

BOROUGH OF SUGARCREEK COUNCIL MEETING MINUTES

July 21, 2010

I. WELCOME AND INTRODUCTIONS

Council President Linda Turner opened the meeting at 7:02 pm, welcomed everyone to the meeting and noted there will be no hurtful or hateful speech allowed.

II. PLEDGE OF ALLEGIANCE (American Flag)

Council President Turner led the Pledge of Allegiance.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. ESTABLISHMENT OF QUORUM

Present at the meeting were Council members Linda Turner, Bogan Goughler, Howard Barger, Robert Resinger, Larry Baughman and Mayor Charles Minnick. Also present were Chief Carlson, Officer Deeter, Brian Spaid, Harold Bloomgren, Dick Phillips, and Penny Peterson.

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. COMMISSION/COMMITTEE REPORTS

A. Planning Commission: No report.

VIII. STAFF REPORTS

A. Engineer

1. Motion by Larry Baughman, being duly seconded by Bogan Goughler to approve Change Order No. 2 for the Siphon Pipes Repair project. Motion carried unanimously.
2. Motion by Bogan Goughler, being duly seconded by Larry Baughman to approve PennVest Application for Payment and payment of Change Order No. 2 in the amount of \$9,000.00. Motion carried unanimously.
3. Mr. Bloomgren updated Council on PennVest's loan approval of the Borough's funding request in the amount of \$6,798,000, with an interest rate of 1% - 1.510% over 20 years.
4. Mr. Bloomgren recommended the Borough authorize staff members to issue notices for the repairs of private laterals once the PennVest loan is accepted and the Borough proceeds with the bidding process. The process could be completed over a 12 – month period and there are an estimated 1200-1400 laterals that need attention. Mr. Bloomgren stated he could write a press release to notify the residents of the repairs.
5. Once Council agrees and signs the Change Order No. 2, Bouquin may proceed on August 1, 2010.
6. Northwest Engineering is finalizing the plans and specifications for the Martin Hill Rd. Bridge project. Mr. Keebler has alerted Northwest Engineering of a potential right – of – way issue. But, the project is still on track.
7. Mr. Bloomgren has talked with Al Wodzianski and requested an itemized bill/invoice in order to close the 417 project.

B. Maintenance Foreman:

1. Dick Phillips stated the paving in Reno has not yet started. They expect to start July 22, 2010.
2. Storm drains have been placed on Keely Road.
3. The new paver/roller/trailer is to be delivered the end of July.
4. Mowing through out the Borough is caught up.
5. Mr. Phillips stated most of the signs required by PennDot for the Martin Hill Rd. bridge are in place. Maintenance can place up the missing signs.
6. Robert Resinger thanked Mr. Phillips & the Maintenance Dept. for a good job on mowing. Mr. Resinger discussed the concerns on two (2) residents on Keely Rd. about their drain pipes, deep water and run off. Mr. Phillips stated he will go out and look at the properties and does not see a problem running a few more

sections of pipe. Also, the ditches out there are cleaned out. He can bring up the mowing concerns on 417 to PennDot.

- C. Police Chief:
 - 1. Chief Carlson updated Council on a drug seizure on July 20, 2010 and three (3) search warrants that were issued the previous week.
 - 2. The Police Dept. is following up on burglaries in the Borough. A rape within the Borough was solved by Lt. Ashbaugh.
 - 3. The Borough website is up and running, but is still in progress. Lt. Ashbaugh and Webmaster Larry Moyer made a presentation and showed the features of the website to Council.
- D. Administrator/Special Projects:
 - 1. Ms. Lehman informed Council that the PennVest funding request was approved, but was unable to go onto PennVest's website to view the terms and conditions of the loan. Council and Brian Spaid will need to look over the terms and conditions and then approve/accept the loan. Ms. Lehman did contact Dave Henning at PennVest about the website issues.
- E. Zoning Officer:
 - 1. Officer Deeter requested the Property Maintenance hearing be moved to August 18, 2010, at 6:00 PM, due to the fact the neighbor will be out of town August 4, 2010 and he wanted to attend the hearing.
 - 2. Motion by Larry Baughman, being duly seconded by Bogan Goughler to change the Donald & Janice O'Neil Property Maintenance hearing from August 4, 2010 to August 18, 2010, at 6:00 PM, with extra security. Motion carried unanimously.
 - 3. Ms. Peterson stated the CDBG Public Notice was scheduled for August 18, 2010. Brian Spaid recommended that the Property Maintenance hearing be changed. Larry Baughman withdrew his motion.
 - 4. Motion made by Bogan Goughler, being duly seconded by Robert Resinger to change the Donald & Janice O'Neil Property Maintenance hearing from August 18, 2010 to September 15, 2010, at 6:00 PM. Motion carried unanimously.
- F. CDBG Administrator:
 - 1. Ms. Peterson reported the public meeting for 2010 CDBG funds is scheduled for August 18, 2010 at 6:30 PM.
 - 2. Motion by Robert Resinger, being duly seconded by Bogan Goughler to approve publication of the "Proposed FFY 2010 CDBG Program Preliminary Synopsis/Public Meeting" in the Galena Signal. Mr. Barger, Mr. Goughler, Ms. Turner, Mr. Resinger voted in favor. Mr. Baughman voted against, motion carried.
 - 3. Motion by Larry Baughman, being duly seconded by Robert Resinger to approve Ms. Peterson (CDBG Administrator) to attend the grant writing class at the Franklin Public Library, being held 9:00 AM to noon on Friday, July 30, 2010, at no charge for the class. Motion carried unanimously.
 - 4. Ms. Peterson reported that she spoke with Mike Carpenter in regards to attending a CDBG "boot camp" for training purposes. It is to be held in Washington D.C. and information will be sent out within the next couple of weeks. Mr. Carpenter recommended that Ms. Peterson attend the training. Ms. Turner suggested that Ms. Peterson present the information to Council once she receives it.
- G. Solicitor:
 - 1. Brian Spaid thanked and commended Ms. Lehman on the work that has been done while she has been the Borough's Acting Administrator.

IX. COUNCIL REPORTS

- 1. Larry Baughman reported some residents have voiced concerns about high grass on some properties in the Borough. Officer Deeter stated some are up for tax sale, therefore, the Borough can not cut the grass and the owners have been notified and he will follow up on the other properties.

X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

- A. Mike Garbacz thanked Maintenance for the good job that has been done mowing. Mr. Garbacz questioned if there has been any more done on the stop sign at 6th Street in Reno. Chief stated they have not had a chance to go out and look at it. Mr. Garbacz also

questioned if advertising the CDBG funds in the Galena Signal would affect the funding? Brian Spaid stated the Galena Signal qualifies as a weekly newspaper.

- B. John Dumbleton thanked the Borough for placing the website up. Also, questioned if CDBG money could be used to tear down some deteriorating houses in the Borough.

XI. APPROVAL OF MINUTES

- A. Motion by Bogan Goughler, being duly seconded by Larry Baughman approve the minutes of the July 7, 2010 Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS

- A. Motion by Bogan Goughler, being duly seconded by Larry Baughman to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

IV. NEW BUSINESS

- A. Motion by Robert Resinger, being duly seconded by Larry Baughman to hire Joseph Sporer as the new Borough Manager, with an employment start date of August 16, 2010 and at a salary of \$38,000 pro – rated. Motion carried unanimously.

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION

Council recessed at 7:56pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law. The meeting was reconvened at 9:25 pm.

XIV. NEW BUSINESS (Con't)

- A. Motion by Larry Baughman, being duly seconded by Bogan Goughler to offer the Police/Confidentiality Clerk position to Larry Moyer, at 32 hours/week, at \$10.00/hour, subject to his resignation as janitor, effective July 22, 2010. Motion carried unanimously.
- B. Motion by Larry Baughman, being duly seconded by Bogan Goughler to authorize the resolution in the event no agreement is reached on Eminent Domain with the Martin Hill Road Bridge Project. Motion carried unanimously.

XVIII. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 9:25 pm.

Stephanie Lehman, Acting Borough Secretary

Linda Turner, Council President