

**BOROUGH OF SUGARCREEK  
COUNCIL MEETING MINUTES**

April 20, 2011

**I. WELCOME AND INTRODUCTIONS**

Council President Linda Turner opened the meeting at 5:55 pm, welcomed everyone to the meeting and noted there will be no hurtful or hateful speech allowed.

**II. PLEDGE OF ALLEGIANCE (American Flag)**

Council President Turner led the Pledge of Allegiance.

**III. MOMENT OF SILENCE**

A moment of silence was observed.

**IV. ESTABLISHMENT OF QUORUM**

Present at the meeting were Council members Linda Turner, Larry Baughman, Robert Resinger, Mayor Charles Minnick, Bogan Goughler and Howard Barger. Also present were Chief Carlson and Penny Peterson. Dick Phillips and Harold Bloomgren were not present. Officer Deeter and Brian Spaid were excused.

**V. DISTRIBUTION OF AGENDA**

**VI. COUNCIL CHANGES TO AGENDA**

**VII. COMMISSION/COMMITTEE REPORTS**

A. Robert McClintock, EMA Coordinator, spoke with Council about the need of developing an Emergency Management Plan to be able to handle weather emergencies, natural disasters, or hazardous materials spills in an organized manner. Mr. McClintock also discussed the plan needs to be filed with the county, in the event of a larger scale emergency. Mr. McClintock stated there should be a committee established to develop the Borough's Emergency Management Plan.

1. Motion by Larry Baughman, being duly seconded by Robert Resinger, to appoint R.G.V.F.D. Chief Tom Karns, R.V.F.D. Chief Mike Garbacz, John Dumbleton (Borough Planning Commission), S.B.P.D. Chief Matthew Carlson, Robert McClintock (EMA Coordinator), Richard Phillips (Borough Maintenance Foreman), Paul Geer (Borough Maintenance), Mayor Charles Minnick & Borough Manager Joseph Sporer to the committee to develop the Borough's Emergency Management Plan. Motion carried unanimously.

A. Planning Commission: Planning Commission did not meet

**VIII. STAFF REPORTS**

A. Engineer

1. Mr. Sporer reported the H2O meeting was rescheduled for May 5, 2011.

B. Maintenance Foreman:

1. Dick Phillips presented Council with a written report on the various jobs the Maintenance Department has been working on since the previous Council meeting.

C. Police Chief:

1. Chief Carlson gave Council his weekly report. Chief also stated the County Planning Commission had approved the building of the Adult Parole & Probation Building at their last meeting. Chief reported there was another business robbed in the Borough.

D. Administrator/Special Projects:

1. Mr. Sporer updated Council on the playgrounds. The Rocky Grove Playground rehabilitation day is set for May 18, 2011. Mr. Sporer thanked Dick Phillips and the Maintenance Department for a great job on repairing the Reno Playground's Pavilion roof.

2. Mr. Sporer stated the Borough's Spring Clean – Up Day is scheduled for Saturday, April 30, 2011 from 7:00 AM – 3:00 PM, as well as the Prescription Drug Collection is the same day, 10:00 AM – 2:00 PM.

3. Mr. Sporer stated he has been in contact with PennDot over the crosswalk/pedestrian signal pole at the intersection of Rt.8/62 & Front Street. He wrote a letter, along with sending pictures of the intersection to PennDot, requesting to have the pole removed. Mr. Sporer stated there will always be issues with this pole being knocked down and having to be reset. Through discussions with the contractor, Wooster & Associates, Inc. would be responsible for redrawing the plans and removing the pole. It would be an approximate cost of \$1,460.00 to have Wooster & Associates, Inc. redraw the plans; if the Borough chooses to keep the pole in the plans, then it would cost the Borough approximately \$500-\$1,000 every time it needed to be replaced. The liability would fall on the Borough as well.
  4. Motion by Robert Resinger, being duly seconded by Bogan Goughler, to authorize Wooster & Associates, Inc. to prepare the necessary paperwork for PennDot, for the removal of the pedestrian crosswalk at the Rt. 8/62 & Front Street intersection, at a cost of \$1,460.00. Howard Barger, Bogan Goughler, Linda Turner, and Robert Resinger voted in favor of the motion and Larry Baughman opposed the motion. Motion carried.
- E. Zoning Officer:
1. No report.
- F. CDBG Administrator:
1. Ms. Peterson stated Reno V.F.D. wanted to use CDBG funds to refurbish their ambulance but were denied because CDBG funds could not be used to do that.
- G. Solicitor:
1. No report

**IX. COUNCIL REPORTS**

- A. Robert Resinger questioned Ms. Peterson if she has located any CDBG grants that the Borough could apply for? Ms. Peterson stated she has not, but has been working on it. Mr. Resinger stated he will not be in attendance at the June 1, 2011 meeting. Mr. Resinger questioned why, if a new street sweeper was purchased, why is the old one out & being used and why was the Borough using it on state roads? Mr. Sporer stated there is an agreement between the Borough and PennDot; PennDot will paint the lines on our roads and we will sweep/clean Rocky Grove Avenue. Mr. Sporer also clarified that Council approved the purchase of a new tow – behind broom, not a new street sweeper.

**X. PUBLIC PARTICIPATION (*limited to 3 minutes each*)**

- A. John Dumbleton questioned if the drains in front of the high school could be raised up? Mr. Dumbleton also questioned if there is a regulation on the size of political signs? Chief Carlson said he does not remember the exact dimensions, but they are allowed to have fairly large signs.

**XI. APPROVAL OF MINUTES**

- A. Motion by Larry Baughman, being duly seconded by Howard Barger approve the minutes of the April 6, 2011 Council Meeting. Motion carried unanimously.

**XII. FINANCIAL REPORTS**

- A. Motion by Howard Barger, being duly seconded by Larry Baughman to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

**XV. CORRESPONDENCE**

**XVII. EXECUTIVE SESSION**

Council recessed at 7:30 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 8:15 pm.

**XVIII. NEW BUSINESS (Con't.)**

**XIX. ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 8:15 pm.

Joseph M. Sporer, Borough Manager

Linda Turner, Council President