.
3. Motion by Larry Baughman, being duly seconded by Bogan Goughler to approve Change Order No. 1 for the siphon pipe repair project, in the amount of \$27,234.00. Motion carried unanimously.
4. Ms. Lehman reported that Northwest Engineering continues to receive questions from PennVest relating to the rehabilitation project funding request. PennVest will be holding a meeting on July 20, 2010 in regards to funding.
5. Northwest Engineering is continuing the process of closing the 417 PennVest project.
6. Ms. Lehman also reported that the drafts of the construction drawings for the Martin Hill Road Bridge are completed and PennDot's reviews are nearly completed. The drawings will be finalized once PennDot's review is completed; this is anticipated to occur within the next month. The project continues on track and advertising is projected for September with bid opening in October and construction to begin in Spring 2011. Right – of – Way acquisitions must be completed first.

B. Maintenance Foreman:

1. No report

C. Police Chief:

1. Chief Carlson received certificates presented to the Police Department for Outstanding Service to Crime Victims and PA Aggressive Driving Enforcement and Education Program.
2. Chief Carlson reported on an e-mail he received from Mike Garbacz in regards to replacing the "Yield" sign at 6th St. & Walnut St. in Reno, to a "Stop" sign. Chief reported that the police can perform a traffic survey at that location and report on it at the next Council meeting.

- D. Administrator/Special Projects:
1. Motion by Robert Resinger, not being duly seconded to approve publishing the 2009 Audit Report in the Galena Signal. Motion did not carry. Motion by Bogan Goughler, being duly seconded by Larry Baughman to approve publishing the 2009 Audit Report in the News Herald. Mr. Barger, Mr. Goughler, Ms. Turner and Mr. Baughman voted in favor, Mr. Resinger voted against, motion carried.
 2. Motion by Robert Resinger, being duly seconded by Bogan Goughler to close the IDP Grant account at First United National Bank and remove the money from the account. Motion carried unanimously.
 3. Chief Carlson reported Verizon Engineers were to look at the traffic signal control panel at Front St. and Rt. 8/62 in order to price placing in a telephone line from the traffic signal and control panel.
 4. Motion by Larry Baughman, being duly seconded by Robert Resinger to approve paying the invoices for the Borough's domain name at twelve (12) months at a time, at a cost of \$9.99 per month. Motion carried unanimously.
 5. Motion by Robert Resinger, being duly seconded by Bogan Goughler to approve Borough Administrative Offices using a check scanner provided by Northwest Savings Bank, at a cost of \$35.00 a month, for Express Deposit. Motion carried unanimously.
 6. Motion by Robert Resinger, being duly seconded by Bogan Goughler to table the deficiency notification from Frank Taylor Engineering, for the bridge at Two Mile Run Road. Motion carried unanimously.
 7. Motion by Larry Baughman, being duly seconded by Bogan Goughler to allow the Franklin YMCA Daycamp to use the Front Street Playground & Pavilion July 12 – 15, 2010, from 9:00 AM to 12:00 PM. Motion carried unanimously.
- E. Zoning Officer:
1. Officer Deeter reported that a Property Maintenance hearing will need to be held for Donald and Janice O'Neil at 428 Keely Road. The Property Maintenance hearing will be held August 4, 2010, at 6:00 PM, with extra – security present.
 2. Officer Deeter also requested permission to place a public notice in the News Herald to advertise to residents of the Borough who would like to participate/join in the Agricultural Security Area. Council requested to table advertising until after receiving further information on the subject.
- F. CDBG Administrator:
1. Ms. Lehman reported Ms. Peterson has submitted the CDBG – R Reports for the 2nd quarter and has been in contact with Mike Carpenter about ARRA reports.
- G. Solicitor:
1. No report.

IX. COUNCIL REPORTS

X. PUBLIC PARTICIPATION *(limited to 3 minutes each)*

- A. Dick Cochran had questions on the status of the former Latchaw Plumbing building. Officer Deeter report the owners are up to code on the outside of the building as well as the foundation. Mr. Cochran also questioned when and if the house on Pennell Street would be torn down. Officer Deeter reported the house will be torn down with CDBG money as soon as funds are available.
- B. John Kernic questioned if the meters are read in the 417 – area and are there sewage rate differences between those with grinder pumps and those without grinder pumps. Ms. Lehman stated the meters are read monthly with a handheld meter reader and residents pay \$51.00/month for sewage and the minimum of \$65.00/month for water.
- C. Mike Garbacz questioned if the traffic survey has to be completed at 6th and Walnut St. in Reno in order for a stop sign to be placed there, could the Police also look at the intersections of Fox St. & Parker Ave. in Rocky Grove, as well as Oak & 9th St. in Reno.

XI. APPROVAL OF MINUTES

- A. Motion by Bogan Goughler, being duly seconded by Robert Resinger to approve the minutes of the June 16, 2010 Council meeting and June 29, 2010 Special Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by Robert Resinger, being duly seconded by Bogan Goughler to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

IV. NEW BUSINESS

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION

Council recessed at 7:57pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law. The meeting was reconvened at 8:55 pm.

XIV. NEW BUSINESS (Con't,)

- A. Motion by Larry Baughman, being duly seconded by Bogan Goughler to amend the motion that was passed on June 29, 2010 in reference to the Emergency Room co – pays and remove the restrictions, for Police, Maintenance, and Administrative Departments. Motion carried unanimously.
- B. Motion by Larry Baughman, being duly seconded by Howard Barger to disapprove Ptml. Jarrod Deeter, as per section 1.47, to work part – time at Polk Borough Police Department. Motion carried unanimously.
- C. Motion by Larry Baughman, being duly seconded by Bogan Goughler to approve an increase in the Police/Confidential Clerk hours to four (4), eight (8) hour days, Monday – Thursday, 8:30 AM to 5:00 PM, effective July 12, 2010. Motion carried unanimously.

XVIII. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 8:58 pm.

Stephanie Lehman, Acting Borough Secretary

Linda Turner, Council President