

# BOROUGH OF SUGARCREEK COUNCIL MEETING MINUTES

December 15, 2010

## I. WELCOME AND INTRODUCTIONS

Council President Linda Turner opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or hateful speech allowed.

## II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Turner led the Pledge of Allegiance.

## III. MOMENT OF SILENCE

A moment of silence was observed.

## IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Linda Turner, Bogan Goughler, Larry Baughman, Robert Resinger and Howard Barger. Also present were Chief Carlson, Brian Spaid, and Penny Peterson. Officer Deeter, Dick Phillips and Harold Bloomgren were not present.

## V. DISTRIBUTION OF AGENDA

## VI. COUNCIL CHANGES TO AGENDA

## VII. COMMISSION/COMMITTEE REPORTS

A. Planning Commission: No report.

## VIII. STAFF REPORTS

A. Engineer

1. Mr. Sporer reported that the H2O meeting that was scheduled for December 14, 2010 was cancelled and moved to January 2011.
2. Motion by Robert Resinger, being duly seconded by Bogan Goughler to approve the Request for Payment for payment to the General Authority of the City of Franklin, from the PennVest loan in the amount of \$406,763.06. Motion carried unanimously.

B. Maintenance Foreman:

1. Mr. Phillips was not present and gave Council written report on the various jobs the Maintenance Dept. has been working on since the last council meeting.

C. Police Chief:

1. Motion by Larry Baughman, being duly seconded by Howard Barger to approve Brian Cramer and Dave Pegg for active fire police with the Rocky Grove Volunteer Fire Department. Motion carried unanimously.

D. Administrator/Special Projects:

1. Mr. Resinger asked who won the bid on the Martin Hill Road Bridge project. Mr. Sporer stated that Shingledeckers Welding had the lowest bid of \$527,000.00, which is lower than the estimated costs of the project. Mr. Sporer reported that PennDot will now have to review and approve Shingledeckers' bid.
2. Motion by Robert Resinger, being duly seconded by Larry Baughman to approve the advertisement of Council & Planning Commission meetings for 2011. Council meetings will be held monthly on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday at 7:00 PM and the Planning Commission meetings will be held on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 7:00 PM. Motion carried unanimously.
3. Motion by Bogan Goughler, being duly seconded by Howard Barger to advertise "Statements of Interest and Statements of Qualifications" for consulting engineers for the Martin Hill Road Bridge Project and to advertise Ordinance No. 264 of 2010 which fixes the real estate tax rate for year 2011 at 5.00 mills. Motion carried unanimously.

E. Zoning Officer:

1. No report

F. CDBG Administrator:

1. Ms. Peterson reported that she had bid out the R.G.V.F.D.'s equipment and bids were opened on December 7, 2010. Nine (9) bids were received and all but two (2) were incomplete. Three Rivers Fire Equipment was the lowest, complete bid at \$49,000.00. Ms. Peterson stated there is \$45,000 available for R.G.V.F.D. in

CDBG money, but additional money may be pulled from another project's money that is not being used. Mr. Baughman questioned if Three Rivers Fire Equipment's bid met the specifications set by CDBG and Ms. Peterson stated their bid was one (1) of only two (2) complete and acceptable bids. Mr. Baughman then questioned if there is something in writing stating all items on bid request are to be bid in order for the bid to be accepted? Ms. Peterson stated it is in the CDBG regulations as well as in the Borough Code.

2. Motion by Bogan Goughler, being duly seconded by Robert Resinger to award 2009 CDBG & CDBG – R funds to Three Rivers Fire Equipment (Turtle Creek, PA). Motion carried unanimously.

G. Solicitor:

1. Mr. Spaid stated that Venango County will need to adopt a Stormwater Management Plan Ordinance by February 28, 2011. Mr. Spaid stated the Borough may choose to administer their own Stormwater Management Plan Ordinance and not adopt the one issued by the Venango County Planning Commission. Mr. Spaid recommended that the Borough adopt and administer their own ordinance.
2. Motion by Robert Resinger, being duly seconded by Larry Baughman to approve Borough officials & the code officer to administer the Stormwater Management Plan Ordinance. Motion carried unanimously.

**IX. COUNCIL REPORTS**

**X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)**

- A. Evelyn Karns stated she was frustrated at the CDBG bid opening. She stated she felt that a local vendor should have been awarded the bid and has reported her concerns to Representative Hutchinson.
- B. Bill Maloney expressed his concern about CDBG and show support for the fire department.
- C. Eugene Sheffer requested a copy of the CDBG regulations that the Borough and Ms. Peterson use. Mr. Baughman also requested that Reno V.F.D. received a copy as well.

**XI. APPROVAL OF MINUTES**

- A. Motion by Larry Baughman, being duly seconded by Bogan Goughler approve the minutes of the December 1, 2010 Council Meeting. Motion carried unanimously.

**XII. FINANCIAL REPORTS**

- A. Motion by Bogan Goughler, being duly seconded by Larry Baughman to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

**XV. CORRESPONDENCE**

**XVI. BOARD OF APPEALS**

**XVII. EXECUTIVE SESSION**

Council recessed at 7:39 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law. The meeting was reconvened at 8:16 pm.

**XVIII. NEW BUSINESS (Con't.)**

- A. Motion by Robert Resinger, being duly seconded by Bogan Goughler to approve Barr's Insurance as the insurance carrier for the year 2011, at an annual cost of \$76,302.00. Motion carried unanimously.
- B. Motion by Robert Resinger, being duly seconded by Bogan Goughler to approve the purchase and upgrade of new computer software from Software Systems, Inc of Gibsonia, PA at a cost of \$21,107.25. Motion carried unanimously.

**XIX. ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 8:19 pm.

Joseph Sporer, Borough Manager

Linda Turner, Council President