BOROUGH OF SUGARCREEK
COUNCIL MEETING MINUTES
January 6, 2021

*NOTE: Council Meeting was held in the Borough Building Garage to accommodate with recommended COVID – 19 precautions.

I.   WELCOME AND INTRODUCTIONS
Council President John McClelland opened the meeting at 7:00 pm, welcomed everyone to the meeting and noted there will be no hurtful or harmful speech allowed.

II.   PLEDGE OF ALLEGIANCE (American Flag)
Council President McClelland led the Pledge of Allegiance.

III.   MOMENT OF SILENCE
A moment of silence was observed.

IV.   ESTABLISHMENT OF QUORUM
Present at the meeting were Council members Larry Baughman, John McClelland, Bogan Goughler, James Speth, Matt Carlson and Mayor Charles McDaniel. Also present were Borough Solicitor Brian Spaid and Chief Bob Wenner.

V.   DISTRIBUTION OF AGENDA

VI.   COUNCIL CHANGES TO AGENDA

VII. PUBLIC PARTICIPATION (_limited to 3 minutes each_)
   1.   No Public Participation.

VIII. COMMISSION/COMMITTEE REPORTS
   A.   Planning Commission
      1.   No report.

IX.   STAFF REPORTS
   A.   Maintenance Foreman:
      1.   No report.
   B.   Police Chief:
      1.   Chief Wenner reported the Department had a food drive on December 19, 2020 and received over $2,000 worth of food. The food was donated to a local food bank. Chief anticipates to see similar call numbers for 2020. Chief also plans to move items around in the department and garage after the new year.
   C.   Administrator/Special Projects
      1.   Motion by Larry Baughman, being duly seconded by Bogan Goughler to authorize May and Company to perform the Borough's Annual Audit for year ended December 31, 2020, not to exceed $4,200.00 and to be issued no later than June 30, 2021. Motion carried unanimously.
      2.   Motion by Bogan Goughler, being duly seconded by James Speth to approve payment to Rossbacher Insurance Group to provide Sugarcreek Borough's 2021 Worker's Compensation and Property & Casualty Insurance at an annual cost of $90,198.00. Motion carried unanimously.
   D.   Zoning Officer:
      1.   No report.
   E.   Solicitor:
      1.   No report.

X.   COUNCIL REPORT
   A.   Mr. Carlson stated he had a question for Mr. Spaid in Executive Session.

XI.   APPROVAL OF MINUTES
   A.   Motion by James Speth, being duly seconded by Larry Baughman to approve the minutes of the December 2, 2020 Council Meeting. Motion carried unanimously.

XII. FINANCIAL REPORTS
    A.   Motion by Bogan Goughler, being duly seconded by Larry Baughman to approve the payment of bills/issuance of checks as presented by the Treasurer. Motion carried unanimously.

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CORRESPONDENCE

XVI. BOARD OF APPEALS

XVII. EXECUTIVE SESSION
Council recessed at 7:06 pm for an executive session to discuss personnel and legal issues which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by the law and any action to follow. The meeting was reconvened at 7:17 pm.

XVIII. NEW BUSINESS CON'T.
    A.   Mr. Sporer presented Council with a written request from Christian Gregory and Lisa Greco to place a memorial park bench, with a plaque, at the Rocky Grove Playground, in honor of Karen L. Hughes. The family will cover the costs incurred and would like to work with the Borough in getting the bench. Mr. Sporer said he would recommend approving the request and find a suitable place at the playground. He said he also anticipates receiving additional requests for memorial benches.
        1.   Motion by Larry Baughman, being duly seconded by Bogan Goughler to approve the request for the memorial bench at the Rocky Grove Playground. Motion carried unanimously.
    B.   Motion by Matthew Carlson, being duly seconded by James Speth to approve naming Doug Freer, Maintenance Foreman and Leroy Foster, Assistant Maintenance Foreman, effective January 29, 2021. Motion carried unanimously.

XIX. ADJOURNMENT
    A.   Motion by Matthew Carlson, being duly seconded by Bogan Goughler to adjourn the meeting at 7:22 PM. Motion carried unanimously.

Joseph M. Sporer, Borough Manager   John McClelland, Council President